



Historic Preservation

AGENDA

October 24, 2017

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES OF PREVIOUS MEETING

1. [Minutes of Previous Meeting - September 26, 2017](#)

IV. REQUESTS

1. [Request for COA - 120 Mears Street](#)
2. [Request for COA - 608 East Church Street](#)
3. [Request for COA for Signs - 105 E Washington Street](#)
4. [Request for COA - 110 Mears Street](#)

V. NEW BUSINESS

VI. ADJOURNMENT



Historic Preservation

AGENDA

October 24, 2017

Item:

Minutes of Previous Meeting - September 26, 2017

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Minutes of Previous Meeting](#)

Historic Preservation Commission
Minutes
September 26, 2017

Present: Susan Brown
Eric Edkin
Mitch Alligood

Absent: John Lucas

Staff: Debbie Adkinson, Code Dept Assistant
Patrick Kelley, Director of Planning & Development

Visitors: Bonnie Getchell, Crystal Padilla, Voshua Neal, Julie Hoff, Edward Hoff, Heather Swanepoel, Damyn Swanepoel

Meeting called to order at 6:03 pm.

Acting Chairman Mitch Alligood entertained a motion to approve the minutes of July 25, 2017 as submitted. Eric made a motion to approve. Susan seconded. Motion Carried. Minutes approved.

The first item of business is an application for a COA # 17-00389 for 407 East Church Street. The applicant, Edward Hoff, requests a COA for an addition of an accessory building. The building is a 12' X 20' (240 sq ft) barn shape. It will be placed in the rear of the house.

The applicant, Edward Hoff spoke to the request. Mr. Hoff stated they would be putting the barn in the back of the house. The commission looked at other pictures they had. The barn will be built with wood.

Acting Chairman Alligood asked if there were any questions for the Hoff's. Being none he entertained a motion. Eric made the motion to approve as submitted. Susan Seconded. Motion passed unanimously. COA Granted.

The Second item of business is an application for COA # 17-00396 at 101 North Broad Street Suite B. The applicant is Bonnie Getchell of Revolutionaries Market. She is requesting a COA for signs to be installed at this new location for her business.

Bonnie Getchell spoke to the request and explained that they would be painting over the painted sign on the side of the building to match the painted brick and place the 54 sq ft modified sign to add the Coffee Company there. They will also be placing a sign over the front façade painted sign to fill the inset.

Acting Chairman Alligood asked if the Commission is allowed to approve the larger sign that would completely fill the inset.

Patrick stated the sign size would fill the entire inset of the brick and would look better than the alternative of leaving empty spaces in the inset with a smaller sign. He stated it was something the Commission could do because it is a variance for a specific situation and it would not set a precedent.

Ms. Getchel presented the projecting sign as being the last sign she wanted to use. It will be hanging from the awning.

Acting Chairman Alligood entertained a motion. Susan made a motion to approve as submitted. Eric seconded. The motion passed unanimously. COA Granted.

The third item of business is an application for COA # 17-00401 for 106 South Broad Street. The applicant is Heather Swanepoel, owner of Rinse Bath & Body Co. is requesting a COA to change the façade to replace the overhang and change the doors and some changes to the lower windows of this location and to add a sign in the inset on the overhang.

Heather Swanepoel spoke to the request. She presented the changes they would like to make to the overhang on the façade and why. She stated they would like to complete the overhang by placing copper covering on the roof of it. She spoke of the sign they would like to place in the inset of the overhang. This sign would be lettering with the name of the business “Rinse Bath & Body “. They would also like to do the bulkheads down below the windows by framing out with wooden boxes similar to another business in town and making doors taller with wooden details as opposed to metal.

Acting Chairman Alligood asked the Commission for any comments on the changes. They agreed it all looked acceptable. He then entertained a motion. Susan made the motion to approve as submitted. Eric Seconded. Motion passed unanimously. COA Granted.

New Business: None

Acting Chairman Alligood entertained a motion to adjourn. Eric made the motion. Susan seconded. Motion carried. Meeting was adjourned at 6:18 pm.



