



Council Meeting

AGENDA

Tuesday, February 13, 2018

6:00 PM

City Hall

I. CALL TO ORDER

- 1. Invocation**
- 2. Roll Call**
- 3. Approval of Agenda**

OLD BUSINESS - COMMITTEE INFORMATION

- [1.](#) Approval – Airport Layout Plan
- [2.](#) Approval – Amended Police Vehicle Lease Purchase

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4. Approval of Consent Agenda

- [a.](#) January 9, 2018 Council Minutes
- [b.](#) January 16, 2018 Council Minutes
- [c.](#) January 24, 2018 Planning & Code Committee Minutes
- [d.](#) January 16, 2018 Planning Commission Minutes
- [e.](#) January 11, 2018 Downtown Development Authority Minutes
- [f.](#) January 11, 2018 Conventions and Visitors Bureau Minutes
- [g.](#) Renewal – Health & Ancillary Insurance

- [h.](#) Renewal – Property & Casualty Insurance
- [i.](#) Approval – Change of IP Transport to GPW
- [j.](#) Purchase – Cisco Edge Routers
- [k.](#) Purchase – Fiber Blower
- [l.](#) Approval – FTTX Pricing

II. PUBLIC FORUM

1. Public Comments

2. Public Hearing

- [a.](#) Variance -- 206 North Midland Avenue
- [b.](#) Rezone / Annexation – 389 Gene Bell Road & 0 Gene Bell Road

III. NEW BUSINESS

- [1.](#) Application - Beer & Wine Package Sales - Amoco Food Mart
- [2.](#) Application - Beer & Wine Package Sales - Rite Aid #11825
- [3.](#) Appointment -- Tree Board
- [4.](#) 2nd Reading -- Driveway Ordinance Amendment
- [5.](#) Disclosure – Potential Conflict of Interest Related to 2018 CDBG Application
- [6.](#) Resolution – CDBG 2018 Application
- [7.](#) Resolution -- Six-Month R1A Zoning Moratorium
- [8.](#) Approval – 2018 Concert Series Contracts for DDA

IV. ADJOURN



To: Airport Committee, City Council

From: Chris Bailey, Central Services Manager

Department: Airport

Date: 01/30/18

Description: A request is being made for the final approval of the Airport Layout Plan (ALP) design completion. This ALP version was the final selection of the Mayor and Council, and has been completed by Barge Waggoner Sumner Cannon (BWSC) and conditionally approved by the Aviation Division of the DOT. This approval is needed for the final completed submission to the DOT and adoption by the City of Monroe.

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Purchase:** N/A

Recommendation:

Staff recommends the approval of the Airport Layout Plan (ALP) design completion as this approval is needed for the final completed submission to the DOT and adoption by the City of Monroe.

Background:

It is the practice of the City of Monroe to continually work towards the development of the Monroe-Walton County Airport through the completion of projects such as the ALP design in order to support funding requests that are requested of the State and Federal governments on an annual basis. This completed ALP also gives the Monroe-Walton County Airport an overall concept and plan design for future growth and development.

Attachment(s):

Title Sheet – 1 page

ALP Layout – 1 page

AIRPORT LAYOUT PLAN

FOR THE

MONROE-WALTON COUNTY AIRPORT

MONROE, GEORGIA

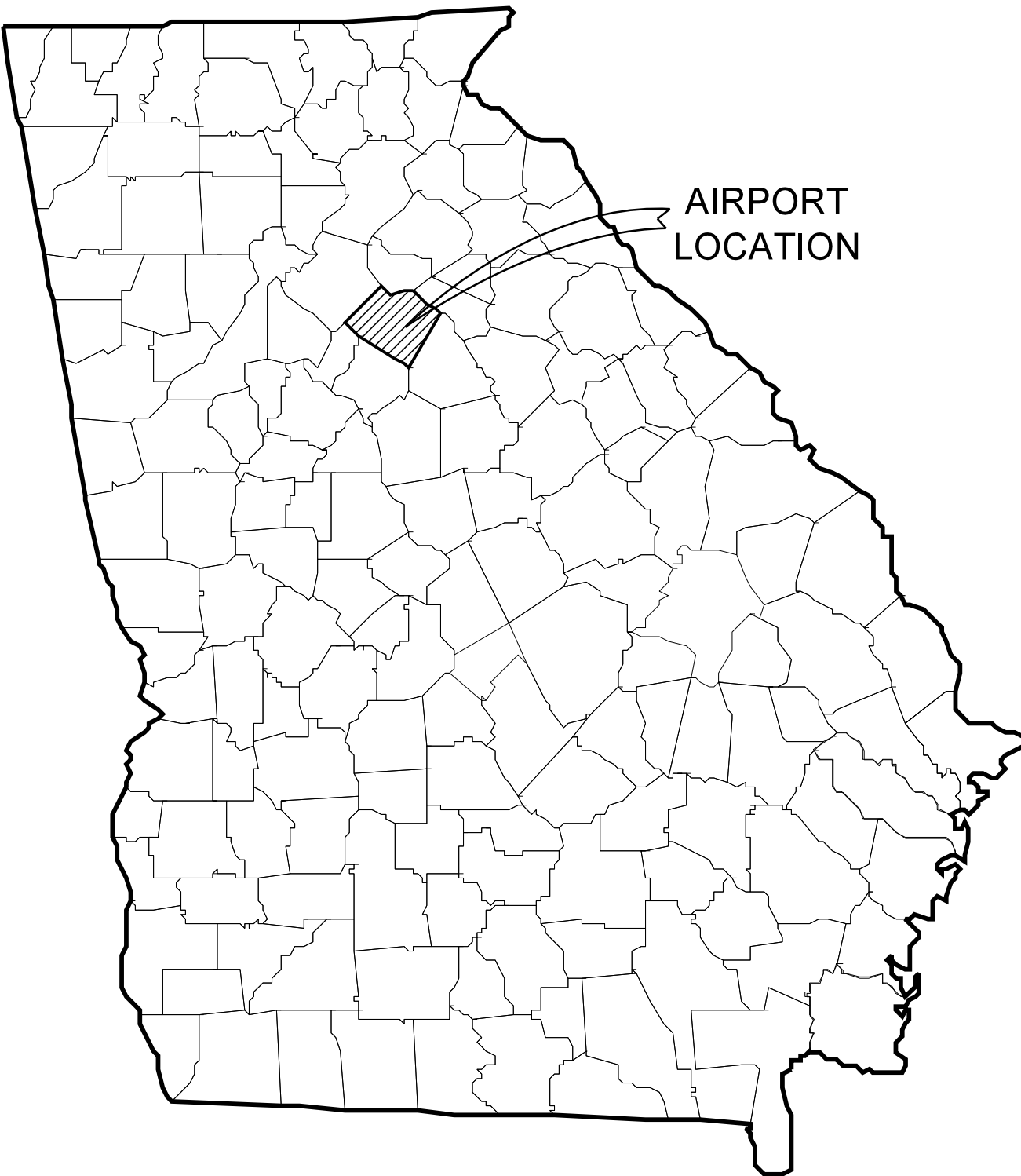
BWSC

AUG 29, 2016
PROJECT No.
33843-05

AIRPORT LAYOUT PLAN
FOR THE
MONROE-WALTON COUNTY AIRPORT
MONROE, GEORGIA
GDOT PROJECT NO. APXXX-XXXX-XX(XXX) WALTON COUNTY

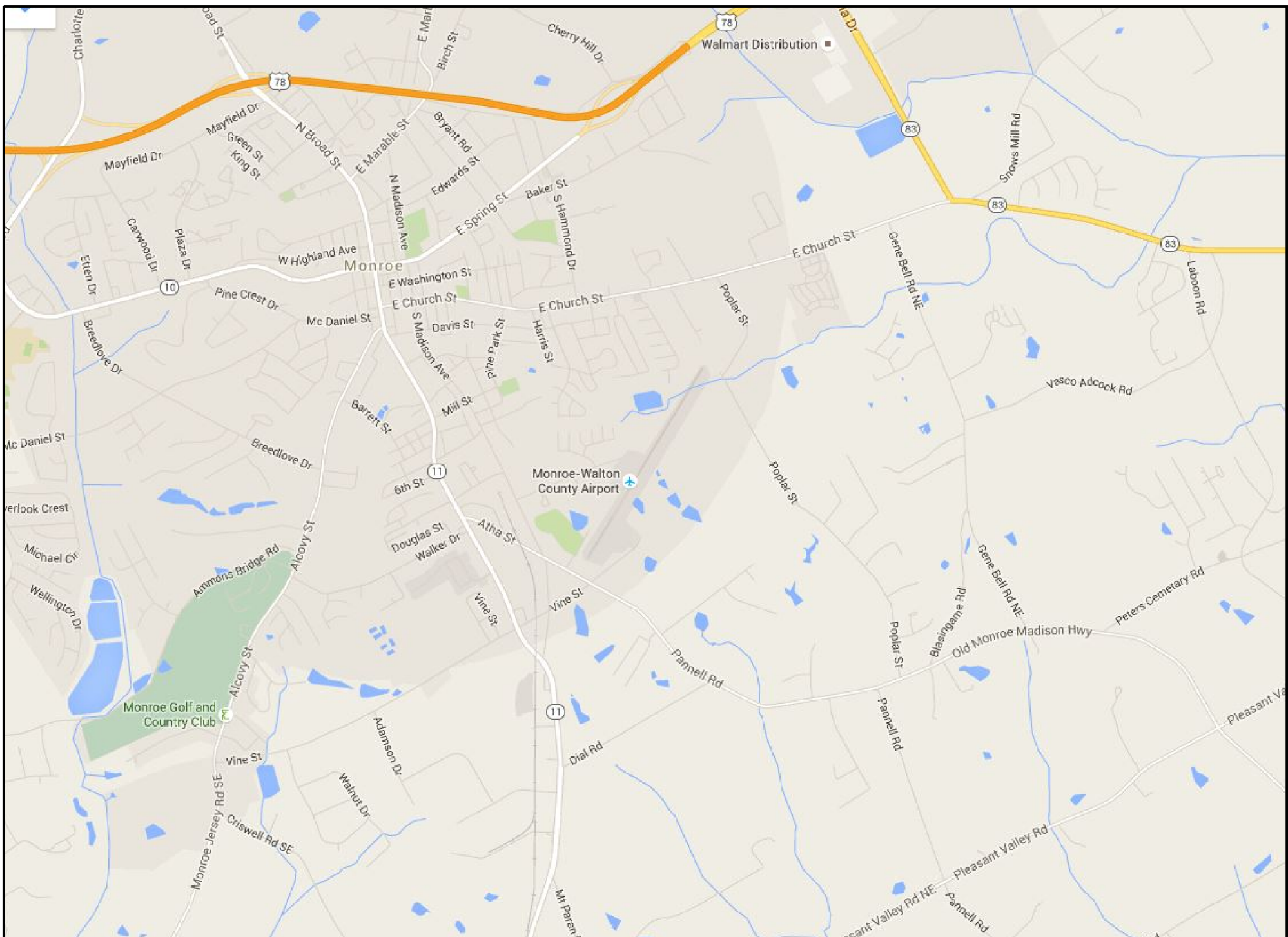
INDEX OF DRAWINGS

Sheet No.	Description	Revision #	Revision Date
1	TITLE SHEET		
2	AIRPORT LAYOUT DRAWING		
3	TERMINAL AREA DRAWING		
4	FAR PART 77 AIRSPACE DRAWING		
5	FAR PART 77 AIRSPACE DETAIL		
6	FAR PART 77 AIRSPACE OBSTRUCTION DATA		
7	RUNWAY 3 INNER APPROACH DRAWING		
8	RUNWAY 3 INNER APPROACH DATA TABLES		
9	RUNWAY 21 INNER APPROACH DATA TABLE		
10	RUNWAY 21 INNER APPROACH DATA TABLES		
11	RUNWAY 3 DEPARTURE SURFACE DRAWING		
12	RUNWAY 3 DEPARTURE SURFACE DATA TABLES		
13	RUNWAY 21 DEPARTURE SURFACE DRAWING		
14	RUNWAY 21 DEPARTURE SURFACE DATA TABLES		
15	RUNWAY 3-21 PROFILE		
16	EXHIBIT "A" PROPERTY MAP		



LOCATION MAP

NOT TO SCALE



VICINITY MAP

NOT TO SCALE

AIRPORT SPONSOR APPROVAL

Approved By :

John Howard, Mayor

September, 2016

BWSC | **BARGE
WAGGONER
SUMNER &
CANNON, INC.**

2047 West Main Street, Suite 1, Dothan, Alabama 36301
PHONE (334) 793-6266 FAX (334) 793-4459

AERIAL MAPPING AND PHOTOGRAPHY PROVIDED BY:
INDEPENDENT MAPPING CONSULTANTS, INC.
SURVEY DATE: MAY 16, 2016

1. ALL COORDINATES AND ELEVATIONS SHOWN ARE BASED OFF OF NAD83 (HORIZONTAL) AND NAVD88 (VERTICAL) DATUMS.
2. THE RUNWAY DESIGNATIONS ARE EXPECTED TO CHANGE FROM RUNWAY "3-21" TO RUNWAY "4-22".
3. THE BUILDING RESTRICTION LINE (BRL) IS LOCATED 495' FROM THE RUNWAY CENTERLINE.
4. SEE INNER APPROACH DRAWINGS FOR ROAD CLEARANCE TABLES.
5. PAVEMENT STRENGTH IS BASED ON THE CURRENT PUBLISHED STRNGTH CONTAINED IN THE AIRPORT MASTER RECORD. NO GEOTECHNICAL INVESTIGATION WAS PERFORMED TO VERIFY THE PAVEMENT STRENGTH.
6. RUNWAY MEETS LINE OF SIGHT REQUIREMENTS.
7. DISTANCE FROM RUNWAY CENTERLINE TO PAIPI'S ARE 87.5'.

