



POSITION:	Downtown Development Authority Member
DEPARTMENT:	DDA
POSTED:	01/12/2026
CLOSING DATE/TIME:	Until Filled

The City of Monroe DDA is now accepting applications for the position of Downtown Development Authority member.

The DDA Mission is to inspire economic development, encourage historic preservation, and collaborate with public and private organizations for the benefit of downtown and our entire community.

DDA Member will:

- Serve a three-year term without compensation
- Reside and/or own a business within the DDA/CVB area
- Attend Board meetings the second Thursday of each month @ 8am
- Attend 8 hours of training as required by law
- Help design the events calendar and recruit new business downtown

A fillable application can be found with this posting or visit us at City Hall, 215 N. Broad Street, Monroe, GA 30655. A resume will not be accepted in lieu of a completed application, but may be attached. Please return applications to City Hall or to Sarah Johnson at Sjohnson@MonroeGA.gov



APPLICATION FOR NOMINATION MONROE DOWNTOWN DEVELOPMENT AUTHORITY

Please Print

Name _____ Email _____

Home Address _____ Zip Code _____

Business Address (Street & Mailing) _____

Profession/Business _____ Position _____

Phone Numbers: Home _____ Cell _____
Business _____ Fax _____

Birthday: _____ Birthplace: _____

Education: _____

I am: (Check all that apply)

- A resident of the _____ City of Monroe or of _____ Walton County
- Available for Board meetings the Second Thursday of each month
- A Elected Member of Government: Elected Position _____
- A Downtown Property Owner: Property Address _____
- A Downtown Business Owner: Business Address _____
- A Downtown Employee: Business & Position _____

My Downtown Involvement over the past two years includes: (Check all that apply and list)

- Serving on Committee (s) _____
- Assisting with Projects _____
- Participation in Events _____
- A Financial Contribution _____

Organizations to which I belong and volunteer service include: _____

Interest/Hobbies/Talents/Skills: _____

I am interested in serving on the Authority because _____

I will allow my name to be submitted for consideration in service to the Authority; and if appointed to serve as a member of the Board of Directors, I agree to:

- Attend all possible regular monthly Board meetings, committee meetings and any special meetings
- Attend eight hours of training within my first year of service as required by law
- Enter into full discussion and participation in policy decisions affecting the DDA and its purpose
- Accept responsibility for assignments and offer suggestions on programming or operations
- Maintain matters of confidence
- Serve the Authority, working for its overall well being and that of the historic business district
- Seek opportunities to learn more about downtown revitalization efforts and best practices.

Signature _____

Date _____