Historic Preservation

AGENDA

October 24, 2017

Item:

Request for COA - 120 Mears Street

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Request for COA](#)

HISTORIC PRESERVATION REQUEST



215 North Broad Street
Monroe, GA 30655
CALLFORINSPECTIONS
770-207-4674 ... Phone
codedept@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
17-00440	10/06/2017	\$ 0.00	\$ 10.00	adkinson

NAME + ADDRESS	LOCATION	120 Mears St Monroe, GA 30655	USEZONE	R-2	FLOODZONE	
			PIN	M0019-003-A00		
			SUBDIVISION			
	CONTRACTOR	THE GRACEFUL MANOR SENIOR CARE HOME, LLC	LOT			
			BLOCK			
		120 MEARS St Monroe GA 30655	UTILITIES...			
			Electric			
			Sewer			
			Gas			
	OWNER	Grace Baptist Church, Inc, 770 266 1013	PROJECTID#	120MearsSt-171006-1		
	110 Mears St Monroe GA 30655	EXPIRATIONDATE:	10/31/2017			

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK	DIMENSIONS	#STORIES
REQUEST FOR COA - HPC MEETING 10/24/17 @ 6:00 PM 215 N BROAD STREET	SQUAREFOOTAGE	Sq. Ft.
NATURE OF WORK		#UNITS
Other	SINGLEFAMILY ONLY	
CENSUS REPORT CODE		#BATHROOMS
855 - * Historic Preservation Request		#BEDROOMS
		TOTAL ROOMS

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent

Date

10-6-2017

Approved By

Date

10-6-17

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

17-00440

PERMIT PIN

55071 Item # 2

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: 10-6-2017
 APPLICANT: The Gracious Manor Senior Care Home, LLC
 APPLICANT'S ADDRESS: ~~1250~~¹²⁰ 110 Mears St.
Monroe GA. 30655
 TELEPHONE NUMBER: 404 845-6699
 PROPERTY OWNER: Kelley Brown
 OWNER'S ADDRESS: 3501 Windfield Terrace
Monroe GA. 30655
 TELEPHONE NUMBER: 678 635 8755
 PROJECT ADDRESS: 110 Mears St.
Monroe GA. 30655
 Brief description of project: Senior Care Home.
drive through portico
paved parking. Sod lawn

(Continue on separate sheet, if necessary.)

[Signature]
Applicant

10-6-2017
Date

Revised 6/29/17

The Gracious Manor LLC
Senior Care Home

REQUEST FOR A CERTIFICATE OF APPROPRIATENESS

Under Monroe's Historic Preservation ordinance, you are required to obtain a Certificate of Appropriateness (COA) for any exterior material change you wish to make to your property if your property is located within a historic district, or if the change would affect property in a historic district. Please see pages 3 and 4, Definitions.

The following steps must be taken in order to have your proposed change considered by the Historic Preservation Commission (HPC):

1. Stop by the Code Office at least 10 working days in advance of the next regular meeting of the HPC (the fourth Tuesday of each month at 6:00 pm), read the Historic Preservation Ordinance, and request that your proposal be added to the agenda.
2. Fill out the application for a COA and turn it in to the Code Office.
3. Pay the \$10.00 fee. If you request a "special meeting" at some date or time (other than the 4th Tuesday of every month), the fee is \$50.00. If you are requesting to demolish Historic property, the fee is \$50.00 on the regular scheduled meeting.
4. Provide all documentation which will assist the HPC in deciding if your proposed change(s) are in keeping with the historic district standards and guidelines. The more complete your presentation, the more efficiently your request can be handled. Please see the COA application for additional information.

Suggested documentation consists of all architectural drawings, sketches, pictures, diagrams, or actual examples. All documentation should be turned in to the Code Office at the time of your application, as it gives HPC members time to consider your request prior to the meeting. Physical samples, if applicable, should be brought with you to the meeting.

5. Appear at the meeting on the scheduled day and time to present your proposal.

Thank you, the HPC looks forward to considering your request.