MODIFICATION OF DESIGN STANDARDS

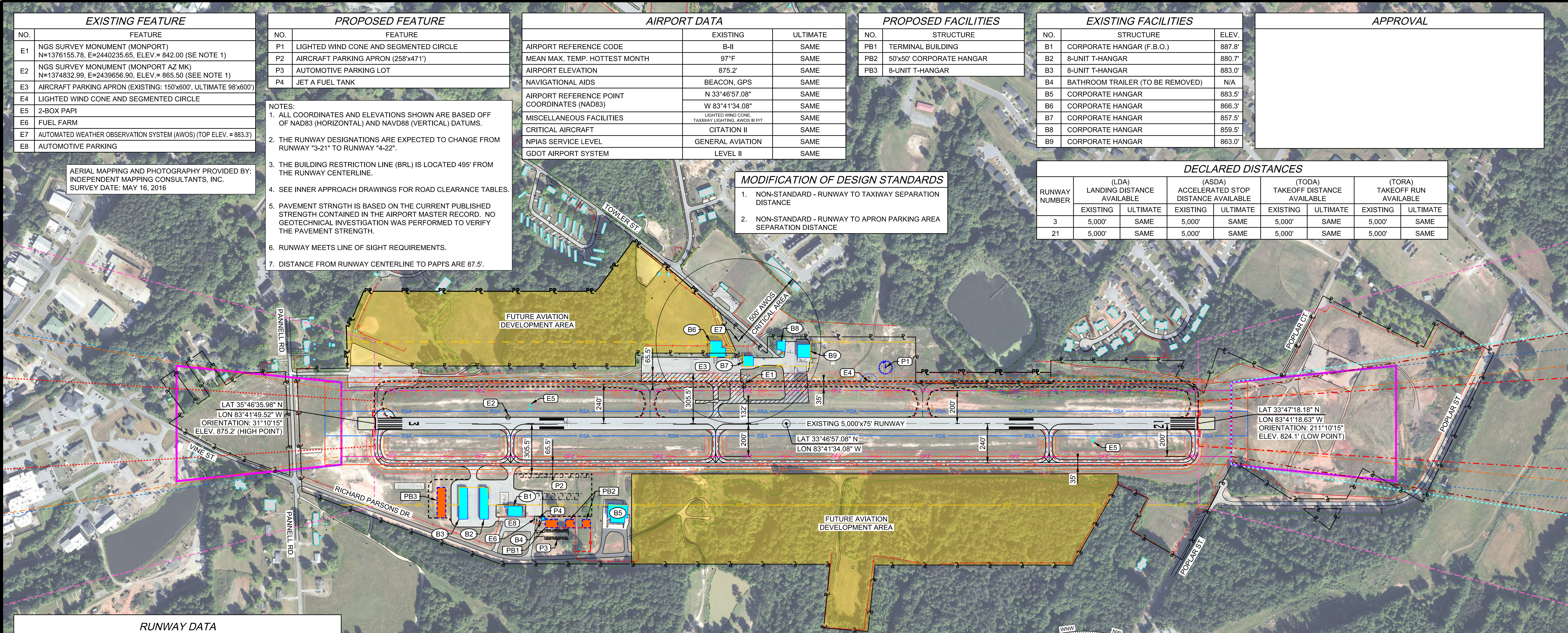
1. NON-STANDARD - RUNWAY TO TAXIWAY SEPARATION DISTANCE
2. NON-STANDARD - RUNWAY TO APRON PARKING AREA SEPARATION DISTANCE

<i>PROPOSED FACILITIES</i>	
NO.	STRUCTURE
PB1	TERMINAL BUILDING
PB2	50'x50' CORPORATE HANGAR
PB3	8-UNIT T-HANGAR

EXISTING FACILITIES		
NO.	STRUCTURE	ELEV.
B1	CORPORATE HANGAR (F.B.O.)	887.8'
B2	8-UNIT T-HANGAR	880.7'
B3	8-UNIT T-HANGAR	883.0'
B4	BATHROOM TRAILER (TO BE REMOVED)	N/A
B5	CORPORATE HANGAR	883.5'
B6	CORPORATE HANGAR	866.3'
B7	CORPORATE HANGAR	857.5'
B8	CORPORATE HANGAR	859.5'
B9	CORPORATE HANGAR	863.0'

APPROVAL	

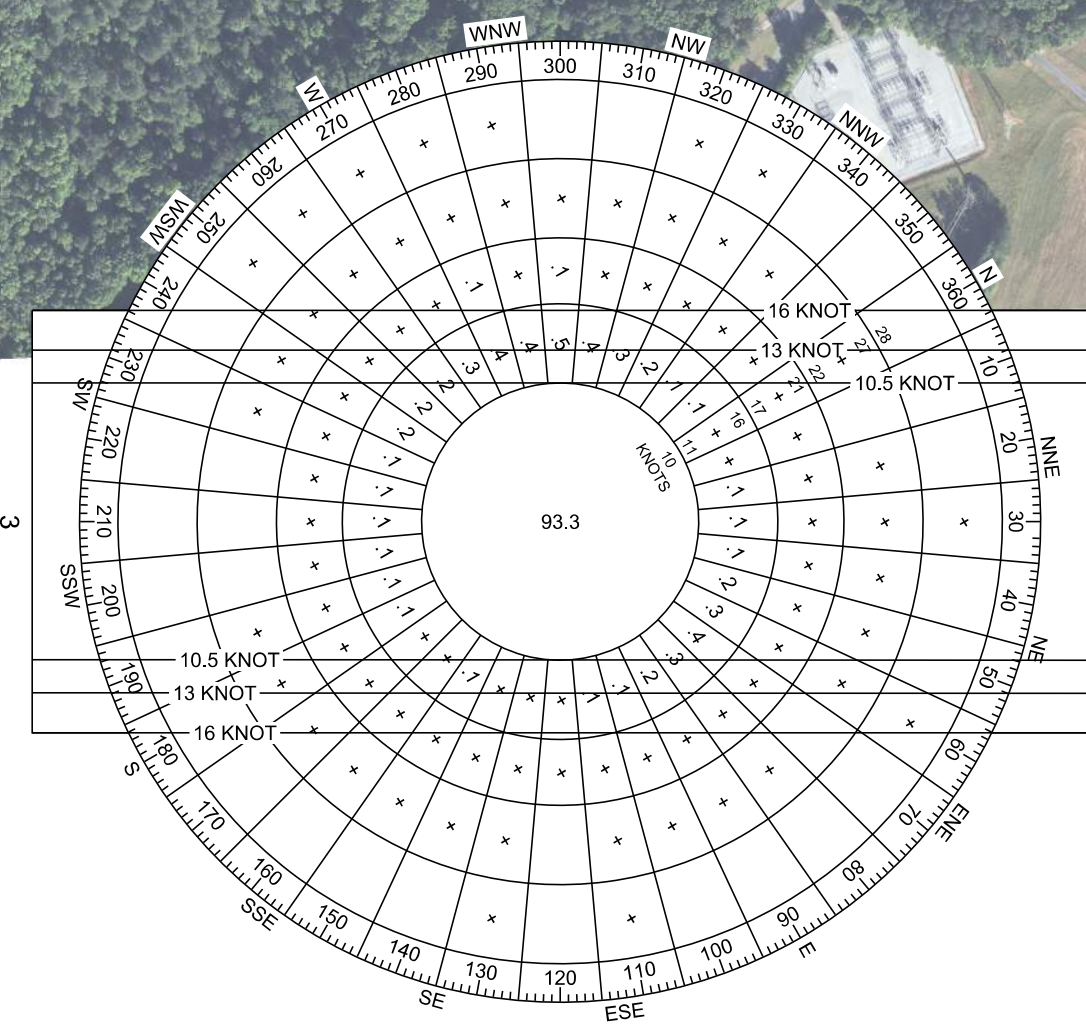
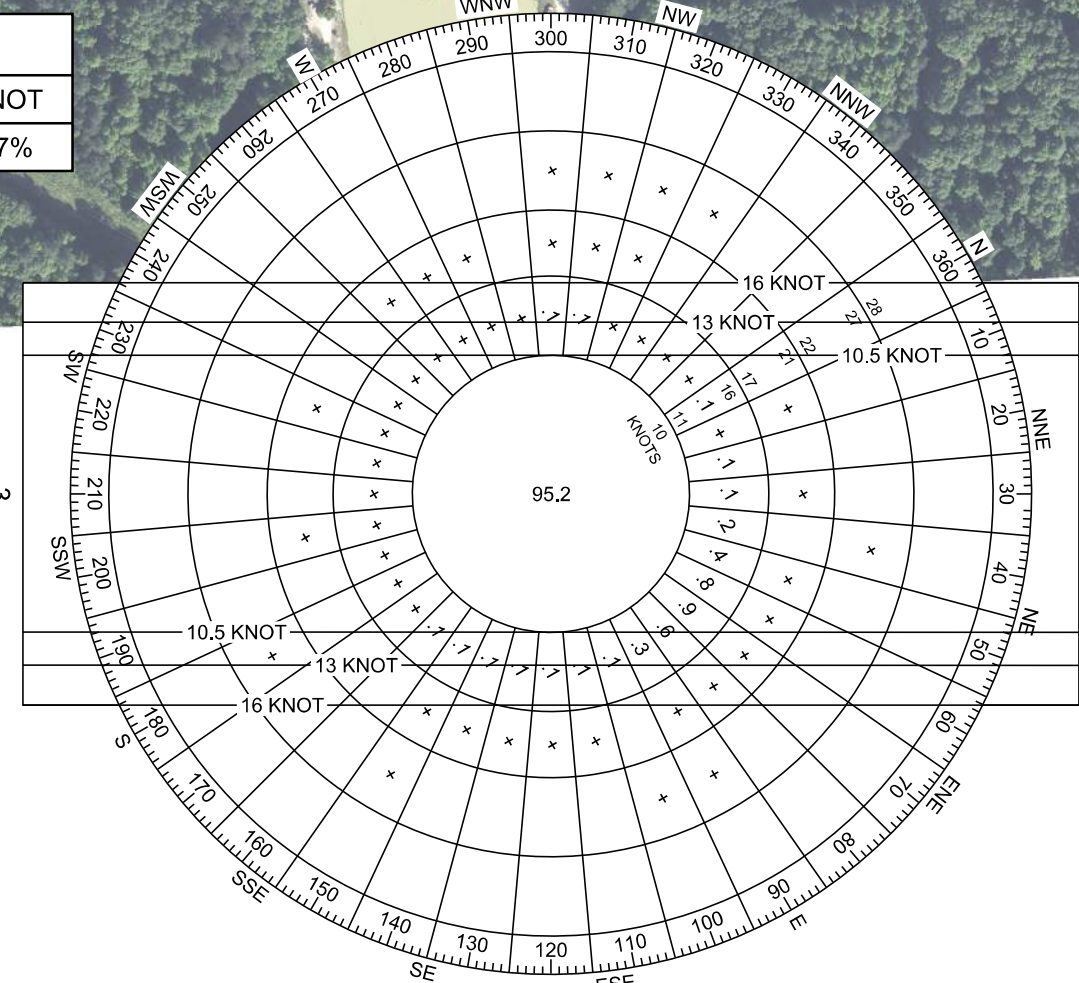
DECLARED DISTANCES								
RUNWAY NUMBER	(LDA) LANDING DISTANCE AVAILABLE		(ASDA) ACCELERATED STOP DISTANCE AVAILABLE		(TODA) TAKEOFF DISTANCE AVAILABLE		(TORA) TAKEOFF RUN AVAILABLE	
	EXISTING	ULTIMATE	EXISTING	ULTIMATE	EXISTING	ULTIMATE	EXISTING	ULTIMATE
3	5,000'	SAME	5,000'	SAME	5,000'	SAME	5,000'	SAME
21	5,000'	SAME	5,000'	SAME	5,000'	SAME	5,000'	SAME



