

City of Monroe Code Office

The City of Monroe Code Office has the duty of enforcing the Code of the City of Monroe. We believe that the majority of citizens are in compliance with the code or will comply once educated. Our goal is to educate the community in order to achieve voluntary compliance.

Once a written report of a code violation is made, the code office will notify the responsible person(s) of the violation and educate them on how to gain compliance. If voluntary compliance is not achieved in a specified time period, the responsible person(s) is issued a citation and ordered to appear before the Judge of the Municipal Court.

Each citizen has a right and is encouraged to report code violations online at www.monroega.gov. Reports may also be made by telephone or in person to the code office.

This brochure contains some brief descriptions of codes that generate the majority of all issues handled by the Code Office. The code of the City of Monroe is available to all citizens. Please refer to the back panel for helpful departmental and agency numbers.

HELPFUL NUMBERS

City Hall
770.267.7536

City Code Office
770.207.4674

Fire Department
770.267.4446

Police Department
770.267.7576

Public Works
770.267.6933

City Utilities Department
770.267.3429

County Parks & Recreation
770.267.7525

County Animal Control
770.267.1322

County Board of Commissioners
770.267.1301

County Code Office
770.267.1485

County Sheriff's Office
770.267.6557

County Tax Assessor
770.267.1352



Pat Kelley
Code Enforcement Officer

Clay Edmondson
City Marshal

Debbie Adkinson
Code Department Assistant

Delores Chambers
Business License Department

215 North Broad Street
Monroe, Georgia 30655
codedept@monroega.gov
770.207.4674



DO YOU KNOW THESE ORDINANCES?

Certain ordinances are more commonly referenced by citizens than others. Here you will find brief descriptions of these particular ordinances. If you have further questions, please contact the City of Monroe Code Department at (770) 207-4674 or coddept@monroega.gov.

FIRES

It is unlawful to set fire to grass or brush inside the city limits without permission from the Walton County Forestry Commission (770.207.4204)

NOISE DISTURBANCES

It is unlawful, at any time of the day, to create loud or unusual noises that are detrimental or annoying to the public.

Registration is required for all outdoor events that have commercial entertainment and/or electronic amplification. Call the Monroe City Code Office for assistance.

JUNK VEHICLES

Junk vehicles may not be parked, stored, or left on private or public property. A junk vehicle is any vehicle that does not have a current license plate lawfully displayed and is otherwise in bad repair, or is not fully operational, or is wrecked, dismantled, abandoned, or discarded.

LITTERING

No person shall throw or deposit litter in or upon any street, sidewalk, or other public place. No person shall throw or deposit litter on any occupied or unoccupied private property whether owned by that person or not. Private property shall be free of litter at all times. The responsibility to maintain the property is with the owner or the person in control of the property. No person shall throw or deposit litter on any vacant or open private property whether owned by that person or not.

UNSAFE STRUCTURES

Any building that endangers the life, health, property, or safety of its occupants or the general public, as determined by the building inspector, is illegal and shall be immediately repaired, rehabilitated, or demolished.

OVERGROWN VEGETATION

It is unlawful for the owner, occupant, or agent of a lot to permit or maintain any growth of undesirable vegetation as determined by the City Code of Ordinances.

LEAF AND LIMB PICKUP

Leaves, limbs, grass or other trimmings should be placed on the curbside for collection. A maximum of one truckload of leaf and limb material will be removed from residential curbsides per week. Individuals or companies under hire must remove all leaves, limbs and related debris from the property. Please contact Public Works at 770.267.6933 for scheduling pickup.

GARBAGE CONTAINER

All garbage containers must be stored in its normal location at the front-most wall of the building nearest the building line until pushed to the curb not earlier than 5:00 pm the day before the date of collection and moved back from the right-of-way to its normal location by 5:00 pm the following day of collection.

BUSINESS OCCUPATION TAX

A business occupation tax certificate is required for each person engaged in business, trade, or occupation. The certificate must be displayed in the place of business. Information may be obtained at the City Code office.

YARD SALES

A permit for each yard sale is required. 24 hours prior to conducting a sale, a permit shall be secured from City Hall. This permit shall be issued without charge.

Yard sales are allowed for not more than a total of 8 days in any calendar year. Permits are issued for one or two day increments with a maximum of four sales per year. No Sale may be conducted on Sundays. Sale times are limited to the hours between 7 am and 8 pm Monday through Saturday.

SINGLE-FAMILY ZONING

No more than four unrelated individuals can reside in a dwelling located in a single-family zone or any other dwelling type.

It is unlawful for the owner or authorized rental agent to allow a dwelling to be occupied by more than the permitted number of unrelated individuals.