Please read the following directions for completing the Request for COA Application.

Attach photograph(s) of existing condition of property necessary to show all areas affected.

Attach plans, sketches, drawings, and diagrams of the project and detail the materials that will be used.

Provide such other information that is necessary for the HPC to adequately consider the application in light of the following criteria.

In reviewing applications for COAs, the HPC's duties include taking into account the historic and architectural significance of the structure and maintaining maps showing the historic and architectural significance of structures in the Historic Districts.

In its review, the HPC shall also take into account the following elements to ensure that the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

1. The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
2. The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite building;
3. Exterior construction materials, including textures and patterns.
4. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials;
5. Roof shapes, forms, and materials;
6. Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration.

The **Code Office** will post a notice which will notify all affected property owners of the material change being requested not less than seven (7) days prior to the meeting at which the request for a COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

DEFINITIONS:

A "material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district, and may include any one or more of the following:

1. A reconstruction or alteration of the size, shape, or façade, including any of the architectural elements or details;
2. Demolition;
3. Commencement of excavation for construction purposes;
4. A change in the location of advertising visible from the public right-of-way; and
5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

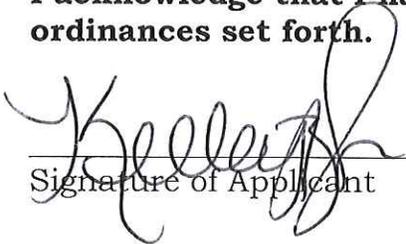
[Sec. 8-4-2(f)]

“Exterior architectural features” means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

“Exterior environmental features” means all those aspects of the landscape or the development of the site which affect the historical character of the property [Sec. 8-4-2(c)].

Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review. [Sec. 8-4-81]

I acknowledge that I have read this material and will abide by the ordinances set forth.



 Signature of Applicant

10-6-2017

 Date



Historic Preservation

AGENDA

October 24, 2017

Item:

Request for COA - 608 East Church Street

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Request for COA](#)

HISTORIC PRESERVATION REQUEST



215 North Broad Street
Monroe, GA 30655
CALL FOR INSPECTIONS
770-207-4674 ... Phone
coddept@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
17-00450	10/06/2017	\$ 0.00	\$ 10.00	adkinson

NAME + ADDRESS	LOCATION	608 E Church St Monroe, GA 30655	USEZONE	R-1	FLOODZONE	
			PIN	M0017-126-000		
			SUBDIVISION			
	CONTRACTOR	Daniel & Leah Reppert	LOT			
			BLOCK	0		
		608 E Church St Monroe GA 30655	UTILITIES...			
			Electric			
			Sewer			
			Gas			
	OWNER	Daniel & Leah Reppert (404 456 4753)	PROJECTID#	608EChurchSt-171006 -1		
	608 E Church St Monroe GA 30655	EXPIRATIONDATE:	10/31/2017			

CHARACTERISTICS OF WORK

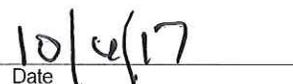
DESCRIPTION OF WORK	DIMENSIONS	#STORIES
REQUEST FOR COA - HPC MEETING 10/24/17 @ 6:00 PM 215 N BROAD STREET	SQUAREFOOTAGE	Sq. Ft.
NATURE OF WORK		#UNITS
Other	SINGLE FAMILY ONLY	
CENSUS REPORT CODE		#BATHROOMS
855 - * Historic Preservation Request		#BEDROOMS
		TOTAL ROOMS

NOTICE

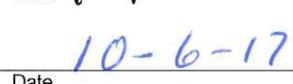
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Signature of Contractor or Authorized Agent


Date


Approved By


Date

MANAGE YOUR PERMIT ONLINE

WEBADDRESS	PERMIT NUMBER	PERMIT PIN
http://BuildingDepartment.com/project	17-00450	55101 Item # 3

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
MONROE HISTORIC PRESERVATION COMMISSION

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DATE: 10/6/17
 APPLICANT: Dan Reppert
 APPLICANT'S ADDRESS: 1730 Monroe Jersey Rd.
monroe Ga 30655
 TELEPHONE NUMBER: 404 456-4753
 PROPERTY OWNER: Dan Reppert
 OWNER'S ADDRESS: Same

TELEPHONE NUMBER: Same

PROJECT ADDRESS: 608 E. Church st.
Monroe Ga

Brief description of project: remove existing wall on
front porch, add closet for Bedroom,
and add columns to open porch back
to its original state.