RUNWAY DATA			
		EXISTING	ULTIMATE
RUNWAY DESIGN CODE		B-II / 5000	SAME
APPROACH REFERENCE CODE		B-II / 5000 : B-II / VIS	B-II / 5000
DEPARTURE REFERENCE CODE		B-II	SAME
PAVEMENT MATERIAL TYPE		ASPHALT	SAME
PAVEMENT STRENGTH BY WHEEL LOADING		14,500 SWL / 18,000 DWL	SAME
PAVEMENT SURFACE TREATMENT		NONE	SAME
EFFECTIVE RUNWAY GRADIENT		1.02%	SAME
% WIND COVERAGE		SEE WINDROSE TABLES	SAME
RUNWAY LIGHTING		MIRL	SAME
RUNWAY LENGTH		5,000'	SAME
RUNWAY WIDTH		75'	SAME
RUNWAY END COORDINATES (NAD 83)	RW 3	N 35°46'35.98" W 83°41'49.52"	SAME
	RW 21	N 33°47'18.18" W 83°41'18.63"	SAME
RUNWAY END ELEVATIONS	RW 3	875.2'	SAME
	RW 21	824.1'	SAME
RUNWAY ORIENTATION		31°10'15" 211°10'15"	SAME
MARKINGS	RW 3	NON-PRECISION	SAME
	RW 21	NON-PRECISION	SAME
CFR PART 77 APPROACH CATEGORY	RW 3	34:1	SAME
	RW 21	20:1	34:1
APPROACH TYPE	RW 3	RNAV(GPS), NDB	SAME
	RW 21	VISUAL	RNAV(GPS)
APPROACH VISIBILITY MINIMUMS	RW 3	1 MILE	SAME
	RW 21	VISUAL	1 MILE
TYPE OF AERONAUTICAL SURVEY REQUIRED FOR APPROACH	RW 3	NVGS	SAME
	RW 21	NVGS	SAME
RUNWAY DEPARTURE SURFACE	RW 3	YES	SAME
	RW 21	NO	YES
THRESHOLD SITING SURFACE	RW 3	CATEGORY 4	SAME
	RW 21	CATEGORY 2	CATEGORY 4
GLIDE PATH QUALIFICATION SURFACE (GQS)	RW 3	CATEGORY 8	SAME
	RW 21	N/A	CATEGORY 8
INSTRUMENT APPROACH NAVAIDS	RW 3	GPS	SAME
	RW 21	N/A	GPS
VISUAL APPROACH NAVAIDS	RW 3	PAPI-2L	SAME
	RW 21	PAPI-2L	SAME
TOUCHDOWN ZONE ELEVATIONS	RW 3	875.2'	SAME
	RW 21	844.4'	SAME

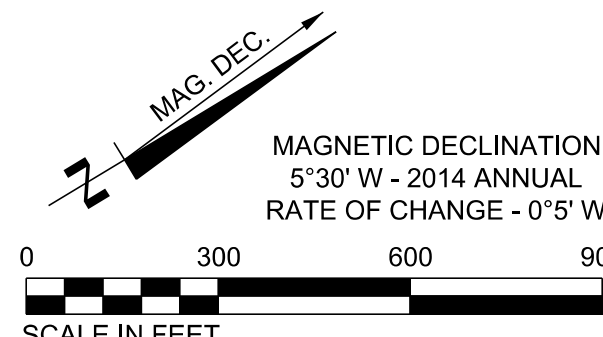
IFR WINDROSE			
RUNWAY	10.5 KNOT	13 KNOT	16 KNOT
3/21	98.39%	99.33%	99.87%

31,261 OBSERVATIONS MADE
OVER THE PERIOD OF 2006-2015
STATION # 723110 & 722170
ATHENS, GA & MACON, GA



ALL WEATHER WINDROSE			
RUNWAY	10.5 KNOT	13 KNOT	16 KNOT
3/21	96.38%	98.05%	99.57%

272,431 OBSERVATIONS MADE
OVER THE PERIOD OF 2006-2015
STATION # 723110 & 722170
ATHENS, GA & MACON, GA



<i>FAR PART 77 APPROACH DIMENSIONS</i>	
RWY 3 EXISTING	500'IW X 3,500'OW X 10,000'L
RWY 3 ULTIMATE	SAME
RWY 21 EXISTING	500'IW X 3,500'OW X 10,000'L
RWY 21 ULTIMATE	SAME




























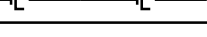
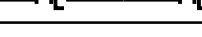
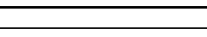
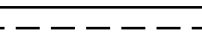
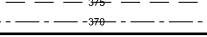







RUNWAY PROTECTION ZONE DIMENSIONS	
RWY 3 EXISTING	500'IW X 700'OW X 1,000'L
RWY 3 ULTIMATE	SAME
RWY 21 EXISTING	500'IW X 700'OW X 1,000'L
RWY 21 ULTIMATE	SAME

RUNWAY SAFETY AREA DIMENSIONS		
RWY END	EXISTING	ULTIMATE
3	150'W X 300' BEYOND END OF RUNWAY	SAME
21	150'W X 300' BEYOND END OF RUNWAY	SAME

OBJECT FREE AREA DIMENSIONS		
RWY END	EXISTING	ULTIMATE
3	500'W X 300' BEYOND END OF RUNWAY	SAME
21	500'W X 300' BEYOND END OF RUNWAY	SAME

OBSTACLE FREE ZONE DIMENSIONS		
RWY END	EXISTING	ULTIMATE
3	400'W X 200' BEYOND END OF RUNWAY	SAME
21	400'W X 200' BEYOND END OF RUNWAY	SAME

TAXIWAY AND TAXILANE DATA		
	EXISTING	ULTIMATE
TAXIWAY DESIGN GROUP	2	SAME
TAXIWAY AND TAXILANE WIDTH	35'	SAME
TAXIWAY AND TAXILANE SAFETY AREA	79'	SAME
TAXIWAY OBJECT FREE AREA	131'	SAME
TAXIWAY EDGE SAFETY MARGIN (TESM)	7.5'	SAME
TAXILANE OBJECT FREE AREA	115'	SAME
TAXIWAY CENTERLINE TO PARALLEL TAXIWAY/TAXILANE CENTERLINE	105'	SAME
TAXIWAY CENTERLINE TO FIXED OR MOVEABLE OBJECT	65.5'	SAME
TAXILANE CENTERLINE TO PARALLEL TAXILANE CENTERLINE	97'	SAME
TAXILANE CENTERLINE TO FIXED OR MOVEABLE OBJECT	57.5'	SAME
TAXIWAY AND TAXILANE LIGHTING	MITL	SAME

LEGEND		
	EXISTING	ULTIMATE
RUNWAY SAFETY AREA (RSA)		
RUNWAY OBJECT FREE AREA (ROFA)		
RUNWAY OBSTACLE FREE ZONE (OFZ)		
RUNWAY PROTECTION ZONE (RPZ)		
BUILDING RESTRICTION LINE (BRL)		
APPROACH SURFACE		
THRESHOLD SITING SURFACE		
GLIDE SLOPE QUALIFICATION SURFACE		
TAXIWAY SAFETY AREA (TSA)		
TAXIWAY OBJECT FREE AREA (TOFA)		
TAXIWAY EDGE SAFETY MARGIN (TESM)		
AIRPORT REFERENCE POINT		N/A
AIRPORT PAVEMENT		
AIRPORT BUILDINGS		
OTHER BUILDINGS		N/A
AIRPORT PROPERTY LINE / EASEMENTS		
FENCE		
ROADS		
GROUND ELEVATION CONTOURS		N/A
ROTATING BEACON		N/A
PAPI		N/A
THRESHOLD LIGHTS		N/A
UTILITY POLE		N/A
TO BE REMOVED	N/A	



To: City Council, Public Safety Committee
From: Keith Glass, Public Safety Director
Department: Police
Date: 1/31/2018
Description: 2018 Police Vehicles Lease Purchase

Budget Account/Project Name: 2018 PD Vehicles, General Fund

Funding Source: FY 2018 CIP Budget Expense, Police Department, General Fund

Budget Allocation: \$43,350.00 (P&I) \$18,481.33 (prior year insurance proceeds)

Budget Available: \$61,831.33

Requested Expense: \$61,054.84

Company of Purchase: Enterprise Fleet Management

Recommendation:

Staff recommends the APPROVAL of the Enterprise Lease Purchase agreement for the 9 new police department vehicles.

Background:

As part of our fleet maintenance policy, it is incumbent that vehicles that have deteriorated in condition from age and use be replaced for safety and decreased maintenance cost. The Police Department will be replacing some of their existing fleet of old, high-mileage vehicles along with replacing wrecked vehicles from the prior year, and adding vehicles as four new police officers will be hired onto the force for 2018.

To pay for this, the Police Department General Fund has allocated \$43,350 in principal and interest payments and will use the \$18,481.33 that came in insurance at the end of 2017 for wrecked (totaled) vehicles.

This will leave a remainder of \$776.49, due to a change of one Tahoe to a Durango SSV.

This will also mark the first time the City has worked with Enterprise as its fleet provider and fleet maintenance manager. Under this program Enterprise helps the Police Department tailor a fleet management program for greater efficiency and lower costs over the next several years.

Attachment(s):

215 North Broad Street ♦ Monroe, GA 30656 ♦ 770.267.7536



City of Monroe Georgia

Make	Model	Quantity	Monthly Lease payment	Total FY18 cost
Chevrolet	Tahoe(marked)	3	\$892.22	\$24,089.94
Chevrolet	Tahoe (marked)	3	\$892.22	\$21,413.28
Chevrolet	Silverado 1500	1	\$611.54	\$5,503.86
Dodge	Durango SSV	1	\$644.43	\$5,155.44
Chevrolet	Silverado 1500	1	\$611.54	\$4,892.32

* Cost assumes all aftermarket capped into cost of vehicle

* Cost assumes delivery by 4/1 with 9 months of payment or 5/1 with 8 months.

	\$61,054.84
FY18 Budget	\$43,350.00
Insurance payout	\$18,481.33
Total FY18 budget	\$61,831.33
Total +/-	\$776.49



Open-End (Equity) Lease Rate Quote

Quote No: 3757633

Prepared For: City of Monroe, Georgia

Date 01/05/2018
AE/AM ML/CP3

Unit #

Year 2018 Make Chevrolet Model Silverado 1500

Series WT 4x4 Crew Cab 5.75 ft. box 143.5 in. WB

Vehicle Order Type Ordered Term 48 State GA Customer# 577196

\$ 31,462.70	Capitalized Price of Vehicle ¹
\$ 0.00	* TAVT 7.0000% State GA
\$ 8.00	* Initial License Fee
\$ 0.00	* Registration Fee
\$ 0.00	Other: Courtesy Delivery Fee
\$ 0.00	Capitalized Price Reduction
\$ 0.00	* Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive(Taxable Incentive Total : \$0.00)

\$ 31,462.70 Total Capitalized Amount (Delivered Price)

\$ 503.40 Depreciation Reserve @ 1.6000%

\$ 107.72 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²

\$ 611.12 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment

Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program³ Contract Miles 0

Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Sales Tax 0.0000%

State

\$ 611.12 Total Monthly Rental Including Additional Services

\$ 7,299.50 Reduced Book Value at 48 Months

\$ 300.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Black / Chrome Grille Surround

Interior Color (0 I) Dark Ash/Jet Black w/Cloth Seat Trim

Lic. Plate Type Unknown

GVWR 0

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.00 Per Mile

Tires 0

Loaner Vehicle Not Included

Quote based on estimated annual mileage of 20,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Monroe, Georgia

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Open-End (Equity) Lease Rate Quote

Quote No: 3757633

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Dana Safety Supply	C	\$ 3,522.15
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 3,522.15
Aftermarket Equipment Total		\$ 3,522.15



Open-End (Equity) Lease Rate Quote

Quote No: 3757633

VEHICLE INFORMATION:

2018 Chevrolet Silverado 1500 WT 4x4 Crew Cab 5.75 ft. box 143.5 in. WB - US

Series ID: CK15543

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 36,290.00	\$ 38,000.00
Total Options	\$ 1,005.55	\$ 1,105.00
Destination Charge	\$ 1,295.00	\$ 1,295.00
Total Price	\$ 38,590.55	\$ 40,400.00

SELECTED COLOR:

