

NOTICE TO THE PUBLIC

JOB POSTING

City Marshal

Posted: 02/10/2022
End Date: Until Filled

The City of Monroe is now accepting applications for the position of City Marshal. This position is responsible to provide protection of life and property; enforcement of federal, state, and local laws; investigate violations of ordinances; is responsible for enforcing ordinances and coordinating with the Code Enforcement Office on most work assignments. Work is performed according to directions agreed upon by the Code Enforcement Department Head. Work performed includes, but is not limited to, field inspections of business licenses, public nuisances, abandoned vehicles, tracking and enforcement, office support, and other issues relating to the health, safety, and welfare of the community. Work requires tactful, conscientiousness, effective and efficient performance of duties with minimum supervision. Work contains a substantial element of personal risk.

Qualified applicants must:

- Have a high school diploma or general education degree (GED) required; or equivalent combination of related training and experience
- Must have the ability to successfully complete Georgia Peace Officers Standards and Training mandated training; ability to obtain and maintain P.O.S.T. Certification; ability to meet and maintain compliance with present and future Georgia P.O.S.T. and City of Monroe standards for employment as a police officer. Has possession of or the ability to obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be at least 21 years of age.
- Must have the ability to successfully complete Georgia Peace Officers Standards and Training mandated training; ability to obtain and maintain P.O.S.T. Certification; ability to meet and maintain compliance with present and future Georgia P.O.S.T. and City of Monroe standards for employment as a police officer

The City of Monroe offers a comprehensive benefit package. Salary range for this position is from \$36,037 to \$55,197. Actual starting salary within this range is dependent upon applicant's qualifications. **Direct Deposit is a requirement.** Applications may be obtained at City Hall, 215 N. Broad Street, Monroe, GA 30655 or printed from the City website at www.monroega.com (under Government/Job Opportunities). A full job description is available at City Hall. A resume will not be accepted in lieu of a fully completed application, but may be attached. Completed job applications must be returned to/received by City Hall at the above address or by mail to City of Monroe, attn.: HR, PO Box 1249, Monroe, GA, 30655

The City of Monroe is an Equal Opportunity Employer and a Certified Drug-Free Work Place.

Per Georgia Code 34-9-414 be advised that the City of Monroe does pre-employment, reasonable suspicion, post-accident, post rehabilitation, and routine fitness-for-duty (random) drug testing.