(Continue on separate sheet, if necessary.)

Dan B. Reppert
 Applicant

10/6/17
 Date

Revised 6/29/17

Item # 3

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2. Demolition;
3. Commencement of excavation for construction purposes;
4. A change in the location of advertising visible from the public right-of-way; and
5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

[Sec. 8-4-2(f)]

“Exterior architectural features” means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

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I acknowledge that I have read this material and will abide by the ordinances set forth.



 Signature of Applicant



 Date

Scale = 3/16"

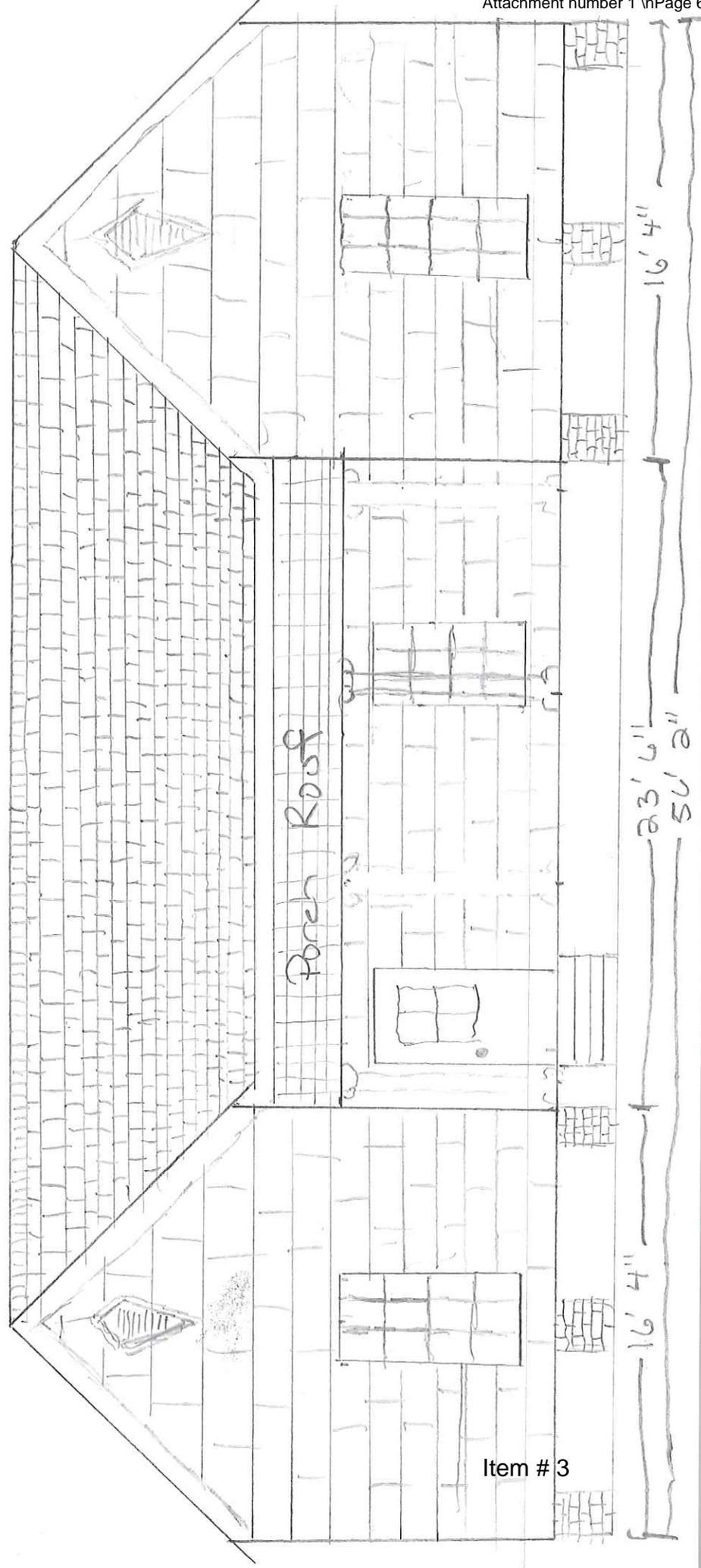
608 E. CHURCH ST.