Exterior: GBA / V22 - (0 P) Black / Chrome Grille Surround

Interior: H2R - (0 I) Dark Ash/Jet Black w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1WT	Preferred Equipment Group 1WT	NC	NC
A31	Power Windows w/Driver Express Up	Included	Included
A68	Rear 60/40 Folding Bench Seat (Folds Up)	Included	Included
AE7	40/20/40 Front Split Bench Seat	Included	Included
AKP	Solar Absorbing Tinted Glass	Included	Included
BG9	Graphite-Colored Rubberized-Vinyl Floor Covering	Included	Included
BLUE	Bluetooth For Phone	Included	Included
C5Z	GVWR: 7,200 lbs (3,266 kgs)	NC	NC
FE9	Federal Emissions Requirements	NC	NC
GBA_01	(0 P) Black	NC	NC
GU4	3.08 Rear Axle Ratio	Included	Included
H2R_02	(0 I) Dark Ash/Jet Black w/Cloth Seat Trim	NC	NC
IOB	Radio: AM/FM w/7" Diagonal Color Touch Screen	STD	STD
KG4	150 Amp Alternator	Included	Included
KNP	Auxiliary External Transmission Oil Cooler	Included	Included
L83	Engine: 5.3L EcoTec3 V8	\$ 1,087.45	\$ 1,195.00
MYC	Transmission: Electronic 6-Speed Automatic w/OD	STD	STD
N33	Manual Tilt Wheel Steering Column	Included	Included
NQG	Floor Mounted Shifter Transfer Case	Included	Included
PAINT	Solid Paint	STD	STD
R9Y	Fleet Free Maintenance Credit	\$ -81.90	\$ -90.00
RBZ	Tires: P255/70R17 AS BW	STD	STD
RD6	Wheels: 17" x 8" Painted Steel	Included	Included
S2B	17" x 7" Aluminum Full-Size Spare Wheel	Included	Included
STDSU	Heavy Duty Suspension	STD	STD
STD TM	Cloth Seat Trim	Included	Included
UDC	Driver Information Center	Included	Included
V22	Chrome Grille Surround	Included	Included
V8BAT	720 CCA/80 Amp-hr Maintenance Free HD Battery	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
ZBZ	P255/70R17 AS BW Spare Tire	Included	Included

CORE FEATURES:

12

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: manual folding side-view door mirrors
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Box Style: regular
Body Material: galvanized steel/aluminum body material
Grille: black w/chrome surround grille

Convenience Features:

Air Conditioning: manual air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front and rear cupholders
Overhead Console: mini overhead console
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
IP Storage: covered bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets
Smokers Package: ashtray

Entertainment Features:

radio: AM/FM/Satellite-prep with seek-scan
Radio Data System: radio data system
Speakers: 6 speakers
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam high intensity low/high beam headlamps
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Voltmeter: voltmeter
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning

On Warning: lights-on warning
 Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Turn Signal On Warning: turn-signal-on warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: PASS-Key III+ immobilizer
 Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6
 Front Bucket Seats: front split-bench 40-20-40 seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Lumbar: manual driver and passenger lumbar support
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest with storage
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion
 Rear Seat Armrest: rear seat centre armrest
 Leather Upholstery: cloth front and rear seat upholstery
 Headliner Material: full cloth headliner
 Floor Covering: full vinyl/rubber floor covering
 Cabback Insulator: cabback insulator
 Shift Knob Trim: urethane shift knob

Standard Engine:

Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual



Open-End (Equity) Lease Rate Quote

Quote No: 3769231

Prepared For: City of Monroe, Georgia
Watts, RV

Date 01/05/2018
AE/AM ML/CP3

Unit #

Year 2018 Make Chevrolet Model Tahoe

Series LS 4x2

Vehicle Order Type Ordered Term 48 State GA Customer# 577196

\$ 38,315.87	Capitalized Price of Vehicle ¹
\$ 0.00 *	TAVT 7.0000% State GA
\$ 8.00 *	Initial License Fee
\$ 0.00 *	Registration Fee
\$ 0.00	Other:Courtesy Delivery Fee
\$ 0.00	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive(Taxable Incentive Total : \$0.00)

\$ 38,315.87 Total Capitalized Amount (Delivered Price)

\$ 670.53 Depreciation Reserve @ 1.7500%

\$ 119.86 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²

\$ 790.39 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program³ Contract Miles 0

Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Sales Tax 0.0000%

State

\$ 790.39 Total Monthly Rental Including Additional Services

\$ 6,130.43 Reduced Book Value at 48 Months

\$ 300.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Black

Interior Color (0 I) Jet Black w/Premium Cloth Seat Trim

Lic. Plate Type Unknown

GVWR 0

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.00 Per Mile

Tires 0

Loaner Vehicle Not Included

Quote based on estimated annual mileage of 20,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Monroe, Georgia

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

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Open-End (Equity) Lease Rate Quote

Quote No: 3769231

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Dana Safety Supply	C	\$ 3,522.15
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 3,522.15
Aftermarket Equipment Total		\$ 3,522.15



Open-End (Equity) Lease Rate Quote

Quote No: 3769231

VEHICLE INFORMATION:

2018 Chevrolet Tahoe LS 4x2 - US

Series ID: CC15706

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 44,650.00	\$ 47,500.00
Total Options	\$ -3,551.28	\$ -3,902.50
Destination Charge	\$ 1,295.00	\$ 1,295.00
Total Price	\$ 42,393.72	\$ 44,892.50

SELECTED COLOR:

Exterior: GBA - (0 P) Black

Interior: H0U - (0 I) Jet Black w/Premium Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1LS	Preferred Equipment Group 1LS	NC	NC
A95	Front High-Back Reclining Bucket Seats	Included	Included
AG2	Front Passenger 6-Way Power Seat Adjuster	Included	Included
AQQ	Extended-Range Remote Keyless Entry	Included	Included
AT6	2nd Row 60/40 Split-Folding Manual Bench	Included	Included
ATD	3rd Row Passenger Seat Delete	Included	Included
AYQ	Driver & Front Passenger Air Bags	Included	Included
B30	Color-Keyed Carpeting Floor Covering	Included	Included
B58	1st & 2nd Row Color-Keyed Carpeted Floor Mats	Included	Included
BTU	Remote Vehicle Start	Included	Included
BVE	Black Assist Steps	Included	Included
C5Y	GVWR: 7,100 lbs (3,221 kgs)	Included	Included
D07	Floor Console	Included	Included
FE9	Federal Emissions Requirements	NC	NC
GBA_01	(0 P) Black	NC	NC
GU4	3.08 Rear Axle Ratio	STD	STD
H0U_01	(0 I) Jet Black w/Premium Cloth Seat Trim	NC	NC
IO5	Radio: Chevrolet MyLink AM/FM Stereo	STD	STD
JD9	4-Wheel Antilock Disc Brakes w/Brake Assist	Included	Included
K34	Electronic Cruise Control w/Set & Resume Speed	Included	Included
L83	Engine: 5.3L V8 EcoTec3	STD	STD
MYC	Transmission: Electronic 6-Speed Automatic w/OD	STD	STD
NP5	Leather-Wrapped Steering Wheel	Included	Included
OUTLET	5 12-Volt Auxiliary Power Outlets	Included	Included
PNTTBL01	Paint Table : Primary w/1LS	\$ 0.00	\$ 0.00
R9Y	Fleet Free Maintenance Credit	\$ -61.43	\$ -67.50
RCV	Wheels: 18" x 8.5" Painted Aluminum	Included	Included
RKX	Tires: P265/65R18 AS BW	Included	Included
SJA	Grille w/Chrome Horizontal Louver Insert (LPO)	Included	Included
STD TM	Premium Cloth Seat Trim	Included	Included
TG5	Single-Slot CD/MP3 Player	Included	Included
U2J	SiriusXM Satellite Radio Delete	Included	Included
UD7	Rear Park Assist w/Audible Warning	Included	Included
UE0	OnStar Delete	\$ -77.35	\$ -85.00
UPF	Bluetooth For Phone	Included	Included
UQ3	6-Speaker Audio System Feature	Included	Included
V54	Roof-Mounted Luggage Rack Side Rails	Included	Included

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Fleet Customer Powertrain Limited Warranty
Custom Edition
Premium Smooth Ride Suspension Package
Solid Paint

ZW7
ZY1

NC
\$ -3,412.50
Included
STD

NC
\$ -3,750.00
Included
STD

18 STANDARD FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Spoiler: rear lip spoiler
Running Boards: running boards
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Rear Step Bumper: rear step bumper
Body Material: galvanized steel/aluminum body material
Roof Rack: rails only
: class IV trailering with harness, hitch
Grille: chrome grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Rear Air Conditioning: rear air conditioning with separate controls
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: OnStar Guidance
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage, conversation mirror
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Seatback Storage Pockets: 2 seatback storage pockets
IP Storage: covered bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets
AC Power Outlet: 1 AC power outlet

Entertainment Features:

radio: SiriusXM AM/FM stereo with seek-scan, single in-dash CD player
MP3 Player: MP3 decoder
Audio Theft Deterrent: audio theft deterrent
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
1st Row LCD: 2 1st row LCD monitor
Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam halogen headlamps
Front Wipers: variable intermittent rain detecting wipers wipers
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Rear Window: flip-up rear windshield
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer

ometer: voltmeter

Compass: compass

Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning

Park Distance Control: Rear Park Assist rear parking sensors

Trip Computer: trip computer

Trip Odometer: trip odometer

Oil Pressure Gauge: oil pressure gauge

Water Temp Gauge: water temp. gauge

Engine Hour Meter: engine hour meter

Clock: in-radio display clock

Systems Monitor: systems monitor

Check Control: redundant digital speedometer

Rear Vision Camera: rear vision camera

Oil Pressure Warning: oil-pressure warning

Water Temp Warning: water-temp. warning

Battery Warning: battery warning

Low Oil Level Warning: low-oil-level warning

Low Coolant Warning: low-coolant warning

Lights On Warning: lights-on warning

Key in Ignition Warning: key-in-ignition warning

Low Fuel Warning: low-fuel warning

Low Washer Fluid Warning: low-washer-fluid warning

Door Ajar Warning: door-ajar warning

Trunk Ajar Warning: trunk-ajar warning

Brake Fluid Warning: brake-fluid warning

Turn Signal On Warning: turn-signal-on warning

Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes

Number of ABS Channels: 4 ABS channels

Brake Assistance: brake assist

Brake Type: four-wheel disc brakes

Vented Disc Brakes: front and rear ventilated disc brakes

Daytime Running Lights: daytime running lights

Spare Tire Type: full-size spare tire

Spare Tire Mount: underbody mounted spare tire w/crankdown

Driver Front Impact Airbag: driver and passenger front-impact airbags

Driver Side Airbag: seat-mounted driver and passenger side-impact airbags

Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag

Occupancy Sensor: front passenger airbag occupancy sensor

Height Adjustable Seatbelts: height adjustable front seatbelts

Seatbelt Pretensioners: front seatbelt pre-tensioners

3Point Rear Centre Seatbelt: 3 point rear centre seatbelt

Side Impact Bars: side-impact bars

Perimeter Under Vehicle Lights: remote activated perimeter/approach lights

Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks

Rear Child Safety Locks: rear child safety locks

Ignition Disable: immobilizer

Security System: security system

Panic Alarm: panic alarm

Electronic Stability: electronic stability control with anti-roll

Traction Control: ABS and driveline traction control

Front and Rear Headrests: manual adjustable front head restraints

Rear Headrest Control: 2 rear head restraints

Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 6

Front Bucket Seats: front bucket seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and passenger seats

Driver Lumbar: power 2-way driver and passenger lumbar support

Power Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear 60-40 split-bench seat
Rear Folding Position: rear seat tumble forward
Rear Seat Armrest: rear seat centre armrest
3rd Row Electric Control: fold into floor third row seat
Leather Upholstery: premium cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert
Shift Knob Trim: urethane shift knob
Leather Steering Wheel: leather/metal-look steering wheel
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome and metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:
Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:
Transmission 6-speed automatic w/ OD and auto-manual



Open-End (Equity) Lease Rate Quote

Quote No: 3753078

Prepared For: City of Monroe, Georgia

Date 01/05/2018

AE/AM ML/CP3

Unit #

Year 2018 Make Chevrolet Model Tahoe

Series Police Vehicle 4x2

Vehicle Order Type Ordered Term 48 State GA Customer# 577196

\$ 43,401.17	Capitalized Price of Vehicle ¹
\$ 0.00 *	TAVT 7.0000% State GA
\$ 8.00 *	Initial License Fee
\$ 0.00 *	Registration Fee
\$ 0.00	Other: Courtesy Delivery Fee
\$ 0.00 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive(Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Black

Interior Color (0 I) Jet Black w/Cloth Seat Trim

Lic. Plate Type Unknown

GVWR 0

\$ 43,401.17	Total Capitalized Amount (Delivered Price)
\$ 759.52	Depreciation Reserve @ 1.7500%
\$ 132.29	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 891.81 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit \$0.00

\$ 0.00	Physical Damage Management
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Comp/Coll Deductible 0 / 0

\$ 0.00	Full Maintenance Program ³	Contract Miles 0
	Incl: # Brake Sets (1 set = 1 Axle) 0	

OverMileage Charge \$ 0.00 Per Mile

Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00	Sales Tax 0.0000%
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State

