



<b>POSITION:</b>	<b>Assistant Sign &amp; Marking Technician</b>
<b>DEPARTMENT:</b>	<b>Streets &amp; Transportation</b>
<b>JOB TYPE:</b>	<b>Full-time</b>
<b>SALARY:</b>	<b>\$37,000 - \$56,000</b>
<b>POSTED:</b>	<b>05/11/2026</b>
<b>CLOSING DATE/TIME:</b>	<b>Until Filled</b>

**The City of Monroe** is accepting applications for the position of Assistant Sign & Marking Technician. This position plays an important role in helping maintain safe, organized, and well-marked streets throughout the community. Responsibilities include assisting with the installation and maintenance of street signs and pavement markings, as well as supporting general street and sidewalk maintenance projects as assigned. Salary is commensurate with qualifications. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

### **Qualifications & Experience:**

- High school diploma or GED
- Possession of or ability to obtain a valid State of Georgia driver's license for the type of vehicle or equipment operated.
- Possession of or ability to obtain a GDOT Flagging Certification

### **Skills & Abilities:**

- Learn and follow City of Monroe safety policies, procedures, and departmental standards.
- Learn the geography of the City, including street names and locations.
- Safely use standard hand and power tools and apply basic carpentry and maintenance techniques.
- Use computers and basic software applications, including the ability to learn signage design software.
- Follow oral and written instructions; read and interpret basic plans, drawings, and specifications; and complete assigned tasks accurately and efficiently.
- Understand and apply MUTCD requirements and GDOT standards.
- Communicate professionally and effectively with coworkers and the public.

### **Duties & Responsibilities:**

- Assist with the creation, installation, replacement, and maintenance of street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
- Assist with the installation and maintenance of pavement markings and traffic control markings throughout the city.
- Assist with the installation and maintenance of logo signs and other City signage.
- Support general street and sidewalk maintenance activities as assigned.
- Assist with curb painting to improve visibility and public safety.
- Set up barricades, cones, traffic control devices for road closures, detours, special events, and construction projects.

- Assist with ordering, receiving, organizing, and maintaining inventory of materials and supplies.
- Help maintain, clean, and service tools, vehicles, and equipment used by the department.
- Assist with the removal of tree limbs and debris from rights-of-way and public areas.
- Participate in storm response, cleanup, and emergency maintenance operations as needed.
- Perform other related duties as assigned.

**At the City of Monroe, we offer one of the most employee-friendly benefits packages around – designed to support your health, wellbeing, & future. For a complete list of benefits & to access the employment application, please visit the Job Opportunities section on our website. Completed applications may be returned to City Hall or to Sarah Johnson, Manager of Human Resource Development, at [Sjohnson@MonroeGA.gov](mailto:Sjohnson@MonroeGA.gov)**