request to open front porch Back up.

Add 4 Round Columns

Dan Reppert 404-456-4753

wish to incorporate closet on right hand side of porch



Item # 3



Item # 3



Historic Preservation

AGENDA

October 24, 2017

Item:

Request for COA for Signs - 105 E Washington Street

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[Request for COA for Signs](#)

HISTORIC PRESERVATION REQUEST



215 North Broad Street
Monroe, GA 30655
CALLFORINSPECTIONS
770-207-4674 ... Phone
codedept@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
17-00452	10/12/2017	\$ 0.00	\$ 10.00	adkinson

NAME + ADDRESS	LOCATION	105 E Washington St Monroe, GA 30655	USEZONE	B-2/CBD	FLOODZONE
			PN	M0014-111-105	
			SUBDIVISION		
	CONTRACTOR	ALMOST HOME	LOT		
			BLOCK		
		105 E WASHINGTON St Monroe GA 30655	UTILITIES...		
			Electric		
			Sewer		
			Gas		
	OWNER	ANT SAVINGS INC, 408 504 1940	PROJECTID#	105EWashingtonSt-17 1012-1	
	707 WALSH HILL Trl Cedar Park TX 78613	EXPIRATIONDATE:	10/31/2017		

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK	DIMENSIONS
REQUEST FOR COA FOR SIGNS - HPC MEETING 10/24/17 @ 6:00 PM 215 N BROAD STREET	#STORIES
NATURE OF WORK	SQUARE FOOTAGE
Other	Sq. Ft.
CENSUS REPORT CODE	#UNITS
855 - * Historic Preservation Request	SINGLE FAMILY ONLY
	#BATHROOMS
	#BEDROOMS
	TOTAL ROOMS

NOTICE

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I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Alyssa M. Ry
Signature of Contractor or Authorized Agent

10/12/17
Date

Hebbie Adkinson
Approved By

10-12-17
Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

17-00452

PERMIT PIN

55107

Item # 4

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: October 11, 2017

APPLICANT: Alyssa Roper DBA Almost Home Personal Address:
APPLICANT'S ADDRESS: 105 E. Washington Street / 460 Bracklin Trace
Monroe, GA 30655 / Grayson GA 30017

TELEPHONE NUMBER: 404-790-1751

PROPERTY OWNER: Abhiram Garapati

OWNER'S ADDRESS: 201 Dawn River Cove
Austin TX 78732

TELEPHONE NUMBER: (512) 912-6129

PROJECT ADDRESS: 105 E Washington ST
Monroe GA 30655

Brief description of project: Paint the Front of building (see attached)
Put up signage for new business - Almost ^{MOCK UP}
* Detailed description attached Home
Projected sign sizes - large one is 48 sq. feet and small hanging
is 7 1/2 sq feet.

(Continue on separate sheet, if necessary.)