\$ 891.81 Total Monthly Rental Including Additional Services

\$ 6,944.21	Reduced Book Value at 48 Months
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\$ 300.00	Service Charge Due at Lease Termination
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Quote based on estimated annual mileage of 20,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Monroe, Georgia

BY	TITLE	DATE
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* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

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Open-End (Equity) Lease Rate Quote

Quote No: 3753078

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Complete AME install of police equipment	C	\$ 9,092.40
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 9,092.40
Aftermarket Equipment Total		\$ 9,092.40



Open-End (Equity) Lease Rate Quote

Quote No: 3753078

VEHICLE INFORMATION:

2018 Chevrolet Tahoe Police Vehicle 4x2 - US

Series ID: CC15706

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 43,559.60	\$ 46,340.00
Total Options	\$ -2,645.83	\$ -2,907.50
Destination Charge	\$ 1,295.00	\$ 1,295.00
Total Price	\$ 42,208.77	\$ 44,727.50

SELECTED COLOR:

Exterior: GBA - (0 P) Black

Interior: H0U - (0 I) Jet Black w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1FL	Preferred Equipment Group 1FL	\$ -3,194.10	\$ -3,510.00
5T5	SEO: 2nd Row Vinyl Seats w/Cloth Front	NC	NC
7X6	SEO: Left-Hand Spotlamp	\$ 445.90	\$ 490.00
9C1	Identifier for PPV	NC	NC
AG1	Driver 10-Way Power Seat Adjuster	Included	Included
AG2	Front Passenger 6-Way Power Seat Adjuster	Included	Included
AMF	Remote Keyless Entry Package	\$ 68.25	\$ 75.00
AT6	2nd Row 60/40 Split-Folding Manual Bench	Included	Included
ATD	3rd Row Passenger Seat Delete	Included	Included
AY0	Air Bags	Included	Included
AZ3	3-Passenger Front 40/20/40 Split-Bench Seat	Included	Included
B30	Color-Keyed Carpeting Floor Covering	\$ 172.90	\$ 190.00
B58	1st & 2nd Row Color-Keyed Carpeted Floor Mats	Included	Included
BVE	Black Assist Steps	Included	Included
C5U	GVWR: 6,800 lbs (3,084 kgs)	STD	STD
FE9	Federal Emissions Requirements	NC	NC
GBA_01	(0 P) Black	NC	NC
GU4	3.08 Rear Axle Ratio	STD	STD
H0U_01	(0 I) Jet Black w/Cloth Seat Trim	NC	NC
IO5	Radio: Chevrolet MyLink AM/FM Stereo	Included	Included
K34	Electronic Cruise Control w/Set & Resume Speed	Included	Included
K47	High-Capacity Air Cleaner	Included	Included
K4B	730 Cold-Cranking Amps Auxiliary Battery	Included	Included
KW7	170 Amp High Output Alternator	Included	Included
L83	Engine: 5.3L V8 EcoTec3 Flex Fuel Capable	STD	STD
LUGDEL	Luggage Rack Delete	Included	Included
MYC	Transmission: Electronic 6-Speed Automatic w/OD	STD	STD
NZZ	Skid Plate Package	Included	Included
PNTTBLO1	Paint Table : Primary w/PPV/SSV	\$ 0.00	\$ 0.00
QAR	Tires: P265/60R17 AS Police V-Rated	Included	Included
R9Y	Fleet Free Maintenance Credit	\$ -61.43	\$ -67.50
RAP	Wheels: 17" x 8" Black Steel Police	Included	Included
STDTM	Cloth Seat Trim	Included	Included
TG5	Single-Slot CD/MP3 Player	Included	Included
U2J	SiriusXM Satellite Radio Delete	Included	Included
UD7	Rear Park Assist w/Audible Warning	Included	Included
UE0	OnStar Delete	\$ -77.35	\$ -85.00

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SEO: Radio Suppression Package	Included	Included
Bluetooth For Phone	Included	Included
6-Speaker Audio System Feature	Included	Included
License Plate Front Mounting Package	NC	NC
Ship-Thru: Kerr Industries	Included	Included
Heavy-Duty Police-Rated Suspension Package	Included	Included
Spare P265/60R17 AS Police V-Rated	Included	Included
Solid Paint	STD	STD

25 STANDARD FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Spoiler: rear lip spoiler
Running Boards: running boards
Skid Plates: skid plates
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers
Rear Step Bumper: rear step bumper
Front License Plate Bracket: front license plate bracket
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch
Grille: black w/chrome surround grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Rear Air Conditioning: rear air conditioning with separate controls
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: OnStar Guidance
Front Cupholder: front and rear cupholders
Overhead Console: mini overhead console
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Seatback Storage Pockets: 2 seatback storage pockets
Front Underseat Storage Tray: locking front underseat storage tray
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 4 12V DC power outlets
AC Power Outlet: 1 AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan, single in-dash CD player
MP3 Player: MP3 decoder
Audio Theft Deterrent: audio theft deterrent
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
1st Row LCD: 2 1st row LCD monitor
Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam halogen headlamps
Front Wipers: variable intermittent Rainsense rain detecting wipers wipers
Front Windshield Visor Strip: front windshield visor strip
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Rear Window: flip-up rear windshield
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer

Tire Pressure Warning: tire specific low-tire-pressure warning

Park Distance Control: Rear Park Assist rear parking sensors

Trip Computer: trip computer

Trip Odometer: trip odometer

Oil Pressure Gauge: oil pressure gauge

Water Temp Gauge: water temp. gauge

Engine Hour Meter: engine hour meter

Clock: in-radio display clock

Systems Monitor: systems monitor

Check Control: redundant digital speedometer

Rear Vision Camera: rear vision camera

Oil Pressure Warning: oil-pressure warning

Water Temp Warning: water-temp. warning

Battery Warning: battery warning

Low Oil Level Warning: low-oil-level warning

Low Coolant Warning: low-coolant warning

Lights On Warning: lights-on warning

Key in Ignition Warning: key-in-ignition warning

Low Fuel Warning: low-fuel warning

Low Washer Fluid Warning: low-washer-fluid warning

Door Ajar Warning: door-ajar warning

Trunk Ajar Warning: trunk-ajar warning

Brake Fluid Warning: brake-fluid warning

Turn Signal On Warning: turn-signal-on warning

Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes

Number of ABS Channels: 4 ABS channels

Brake Assistance: brake assist

Brake Type: four-wheel disc brakes

Vented Disc Brakes: front and rear ventilated disc brakes

Daytime Running Lights: daytime running lights

Spare Tire Type: full-size spare tire

Spare Tire Mount: underbody mounted spare tire w/crankdown

Driver Front Impact Airbag: driver and passenger front-impact airbags

Driver Side Airbag: seat-mounted driver and passenger side-impact airbags

Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag

Occupancy Sensor: front passenger airbag occupancy sensor

Height Adjustable Seatbelts: height adjustable front seatbelts

Seatbelt Pretensioners: front seatbelt pre-tensioners

3Point Rear Centre Seatbelt: 3 point rear centre seatbelt

Side Impact Bars: side-impact bars

Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks

Rear Child Safety Locks: rear child safety locks

Ignition Disable: PASS-Key III immobilizer

Security System: security system

Electronic Stability: electronic stability stability control with anti-roll

Traction Control: ABS and driveline traction control

Front and Rear Headrests: manual adjustable front head restraints

Rear Headrest Control: 2 rear head restraints

Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 6

Front Bucket Seats: front split-bench 40-20-40 seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and passenger seats

Driver Lumbar: power 2-way driver and passenger lumbar support

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest with storage

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Seat Type: rear 60-40 split-bench seat

Folding Position: rear seat tumble forward

Rear Seat Armrest: rear seat centre armrest

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome and metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Standard Engine:

Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, David Jahns, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Chris Bailey, Beverly Harrison, Beth Thompson, Sharon Swanepoel, Cosby Woodruff, Carl Hofstadter

I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

II. DEPARTMENT REPORTS

1. January Monthly Reports

The Department heads presented the monthly reports.

III. COMMITTEE INFORMATION

1. Finance

No Items Scheduled.

2. Airport

a. December 13, 2017 Airport Commission Minutes

The minutes are for informational purposes only.

No Action.

b. Civil Air Patrol Lease Agreement

Mr. Chris Bailey presented the renewal request from the Civil Air Patrol allowing them to train and conduct their meetings at the Community Center Building. They moved from Loganville to Monroe in 2016. He explained the Civil Air Patrol to be a non-profit organization that puts cadets from local high schools through aviation training to encourage the aviation industry. The agreement would be for a period of one year, expiring on January 31, 2018.

The committee recommends renewal of the lease agreement with Civil Air Patrol to Council.

*Motion by Little, seconded by R. Bradley.
Passed Unanimously.*

3. Public Works

No Items Scheduled.

4. Utilities**a. Discussion – Alcovy River / Highway 138 Sewer Extension Project**

Mr. Carl Hofstadter, with Hofstadter & Associates, discussed the Alcovy River / Highway 138 Sewer Extension. He proposed running an eighteen inch gravity sewer line from the pump station installed by Reliant Homes to Highway 138. It will connect to a ten inch line which will go past Longhorn's to the pump station behind Tractor Supply and Great Oaks. This will open that area for future development. He explained the eighteen inch line will cost approximately \$2,035,000. This is only an estimated amount, because it has not been bid yet. There is approximately \$380,000 in rock costs. When the topographic map of the upper-ground is done, they will also drill down and do a topographic map of the rock. The rock profile will give a much better idea of how much the rock will cost, which could be anywhere between \$100,000 to \$600,000. Mr. Hofstadter explained that the invert on the Reliant pump station must be maintained, and the pipe has to get to a certain point underneath Highway 138 in order to go up the hill to serve Tractor Supply. The rock can't be avoided. The ten inch line will be a cost of \$651,000, which includes the bores to go underneath the highway. Therefore, the cost will be a grand total of between 2.5 and 3 million dollars.

City Administrator Logan Propes explained the project is not only for residential development, but also for future economic development activity. This project is key to moving forward.

Council Member Nathan Little questioned alternative routes.

Mr. Hofstadter answered that the alternative would require adding a pump station between the eighteen and ten inch lines, so this is the best route. He explained the eighteen inch line could be changed to a fifteen inch line, but that would limit the future growth in that area. The biggest cost is digging and blowing the rock, not the cost of the pipe.

Council Member Larry Bradley stated that using the eighteen inch pipe makes sense, in order to prepare for the future. He questioned the pros and cons of adding the additional pump station, whether it is not needed or if it is a cost factor.

Mr. Hofstadter explained a pump station would not be installed, because gravity will take it down to the Reliant pump station. Therefore, another pump station is not needed. He explained that electricity and additional maintenance would be required if another pump station were added. It is always better to have as few pump stations as possible.

City Attorney Paul Rosenthal clarified that easements would be required from the property owners along Highway 138, which would be Realto and Doctor Jao.

Mr. Propes explained this will be a large amount coming from the Utility Capital Funds, but there will be a major return on investments with the project. There are lots of growth potential on the Highway 138 corridor.

The committee recommends to Council approval of Hofstadter & Associates to bid the Alcovy River / Highway 138 sewer extension project.

*Motion by L. Bradley, seconded by Adcock.
Passed Unanimously.*

b. Approval – Out of State Training

Mr. Brian Thompson presented a request to send two meter specialists to Auburn, Alabama for the Southeastern Meter School & Conference from March 19-22, 2018. He explained that they perform the installation and testing for all the commercial meters. They will be training on AMI (Automated Meter Interaction), Smart Grid, meter programming, and attend a refresher course on safety. This will provide up-to-date training for these employees to accurately and safely perform their job, for a total amount of \$2,410.00.

The committee recommends to allow out-of-state travel for two employees to attend the Southeast Meter School & Conference in Auburn, Alabama, March 19-22, 2018 to Council.

*Motion by Adcock, seconded by L. Bradley.
Passed Unanimously.*

5. Public Safety**a. Approval – Police Vehicles Lease Purchase**

Chief Keith Glass explained the request to purchase nine new police vehicles at a total cost of \$62,225.88. They will be replacing some of their existing fleet of old, high-mileage vehicles along with replacing wrecked vehicles from the prior year, and adding vehicles for four new police officers who will be hired this year. He explained that the Police Department has \$43,350 allocated in the Capital Budget, \$18,481.33 which came from insurance settlements for wrecked vehicles, and the balance of \$394.55 will come from another budget line. Chief Glass explained for the 2019 budgeting they will be able to provide a ten-year plan. This program will provide more purchasing power, due to Enterprise buying more vehicles each year. He explained that the vehicles come already fully equipped and ready to go.

City Administrator Logan Propes stated this is the first time that the City has worked with Enterprise. It is a good program, which will allow more vehicles for the money. He explained the money will come from the budgeted principle and interest payments on leased purchases, insurance proceeds, and the differential amount of \$394.55 will come from other operating line items. He suggests giving the program a couple of years of trial to see the results. Mr. Propes explained that in 2019 a ten-year plan can be made for budgeting.