Alyssa M. Roper
Applicant

October 11, 2017
Date

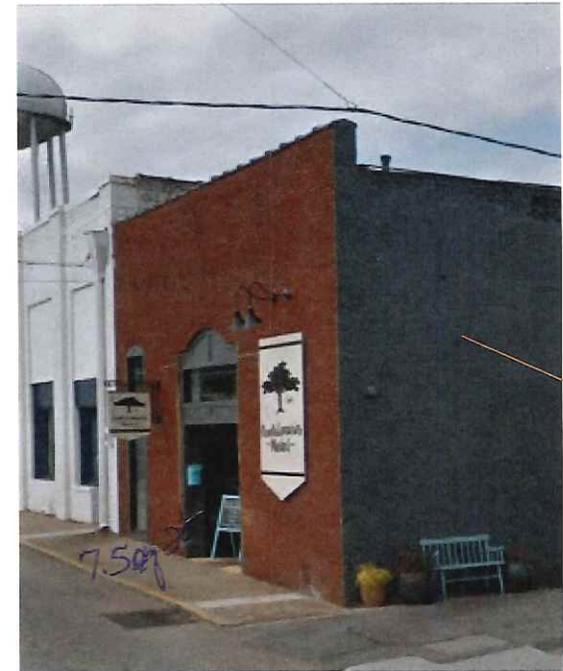
Revised 6/29/17

Item # 4



Front of 105 E Washington ST as the building exists today. 48 Sq ft.

*please note that the Revolutionaries Market signs have been removed from the building



Side of 105 E Washington St as the building exists today. The side of the building is currently painted charcoal grey.

*please note that the Revolutionaries Market signs have been removed from the building

Projectus
7.5. Sq ft

Item # 4



Requesting to paint the front of 105 E Washington St the same color as the right side of the building (see previous photo). The requested color is Charcoal Grey. In addition we request to paint the “Almost Home” logo on the front right side directly under the light fixtures.



This is our “Almost Home” logo that will be on the front right side of the building directly under the light fixtures. It will also be on the two entrance/exit doors along with our hours of operation and phone number.

The front facing window on the left will have our circle icon and a saying “MAKING HOME YOUR FAVORITE PLACE TO BE” All windows and doors on the front will be outlined with a thin strip of gold accent.



Historic Preservation

AGENDA

October 24, 2017

Item:

Request for COA - 110 Mears Street

Department:

Additional Information:

Financial Impact:

Budgeted Item:

Recommendation / Request:

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Request for COA](#)

HISTORIC PRESERVATION REQUEST



215 North Broad Street
Monroe, GA 30655
CALL FOR INSPECTIONS
770-207-4674 ... Phone
codedept@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
17-00457	10/18/2017	\$ 0.00	\$ 10.00	adkinson

NAME + ADDRESS	LOCATION	110 Mears St Monroe, GA 30655	USEZONE	R-2	FLOODZONE	Yes
			PIN	M0019-003-000		
			SUBDIVISION			
	CONTRACTOR	Rita C Dickinson	LOT			
			BLOCK	0		
		512 E Church St Monroe GA 30655	UTILITIES...			
			Electric			
			Sewer			
			Gas			
	OWNER	HARRIS DICKINSON COMPANY , 338 N Broad St Monroe GA 30655	PROJECTID#	110MearsSt-171018-1		
		EXPIRATIONDATE:	10/31/2017			

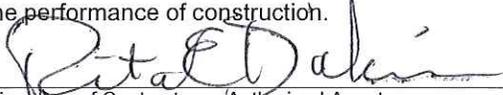
CHARACTERISTICS OF WORK

DESCRIPTION OF WORK	DIMENSIONS	#STORIES
REQUEST FOR COA FOR FENCE - HPC MTG 10/24/17 @ 6:00 PM 215 N BROAD STREET	SQUAREFOOTAGE	Sq. Ft.
NATURE OF WORK		#UNITS
Other	SINGLE FAMILY ONLY	
CENSUS REPORT CODE		#BATHROOMS
855 - * Historic Preservation Request		#BEDROOMS
		TOTAL ROOMS

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I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.


Signature of Contractor or Authorized Agent

Date


Approved By

Date

10-18-17

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

17-00457

PERMIT PIN

55122 Item # 5

REQUEST FOR A CERTIFICATE OF APPROPRIATENESS

Under Monroe's Historic Preservation ordinance, you are required to obtain a Certificate of Appropriateness (COA) for any exterior material change you wish to make to your property if your property is located within a historic district, or if the change would affect property in a historic district. Please see pages 3 and 4, Definitions.

The following steps must be taken in order to have your proposed change considered by the Historic Preservation Commission (HPC):

1. Stop by the Code Office at least 10 working days in advance of the next regular meeting of the HPC (the fourth Tuesday of each month at 6:00 pm), read the Historic Preservation Ordinance, and request that your proposal be added to the agenda.
2. Fill out the application for a COA and turn it in to the Code Office.
3. Pay the \$10.00 fee. If you request a "special meeting" at some date or time (other than the 4th Tuesday of every month), the fee is \$50.00. If you are requesting to demolish Historic property, the fee is \$50.00 on the regular scheduled meeting.
4. Provide all documentation which will assist the HPC in deciding if your proposed change(s) are in keeping with the historic district standards and guidelines. The more complete your presentation, the more efficiently your request can be handled. Please see the COA application for additional information.

Suggested documentation consists of all architectural drawings, sketches, pictures, diagrams, or actual examples. All documentation should be turned in to the Code Office at the time of your application, as it gives HPC members time to consider your request prior to the meeting. Physical samples, if applicable, should be brought with you to the meeting.

5. Appear at the meeting on the scheduled day and time to present your proposal.

Thank you, the HPC looks forward to considering your request.

Please read the following directions for completing the Request for COA Application.

Attach photograph(s) of existing condition of property necessary to show all areas affected.

Attach plans, sketches, drawings, and diagrams of the project and detail the materials that will be used.

Provide such other information that is necessary for the HPC to adequately consider the application in light of the following criteria.

In reviewing applications for COAs, the HPC's duties include taking into account the historic and architectural significance of the structure and maintaining maps showing the historic and architectural significance of structures in the Historic Districts.

In its review, the HPC shall also take into account the following elements to ensure that the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

1. The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
2. The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite building;
3. Exterior construction materials, including textures and patterns.
4. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials;
5. Roof shapes, forms, and materials;
6. Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration.

The **Code Office** will post a notice which will notify all affected property owners of the material change being requested not less than seven (7) days prior to the meeting at which the request for a COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

DEFINITIONS:

A "material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district, and may include any one or more of the following:

1. A reconstruction or alteration of the size, shape, or façade, including any of the architectural elements or details;
2. Demolition;
3. Commencement of excavation for construction purposes;
4. A change in the location of advertising visible from the public right-of-way; and
5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

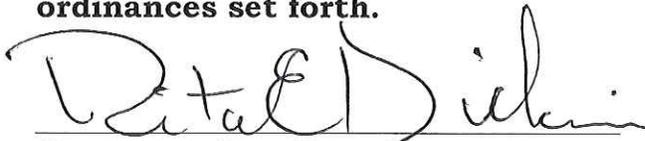
[Sec. 8-4-2(f)]

“Exterior architectural features” means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

“Exterior environmental features” means all those aspects of the landscape or the development of the site which affect the historical character of the property [Sec. 8-4-2(c)].

Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review. [Sec. 8-4-81]

I acknowledge that I have read this material and will abide by the ordinances set forth.


Signature of Applicant


Date

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: 10-18-17

APPLICANT: Rita E Dickinson

APPLICANT'S ADDRESS: 512 E Church St
Monroe, GA 30655

TELEPHONE NUMBER: 770-634-4381

PROPERTY OWNER: David ^{Harris} & Rita Dickinson Company

OWNER'S ADDRESS: ~~512 E Church St~~ 338 N Broad St
Monroe, GA 30655

TELEPHONE NUMBER: 770-634-4381

PROJECT ADDRESS: 110 Mears St
Monroe, GA 30655

Brief description of project: Fence across back of
property and down back side to
keep cars from cutting through
and children running into Mill St.

(Continue on separate sheet, if necessary.)