Council Member Nathan Little questioned the term of the lease, and the insurance settlement amount which will not be available for future purchases.

Mr. Propes explained that the lease was originally structured for a two year period, but based on the buy-back it could be three years. It is basically an adjusted lease program. He explained that for future purchases the allocation amount will have to be increased.

Council Member Larry Bradley questioned if changing the fleet over to all SUVs and trucks is the intent. He also questioned the need for two pickup trucks.

Chief Glass answered that for a patrol vehicle the Tahoe is more dependable and safer than the Interceptor, and there is always a need for a truck. Assistant Chief Watts will be using one of the trucks, and the other will be used by the employee that is in charge training for hauling the required equipment.

Mr. Propes clarified that the lease purchase will be for a four-year initial term.

The committee recommends to Council approval of the Enterprise Lease Purchase Agreement for the nine new police department vehicles for a total amount of \$62,225.88.

*Motion by R. Bradley, seconded by Malcom.
Passed Unanimously.*

6. Planning & Code

No Items Scheduled.

7. Economic Development

No Items Scheduled.

IV. ITEMS OF DISCUSSION

- 1. NextSite Retail Marketing Contract**
- 2. 2nd Reading – Alcoholic Beverage Ordinance Update**
- 3. 1st Reading – Driveway Ordinance Amendment**
- 4. Resolution – Open Records Officer**

There was a general discussion on the above items. There was no action taken.

V. ITEMS REQUIRING ACTION

1. Election of Vice-Mayor

To elect Wayne Adcock as Vice-Mayor.

*Motion by Little, seconded by Malcom.
Passed Unanimously.*

2. Appointment – Council Representative DDA

Mayor Howard announced the 2018 Committee Appointments.

To appoint Ross Bradley as Council Representative to DDA.

*Motion by L. Bradley, seconded by Dickinson.
Passed Unanimously.*

3. MEAG Letter of Support

City Administrator Logan Propes explained that former Mayor Greg Thompson has been the City of Monroe's representative to MEAG for many years. He was re-elected for a second term on the Board of Directors in 2017, and was elected as the Chairman of the Board. Mr. Propes stated that Mr. Thompson's continued leadership in MEAG is a positive for the entire MEAG membership due to his knowledge and insight of current projects of magnitude that MEAG is in the midst of undertaking.

To approve the Letter of Support to the MEAG Board of Directors.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

VI. ADJOURN

*Motion by Malcom, seconded by R. Bradley.
Passed Unanimously.*

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Beverly Harrison, Sharon Swanepoel, Cosby Woodruff, Nathan Durham, David Forrester

I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Pastor Nathan Durham, with New Beginnings Baptist Church, gave the invocation.

2. Roll Call

Mayor Thompson noted that all Council Members were present. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

*Motion by L. Bradley, seconded by R. Bradley.
Passed Unanimously*

4. Approval of Consent Agenda

- a. December 5, 2017 Council Minutes
- b. December 12, 2017 Council Minutes
- c. December 13, 2017 Airport Commission Minutes
- d. December 19, 2017 Planning Commission Minutes
- e. November 9, 2017 Downtown Development Authority Minutes
- f. December 14, Downtown Development Authority Minutes
- g. November 9, 2017 Conventions and Visitors Bureau Minutes

- h. December 14, 2017 Conventions and Visitors Bureau Minutes
- i. Civil Air Patrol Lease Agreement – Renewal of agreement. (Recommended for Council approval by Airport Committee January 9, 2018)
- j. Approval – Alcovy River / Highway 138 Sewer Extension Project – Hofstadter & Associates to bid the project. (Recommended for Council approval by Utilities Committee January 9, 2018)
- k. Approval – Out of State Training – To allow two employees to attend the Southeast Meter School & Conference in Auburn, Alabama, March 19 – 22, 2018. (Recommended for Council approval by Utilities Committee January 9, 2018)

To approve the consent agenda as presented.

*Motion by Dickinson, seconded by Adcock.
Passed Unanimously*

II. PUBLIC PRESENTATION

1. Walton County Bicentennial Celebration Day Proclamation

City Administrator Logan Propes presented the Proclamation for the 200th Anniversary of Walton County.

III. PUBLIC FORUM

1. Public Comments

Mr. David Forrester, of 694 Highway 11 SW, stated on Christmas Day there was a major wreck in his front yard. The wreck caused a leak in the gas line. Therefore, the gas which goes to their home had to be turned off. He commended the utility workers for going beyond the call of duty. He explained that they not only fixed the leak, they also checked their furnace and discovered that it had a bad line. Mr. Forrester stated that his family could have died without their help, not even knowing they had a problem. He thanked the crew for doing such a fantastic job.

IV. NEW BUSINESS

1. NextSite Retail Marketing Contract

Economic Development Specialist Sadie Krawczyk requested approval to contract with NextSite Consultants to help develop a retail recruitment and marketing strategy. They will also help carry that strategy out, with the intent to locate some larger commercial and developable commercial corridors.

To approve the contract for retail marketing services with NextSite.

*Motion by R. Bradley, seconded by Malcom.
Passed Unanimously*

2. 2nd Reading – Alcoholic Beverage Ordinance Update

City Attorney Paul Rosenthal gave the second reading of the ordinance to amend Chapter 6 – Alcoholic Beverages.

*Motion by Dickinson, seconded by Adcock.
Passed Unanimously*

3. 1st Reading – Driveway Ordinance Amendment

City Attorney Paul Rosenthal presented the first reading of the ordinance.

4. Resolution – Open Records Officer

To approve the resolution as presented.

*Motion by Little, seconded by R. Bradley.
Passed Unanimously.*

V. ADJOURN

*Motion by Malcom, seconded by Crawford.
Passed Unanimously.*

MAYOR

CITY CLERK

Planning & Code Committee Members Present:

Lee Malcom, Chair
Larry Bradley
David Dickinson

Those Absent:

Myoshia Crawford

Staff Present:

Logan Propes
Debbie Kirk
Patrick Kelley
Clay Edmondson

I. CALL TO ORDER – Chairman Lee Malcom

To amend the agenda to include Discussion – Other Planning & Zoning Issues.

To approve the agenda as amended.

*Motion by L. Bradley, seconded by Dickinson.
Passed Unanimously.*

II. MATTERS BEFORE COMMITTEE

1. Zoning Discussion

The committee discussed the different residential zonings. They discussed the rezone of property from R-1A and R-2 Zoning that hasn't been developed to code specifications back to R-1 Zoning; placing a moratorium on R-1A Zoning; and, developing a new zoning classification for Infill Development.

No Action.

2. Update on Code Enforcement

City Marshal Clay Edmondson reviewed the process for serving notices and writing citations for code violations. Consensus by the committee was to continue the enhanced code enforcement. The committee would also like the public to be educated on City Codes through various forms of media.

No Action.

3. Planner Discussion

After discussion, the consensus was to outsource the duties of the Principal Planner position, which may help find a prospective applicant to fill the position.

No Action.

4. Other Discussion

The committee discussed the need for the Planning & Zoning Commission Members and the Council Members to attend training courses to learn all the different codes and zoning requirements.

City Administrator Logan Propes stated that he will work on setting up a training class.

Code Enforcement Officer Patrick Kelley updated the committee on the various project renovations in the City, i.e., Dairy Queen, Wendy's, McDonald's, and Academy Lock & Key. He also gave an update on the schedule of job tasks that the Code Department is currently working on.

No Action.

III. ADJOURN

*Motion by L. Bradley, seconded by Dickinson.
Passed Unanimously.*

**MONROE PLANNING COMMISSION
MINUTES
January 16, 2018**

Present: Rosalind Parks
Mike Eckles
Randy Camp
David Butler
Kyle Harrison

Absent: None

Staff: Patrick Kelley, Director of Code/Planning
Debbie Adkinson, Code Department Assistant

Visitors: Jayne Sinclair, Lori Volk, Darrill Perry

The meeting was called to order by acting Chairman Kyle Harrison at 5:37 pm.

Acting Chairman Harrison asked for any changes, corrections or additions to the December 19, 2017 minutes. Hearing none he entertained a motion. Randy Camp made a motion to approve. David Butler seconded. Motion carried. Minutes Approved.

Code Officer Report: No significant report. A couple of renovations and upgrades to our Spring Street corridor coming, not just the sidewalk project but Dairy Queen will be doing a remodel on their store. This will be coming before the Committee soon for their new look. Also Wendy's approached us and they are interested in completely razing the building that is there now and replacing it with their updated design.

Public Hearing opened at 5:40 pm

The first item of business: is for petition # 17-00570 for a variance to allow the lot size of the R-1A zoning to be less than 7500 sq ft required in the B-3 Commercial zone. They would like to build four houses on this .63 ac on lot sizes of around 6880 sq ft. The property has 130 ft of road frontage on N Midland Avenue and 208.94 ft of road frontage on E Highland Avenue and 132.40 ft of road frontage on N Madison Avenue. Please note the minimum house size is 1300 sq ft.; materials and design may be specified as conditions to the variance and proposed material and design exceed those required by Zoning Ordinance. Code Department Recommends approval

Lori Volk spoke to the request answering the questions from the Committee.

Harrison asked which way the houses would be facing.

Volk: Argyle and Lori will face N Madison Avenue and Cherry Hill and Willow Oak will face N Midland Ave. with a driveway in the rear of the houses which would be entered from E. Highland Avenue.

Harrison: what materials are you planning to use.

Jayne Sinclair: We will be using hardi plank and rock or brick on the foundation. She plans to use vinyl windows. They went before Historic Preservation Commission and were approved due to no quorum.

Minimum requirement square footage is 1300 but they will be building 1600 to 1800 sq ft houses.

With more discussion on the number of houses and square footage of lots Acting Chairman Harrison entertained a motion to approve or deny. Mike Eckles made a motion to deny. Rosalind Parks Seconded. Motion passed 4 to 1 to deny. David Butler voted Nay on motion to deny.

Patrick gave a point of reference for the commission to look to for the future it has been the stated goal and a part of the zoning ordinance that we are looking for infill residential development for downtown for that walk ability, sustain ability type of development. This fits that bill perfectly and we will take the

recommendation as it stands to the Council. That's the type of development that has been the stated goal from previous planning commissioners, the council, economic development and the Code office.

The second item of business: is for petition # 17-00568 for a rezone and annexation for property located at 389 and 0 Gene Bell Road. The applicant would like to develop this area as an R-1A development. The property has approximately 575 ft of road frontage on Gene Bell Road.

Darrill Perry, owner of the property spoke to the request. He stated he would like to make this a 55 and older community. The minimum square footage is 1300 sq ft but he would be taking that up to 1600 sq ft. He would like to make it a gated community. The houses would be four sided brick ranch style homes.

Acting chairman Harrison asked what the concerns were two years ago when Mr. Perry came before the Commission and Council.

Patrick stated the concerns were, having to leave the city to get to the location for emergency vehicles, and the impact to the wetlands in this area. The density was also a concern but this is 1.7 units per acre where R-1A would be up to 5 units per acre regularly. All stipulations can be made as conditions of the zoning. Randy Camp asked how many houses would be built in this development.

Mr. Perry: 45

Eckles: Price point

Mr. Perry: \$225 to \$275

After more discussion of the lot sizes and the stipulations for the rezone and annexation Chairman Harrison entertained a motion to approve or deny. Mike Eckles made a motion to approve with conditions that this would be a 55 and older development, houses would have to be 1650 sq ft minimum, no vinyl siding, vinyl soffits are ok. Rosalind Parks seconded. Motion carried to approve with conditions stated.

Public Hearing closed at 6:15

New Business: Election of New Chairman.

Nominations made for Mike Eckles to chair the committee. Mr. Eckles stated he would be willing to serve in the position. Rosalind moved to close the nominations. Acting Chairman Harrison called for a vote.

Mike Eckles received unanimous votes for Chairman. Mike Eckles is the new Chairman for the Planning and Zoning commission.

Acting Chairman Harrison entertained a motion for adjournment. Mike Eckles made the motion. David Butler seconded. Motion carried. Meeting adjourned at 6:22 pm.

Downtown Development Authority

City of Monroe

Minutes of the meeting held Thursday, January 12th, 2018 at 8:00 am
City Hall
215 N. Broad Street, Monroe, GA 30655

Members Present:

Lisa Anderson, Chairman
Mike Gray, Secretary
Whit Holder
Charles Sanders
Wesley Sisk
Andrea Gray

City Staff:
Sadie Krawczyk
Leigh Ann Walker
Logan Propes

Excused absences: Meredith Malcom, Ross Bradley
Guests: John Howard, Lynn Mays

The meeting was called to order at 8:04 by Chairman Lisa Anderson
A quorum of members was declared.

The minutes of the December meeting were approved after a motion was made by Charles Sanders and a second by Mike Gray.

The November Financial Reports were approved after a motion by Mike Gray and a second by Wesley Sisk.

Public Forum

John Howard thanked the board for their work over the past few years.

City Update

The second reading of the alcohol ordinance will be at the city council meeting on 1/16/18. There are minor revisions still being made to make it as business friendly as possible; the city will also vote on whether to hire a retail marketing consultant to recruit businesses to commercial properties; city is moving forward with installing sewer lines along Michael Etchison and HWY 138 to support future development such as a hotel and proposed neighborhood development; a new council committee has been formed focused on code and planning; site improvements continue to be made to the playhouse and art guild buildings; the city has purchased the Walton Plaza shopping center on Bryant Road for redevelopment into a new police station and municipal courtroom, which will open up the current police station building in downtown for other development.

Economic Activity Update

Gratuity Paper Company will be opening in downtown this month; Posh Cakery has begun moving into the bakery space next to the pocket park; Silver Queen has closed on the Wayne Street property; Allstar Alarm has moved out of their space on N. Broad. Lisa Anderson mentioned a need for more police presence in downtown.

Committee Reports

Organization Committee - need a new committee chair for this committee; Charles Sanders agreed to serve on this committee, but not chair it; a date has been set for the year-end sponsor/volunteer dinner and awards night - February 12th at 6 pm at the Cotton Warehouse, invitations will be mailed next week.

Promotions Committee -Candlelight shopping was very effective in bringing people to downtown, stores report good sales during these as well; Mike Gray suggested we reevaluate doing the later hours on Thursdays in November since it wasn't beneficial for some stores; the next event coming up is the Chocolate Walk, which will have no art in stores this year but rather the art center will be where the event starts for visitors.

Design Committee - The mural relocation has been approved by Georgia Council for the Arts and the Murrys are willing to allow it on their building; Whit Holder will get a façade easement draft to Mr. Murray before our next board meeting; It appears the cold temperatures have damaged the downtown sprinklers, Sadie Krawczyk will follow up with city maintenance to repair.

Economic Vitality -Local Restaurant Group has submitted the Initial Project Assessment for their restaurant project at 202 E. Spring Street and 115 Midland and the city has cleaned up the site a bit; the next step is to finalize the purchase and development agreement for the transfer of title.

Projects

Farmers Market- yearly profit and loss for the market alone was less than in past years, but we have decided to pay for food demonstrations and additional programs; Farm to Table profit of \$3,000+ makes up for the lower numbers in 2017; the market with its 2 managers is self-sustaining
Sculpt Monroe - no update at this time.

Childers Park - plans for the community gardens in Childers are being modified due to challenges with access to city water. The new plan will be to put the gardens in Pilot Park and plant wildflowers throughout Childers. The Walton County Soil & Water Conservation and Walton Wellness are planning to be partners in these projects. A rebar tree sculpture has been donated by a Monroe artist for installation in Childers as well.

Programs

Façade Grant - None.

Community Event Grant - None.

New Business

None.

Announcements

The next meeting will be February 8, 2018 at City Hall.

Downtown Annual Celebration & Kick-off Dinner, Monday, Feb. 12th, Cotton Warehouse, 6 pm.

The meeting was adjourned after a motion was made by Charles Sanders and seconded by Whit Holder.

Monroe Convention and Visitors Bureau Authority
Minutes of the meeting held Thursday, January 11, 2018 at 9:00 am
City Hall
215 N. Broad Street, Monroe GA 30655

Members Present:

Lisa Anderson, Chairman
 Mike Gray, Secretary
 Whit Holder
 Charles Sanders
 Wesley Sisk

Andrea Gray

City Staff:
 Sadie Krawczyk
 Leigh Ann Walker
 Logan Propes

Excused absences: Meredith Malcom, Ross Bradley
 Guests: John Howard, Lynn Mays

The meeting was called to order at 8:50 am by Chairman Lisa Reynolds.
 The minutes of the December meeting were approved with a motion from Mike Gray and a second by Charles Sanders.
 The November Financials were approved after a motion from Charles Sanders and a second by Mike Gray.

Chairman's Report:
 None.

Executive Directors Report:
 None.

Old Business:
 The Local Crowd Pilot community - continuing to work on preparing local campaign components and line up champions prior to launch
 Downtown Registry - it's active
 TV Commercial - ran during the National Championship game on 1/1/18

New Business:
 2018 Budget Discussion - on target with initial numbers, will review with December financials and proposed 2018 budget at next meeting
 Bicentennial Year Celebration - 2018 will be the 200th anniversary of Walton County; many county-wide events will be planned; 3 will be in Monroe; www.walton200.com is website with more details

The board unanimously approved sending the 2018 event card through direct mail to areas in and near Monroe for a cost not to exceed \$3,500 after a motion from Charles Sanders and a second from Wesley Sisk.

Announcements:
 The next meeting will be February 8, 2018

The meeting was adjourned after a motion from Mike Gray and a second from Whit Holder.



From: Logan Propes, Finance Director

Department: City-wide

Date: 02/02/2018 for Finance & HR Committee

Description: Health and Ancillary Insurance Renewals

Budget Account/Project Name: n/a

Funding Source: 2018 operating budgets: city-wide

Budget Allocation: \$2,076,000 Combined Estimate of: Employer and Employee share

Budget Available: \$2,076,000

Requested Expense: Est Max.\$2,073,718 Company of Purchase: The Covenant Services Group

Recommendation:

Staff recommends that the City Council APPROVE the 2018-2019 health and ancillary insurance policies as presented through Aetna HCC, Delta Dental, Standard, and Aetna Vision.

Background:

The City of Monroe has partnered with MSI Benefits Group as our new benefits broker to take a fresh look at our full menu of insurance options. The City will continue to be partially self-insured while seeking aggregate and specific reinsurance coverages to hedge maximum costs. Renewal will take effect on April 1, 2018, but open enrollment will commence in March. The renewal bid proposed by Aetna HCC shows a total decrease of 3.38% to estimated maximum plan costs when comparing against the incumbent's bid for 2018-2019. Essentially it is a flat bid compared to current year's plan.

The Wellness program will continue in 2018-2019 with some modifications, most notably a shift to a new 3-tier system consisting of "non-wellness", "Wellness 1", and "Wellness 2". The scoring will be on achieving 3 out of 5 health assessment goals. Coaching will be mandatory.

For the employee's contribution, we will be decreasing bi-weekly payroll deductions by 5%.

Attachment(s): MSI overview of Benefits Renewals; employee bi-weekly contributions schedule

2018 Benefits Renewal



City of Monroe

Benefits Committee

Presented By: MSI Benefits Group, Inc.



February 7, 2018

2018 Summary Benefits Cost

	<u>Expected Claims & Fixed Cost</u>	<u>% Increase</u>	<u>Employee Deductions</u>	<u>City Net Annual Cost</u>	<u>Net % Increase</u>	<u>Annual Difference</u>
MEDICAL						
<u>Covenant</u>						
Current	\$2,072,179		\$466,398	\$1,605,781		
Renewal	\$2,146,190	3.57%	\$454,220	\$1,691,970	5.37%	\$86,189
<u>Aetna/Meritain</u>						
Option	\$2,082,959	0.52%	\$454,220	\$1,628,739	1.43%	\$22,958
Option - \$60,000 SSL	\$2,073,718	0.07%	\$454,220	\$1,619,498	0.85%	\$13,717
DENTAL						
<u>Concordia</u>						
Current	\$136,354		\$72,020	\$64,333		
<u>Delta</u>						
Option	\$135,725	-0.46%	\$71,686	\$64,040	-0.46%	-\$294
Basic Life						
<u>Standard</u>						
Current	\$20,725		\$237	\$20,489		
Renewal	\$21,014	1.39%		\$21,014	2.57%	\$526
<i>City would now contribute 100% Basic Dependent Life cost</i>						
Vision						
<u>Standard</u>						
Current	\$18,038		\$18,038	\$0		
<u>Aetna</u>						
Option	\$13,190	-26.88%	\$13,190	\$0		



Medical Options

		Current Covenant	April 2018 Renewal Covenant HCC	2018 Aetna HCC	2018 Aetna HCC
Admin Fixed Cost		\$63.03	\$80.16	\$51.53	\$51.53
Insurance Fixed Cost Emp		\$50,000 SSL \$100.95	\$50,000 SSL \$98.32	\$50,000 SSL \$154.56	\$60,000 SSL \$129.28
Emp & Dep		\$236.64	\$234.14	\$154.56	\$129.28
Aggregate		\$157.30	\$154.73	\$154.56	\$129.28
Maximum Cost Emp		\$530.84	\$581.38	\$928.04	\$954.38
Emp & Dep		\$1,429.62	\$1,416.10	\$928.04	\$954.38
Aggregate		\$904.10	\$928.04	\$928.04	\$954.38
Total Emp		\$694.82	\$759.86	\$1,134.13	\$1,135.19
Emp & Dep		\$1,729.29	\$1,730.40	\$1,134.13	\$1,135.19
Aggregate		\$943.62	\$977.32	\$948.52	\$944.32
Ancillary Charges					
47 waived Emp		107	107	107	107
Emp & Dep		76	76	76	76
Administrative Fixed Cost		\$138,414	\$176,031	\$113,164	\$113,164
Insurance Fixed Cost		\$345,435	\$339,779	\$339,414	\$283,899
Total Fixed Cost		\$483,849	\$515,810	\$452,578	\$397,063
Annual EXPECTED Claims		\$1,588,330	\$1,630,380	\$1,630,381	\$1,676,655
Annual Maximum Claims		\$1,985,412	\$2,037,975	\$2,037,976	\$2,095,818
Fixed + Expected Claims		\$2,072,179	\$2,146,190	\$2,082,959	\$2,073,718
Laser Liability		\$375,000	\$0	\$0	\$0

- Fixed administrative fees through Aetna / Meritain significantly less than current plan



2018 Employee Deductions

Health Goals Achieved	BI-Weekly		
	No Covered Adult with 3 or More Health Goals Achieved	One Covered Adult with 3 or More Health Goals Achieved	Two Covered Adults with 3 or More Health Goals Achieved
	Non-Wellness	Wellness 1	Wellness 2
Employee Only	\$42.16	\$11.53	
Employee & Children	\$242.99	\$146.81	
Employee & Spouse	\$242.99	\$194.90	\$146.81
Employee & Family	\$279.90	\$226.38	\$172.86

Employee wellness deductions 5% lower for 2018

Any covered adult who is positive for nicotine and does not complete a smoking cessation class or who fails to be tested for nicotine will be charged an additional \$20 each per pay period.

Employees will be required to participate in 2018 coaching in order to be eligible for wellness deductions in 2019.



Dental Options

			Current		Proposal	
			Concordia Low	Concordia High	Delta Dental Low	Delta Dental High
Employee	Low	High				
Employee + Spouse	50	73	26.28	41.66	26.16	41.47
Employee+ Child(ren)	5	27	49.85	80.68	49.62	80.31
Employee + Family	1	6	50.10	67.83	49.87	67.52
Annual Total	11	31	73.69	106.85	73.32	106.36
Annual Total			\$29,087	\$107,266	\$28,950	\$106,776
18 Waive				\$136,354		\$135,725
Preventive Services			100%	100%	100%	100%
Deductible			\$50	\$50	\$50	\$50
Basic Services			80%	80%	80%	80%
Major Services			0%	50%	0%	50%
Annual Maximum			\$1,000	\$1,000	\$1,000	\$1,000
Lifetime Orthodontia Maximum			Not Covered	Not Covered	Not Covered	Not Covered
Fee Schedule			90th	90th	90th	90th
Bi-Weekly Deductions	Low	High				
Employee	50	73	0.00	7.10	0.00	7.07
Employee + Spouse	5	27	10.88	25.11	10.83	24.99
Employee+ Child(ren)	1	6	10.99	19.18	10.94	19.09
Employee + Family	11	31	21.88	37.19	21.77	37.02
Annual Total Deductions			\$7,958	\$64,062	\$7,917	\$63,768
Annual Total Deductions				\$72,020		\$71,686
Net Annual City Cost				\$64,333		\$64,040
						-0.46%

2 Year Rate Guarantee



Basic Life

	<i>Current</i>	<i>Renewal</i>
Employer Paid Basic Life and AD&D Insurance	Standard	Standard
Basic Life Benefits and AD&D Amount	\$50,000	\$50,000
Reduction Schedule:	65% at age 65, 50% age 70, 35% at 75	65% at age 65, 50% age 70, 35% at 75
Life Rate:	0.130	0.130
AD&D Rate:	0.020	0.020
Projected Volume:	\$11,032,500	\$11,032,500
Covered Lives:	221	221
Basic Dependent Life:	.84/unit	1.12/unit
Basic Dependent Covered Lives:	86	86
Basic Life Monthly Premium:	\$1,654.88	\$1,654.88
Annual Cost:	\$20,725.38	\$21,014.34
Rate Guarantee:	4/1/2018	4/1/2019