Rita Dickinson
Applicant

10-17-18
Date

Revised 6/29/17

Item # 5



Overview

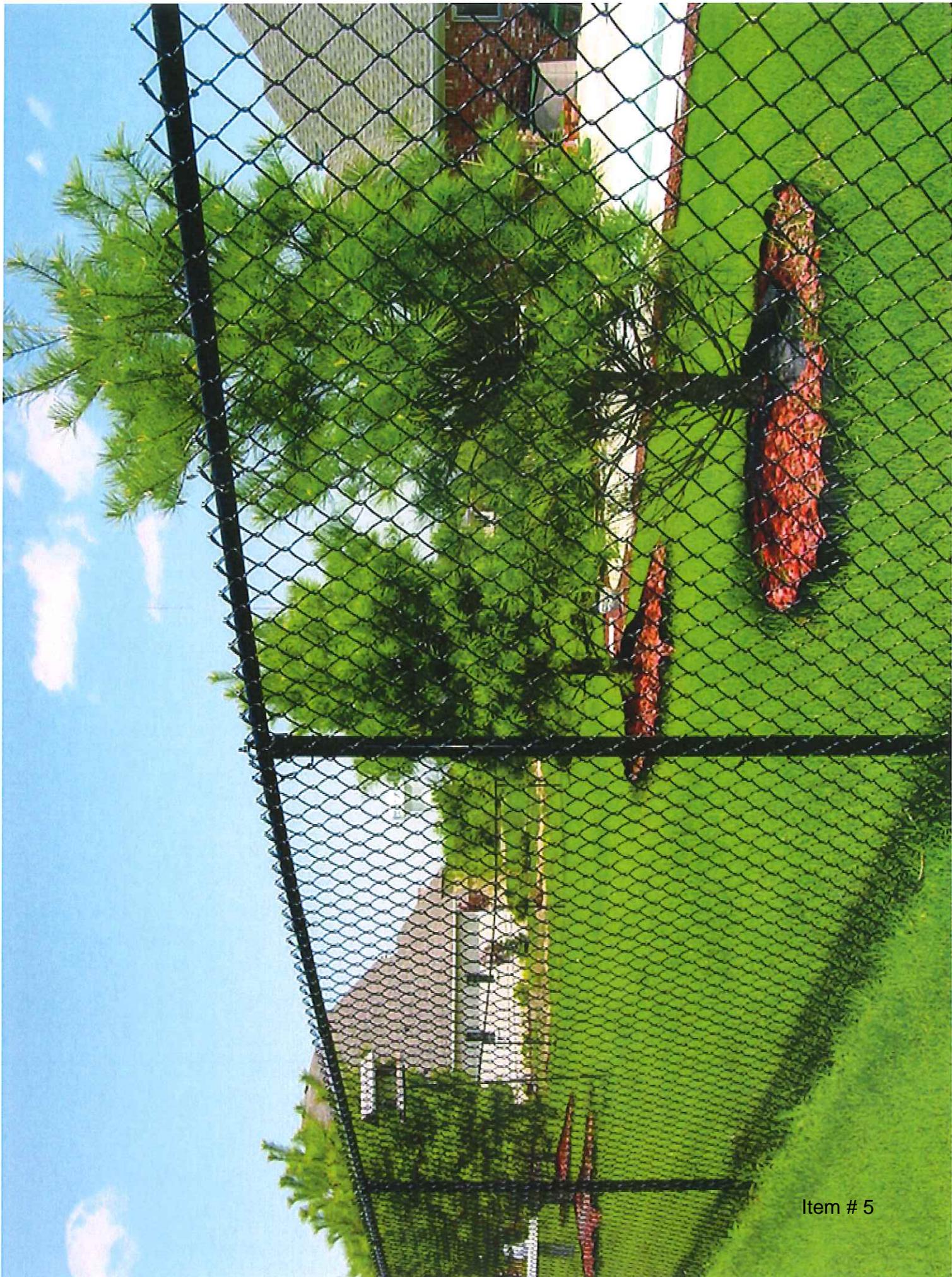


Legend

-  Parcels
-  Roads
- City Limits**
-  Between
-  Good Hope
-  Jersey
-  Loganville
-  Monroe
-  Social Circle
-  Walnut Grove
-  Streams and River (Large)

Date created: 6/1/2017
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