Vision Option (Voluntary)

		Current	Proposal
Voluntary Vision		Standard	Aetna
Employee	69	8.48	5.77
Employee + Spouse	22	18.28	12.20
Employee+ Child(ren)	5	14.76	12.62
Employee + Family	18	24.56	20.53
Annual Total	114	\$18,038	\$13,190
Eye Exam Frequency		\$10 Every 12 months	\$10 Every 12 months
Single, Bifocal, Trifocal Frequency		\$25 Every 12 months	\$25 Every 12 months
Contacts		Up to \$130 Allowance and 15% discount on the remaining balance Included Every 12 months	Up to \$130 Allowance the 15% off any balance Included Every 12 months
Elective			
Medically Necessary Frequency			
*In lieu of eyeglasses			
Frames Frequency		Up to \$130 Allowance Every 24 months	Up to \$130 Allowance the 20% off any balance Every 24 months
OUT-OF-NETWORK			
Eye Exam		Up to \$45 allowance	Up to \$25 allowance
Lenses		Up to \$100 allowance	Up to \$55 allowance
Frames		Up to \$70 allowance	Up to \$65 allowance
Contacts- Disposable		Up to \$105 allowance	Up to \$90 allowance
Note:		Benefits received at POS	Benefits received at POS
Bi-Weekly Deductions		Bi-Weekly Deductions	Bi-Weekly Deductions
Employee	69	3.91	2.66
Employee + Spouse	22	8.44	5.63
Employee+ Child(ren)	5	6.81	5.82
Employee + Family	18	11.34	9.48



To: City Council, Committee, City Administrator
From: Logan Propes, Finance Director
Department: City-wide
Date: 02/01/18
Description: Property and Casualty Insurance Renewals

Budget Account/Project Name: N /A

Funding Source: 2018 operating budgets: city-wide

Budget Allocation: \$453,892 (All Funds)

Budget Available: \$453,892 (All Funds)

Requested Expense: \$360,263.00

Company of Purchase: TBD, administered by Saville Risk Management

Recommendation:

Staff recommends the APPROVAL of this request for the property and casualty insurance renewals.

Background:

The City of Monroe has again partnered with Saville Risk Management for the renewal of property and casualty insurance. The term of the renewal will be April 6, 2018 to April 6, 2019.

Mr. Bob Saville with Saville Risk Management will present the renewals to Council at the February 6, 2018 meeting.

Attachment(s): Property and Casualty renewal cost schedules

City of Monroe
Property Casualty Insurance Summary (2018-19)

51	COVERAGE	EXPIRING PREMIUM	PROPOSED PREMIUM	CARRIER	EXPIRING LIMITS	PROPOSED LIMITS		EXPIRING DEDUCTIBLE	PROPOSED DEDUCTIBLE
	GENERAL LIABILITY	\$54,613	\$55,508	State National (A:8)	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Event Limit/General Total Limit	\$10,000	\$10,000
	Products & Completed Work	Included	Included	State National (A:8)	\$3,000,000	\$3,000,000	Total Limit	\$10,000	\$10,000
	Personal Injury	Included	Included	State National (A:8)	\$1,000,000	\$1,000,000	Each Person Limit	\$10,000	\$10,000
	Advertisement Injury	Included	Included	State National (A:8)	\$1,000,000	\$1,000,000	Each Person Limit	\$10,000	\$10,000
	Premises Damage	Included	Included	State National (A:8)	\$1,000,000	\$1,000,000		\$10,000	\$10,000
	Medical Payments	Included	Included	State National (A:8)	\$5,000	\$5,000		\$10,000	\$10,000
	Sewer Back-up	Included	Included	State National (A:8)	Included	Included		\$10,000	\$10,000
	Failure to Supply	Included	Included	State National (A:8)	\$1,000,000	\$1,000,000		\$10,000	\$10,000
	EMPLOYEE BENEFITS LIABILITY	Included	Included	State National (A:8)	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Wrongful Act/Total Limit	None	None
	Retro Date: NONE								
	AUTOMOBILE LIABILITY	\$108,263	\$113,422	State National (A:8)	\$1,000,000	\$1,000,000		\$10,000	\$10,000
	Uninsured/ Underinsured Motorist	Included	Included	State National (A:8)	\$100,000	\$100,000		\$10,000	\$10,000
	Medical Payments	Included	Included	State National (A:8)	\$5,000	\$5,000		\$10,000	\$10,000
	Total Number of Autos/Trailers				187 Units / 56 Trailers	190 Units / 56 Trailers			
	AUTOMOBILE PHYSICAL DAMAGE								
	Comprehensive/Collision	Included	Included	State National (A:8)	ACV	ACV		\$1,000	\$1,000
	Hired Car Physical Damage	Included	Included	State National (A:8)	ACV	ACV		\$1,000	\$1,000
	Total Number of Autos/Trailers				163 Units / 28 Trailers	167 Units / 30 Trailers			
	CRIME	\$1,337	\$1,242	State National (A:8)					
	Employee Theft	Included	Included	State National (A:8)	\$250,000	\$250,000	Per Loss	\$1,000	\$1,000
	Forgery or Alteration	Included	Included	State National (A:8)	\$250,000	\$250,000	Per Employee	\$1,000	\$1,000
	Inside Premises (Money & Securities)	Included	Included	State National (A:8)	\$75,000	\$75,000	Per Loss	\$1,000	\$1,000
	Outside Premises	Included	Included	State National (A:8)	\$75,000	\$75,000	" "	\$1,000	\$1,000
	Computer Fraud	Included	Included	State National (A:8)	\$250,000	\$250,000	Per Loss	\$1,000	\$1,000
	Logan Propes Bond	\$140	\$140	Travelers (A:15)	\$50,000	\$50,000		\$0	\$0
	Debbie Kirk Bond	\$175	\$175	Travelers (A:15)	\$50,000	\$50,000		\$0	\$0
	PROPERTY	\$74,211	\$79,550	State National (A:8)					
	Blanket Building & Personal Property	Included	Included	State National (A:8)	\$42,851,157	\$42,851,157	Blanket, Replacement Cost, 90% Co	\$5,000	\$5,000
	Monroe Art Gallery on Broad Street	Included	Included	State National (A:8)	\$500,000	\$500,000	Actual Cash Value, 90% Co	\$5,000	\$5,000
	Food Lion /Old Shopping Center Building*	\$11,534	Included	State National (A:8)	\$10,231,760	\$10,231,760	Blanket, Replacement Cost, 90% Co	\$5,000	\$5,000
	Valuable Papers	Included	Included	State National (A:8)	\$100,000	\$100,000		\$5,000	\$5,000
	Equipment Breakdown	Included	Included	State National (A:8)	Included	Included	Deductible exceptions: \$10/HP, \$30/KW-\$5,000 Min.	\$5,000	\$5,000
	EDP	Included	Included	State National (A:8)	\$250,000	\$250,000		\$5,000	\$5,000
	Flood	Included	Included	State National (A:8)	\$10,000,000	\$10,000,000	100 and 500 year flood plains, as defined by FEMA, are excluded	\$50,000	\$50,000
	Earthquake	Included	Included	State National (A:8)	\$10,000,000	\$10,000,000		\$50,000	\$50,000
	INLAND MARINE								
	Contractor's Equipment	Included	Included	State National (A:8)	\$3,095,808	\$3,095,808		\$1,000	\$1,000
	Unscheduled Property	Included	Included	State National (A:8)	\$75,000	\$75,000	\$2,500 maximum per item	\$1,000	\$1,000
	Non-Owned Contractors Equipment	Included	Included	State National (A:8)	\$75,000	\$75,000	\$250,000 per occurrence	\$1,000	\$1,000
	Fine Arts - Sculptures	Included	Included	State National (A:8)	\$100,000	\$100,000	\$39,250 maximum per item	\$1,000	\$1,000
	LAW ENFORCEMENT LIABILITY	\$54,269	\$50,751	State National (A:8)	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Wrongful Act Limit/Total Limit	\$10,000	\$10,000
	PUBLIC ENTITY MANAGEMENT LIABILITY	\$10,329	\$10,329	State National (A:8)	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Wrongful Act Limit/Total Limit	\$10,000	\$10,000
	EMPLOYEE PRACTICES LIABILITY	\$14,412	\$14,412	State National (A:8)	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Wrongful Offense Limit/Total Limit	\$10,000	\$10,000
	Retro Date: 6/4/2000								
	UMBRELLA (excludes Failure to Supply)	\$22,480	\$23,150	State National (A:8)	\$1,000,000/\$1,000,000	\$1,000,000/\$1,000,000	Each Event Limit/General Total Limit	\$10,000	\$10,000
	ID FRAUD	\$650	\$650	Travelers (A:15)	\$5,000	\$5,000		\$0	\$0
	CYBER LIABILITY	\$4,592	\$4,592	Allied World (A:15)	\$1,000,000/\$1,000,000	\$1,000,000/\$1,000,000	Each Event Limit/General Total Limit	\$1,000	\$1,000
	Tax and Fees	\$392	\$392		\$1,000,000	\$1,000,000	Crisis Management & Data Forensics	\$1,000	\$1,000
	AIRPORT LIABILITY	\$5,950	\$5,950	Catlin (A:15)	\$5,000,000/\$10,000,000	\$5,000,000/\$10,000,000	Each Event Limit/General Total Limit	None	None
	AIRPORT FUEL TRUCK	\$505	\$0	Granite State (A:15)	\$100,000	\$100,000	Inland Marine coverage only	\$1,000	\$1,000
	AIRPORT FUEL TAX BOND	\$100	\$0	Hanover	\$1,000	\$1,000		None	None
	TOTAL PREMIUM	\$363,952	\$360,263						

*Food Lion /Old Shopping Center Building premium is annualized for comparison purposes (pro-rata premium effective 12/21/17 was \$3,345)

IMPORTANT: This summary sheet is for informational purposes only and does not supersede the proposal or policy.



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 2/6/2018
Description: Approval is being sought to change our complete IP transport to GPW

Budget Account: Cost of Service Internet

Funding Source:

Budget Allocation:

\$ 175,400.00

Budget Available:

\$ 160,783.40

Requested Expense:

\$ 10,900.00 MRC

Company of Purchase: GPW

Recommendation:

Staff recommends the APPROVAL of this request based on the information provided.

Background: Attached

Attachment(s):

Request – 1 page

Background-1 page

Quotes-



Changes to The IP Back Haul Network

The Internet is delivered to Monroe’s City Hall from 56 Marietta St. (56M) over optical fiber wavelengths via Athens and Covington over fiber controlled by Georgia Public Web (GPW). We have facilities consisting of a cabinet and switchgear in 56M that manages our IP traffic and interconnects to other carriers. The original redundancy plan has always included two delivery points one at City Hall and one at the Headend located at 420 N Broad. Negotiations with GPW up until December of last year included Monroe paying for the installation of a new delivery point at the HE along with placing equipment at 55 Marietta St (55M). This configuration would create two FULLY independent sources for IP traffic, which. GPW’s leadership changed recently and with direction from their board they have changed the focus of the organization. During final stages of negotiations GPW made a totally different offer to Monroe that not only meets our long-term network planning needs but also saves Monroe in monthly IP and capital infrastructure cost. I will describe the options below.

Option One

Retain our presence at 56M and acquire space at 55M with the Athens link terminating in 56M and the Covington Link terminating in 55M. Each link would start at 4Gbps but would be scalable to 10Gbps. Purchase three Cisco ASR Routers that will handle switching/routing between Monroe and the data centers. At a future date pay GPW for a second delivery point at the HE and purchase another ASR Router. Interconnect with Level 3 as a second IP provider, this increases capacity and creates redundancy.

- | | | |
|----|-------------------|------------------------------------|
| 1. | Monthly Recurring | \$10,699.00 to \$13,600.00 |
| 2. | Link Capacity | Two links 4Gbps scalable to 10Gbps |
| 3. | IP Capacity | 4Gbps with 10Gbps to the TIE |
| 4. | Capital Cost | \$139,168.24 plus GPW access point |

Option Two

Accept GPW's new offer and move our network edge to Monroe. GPW would become our IP transport supplier but we would retain the capacity to interconnect agreements with carriers to retain our flexibility. A light wave from the HE would travel both links and terminate in 55M and a light wave from City Hall would travel both links and terminate at 56M. This creates two 10Gbs for each site with an aggregate of 40Gbs total. GPW would install the optical equipment at our HE, at their cost. Purchase two Cisco ASR Routers that would handle switching/routing between our switches and GPW's optical delivery points. Interconnect with Level 3 as a second IP provider, this increases capacity and creates redundancy.

1. Monthly Recurring	\$10,900.00 to GPW
2. Link Capacity	Four 10Gbps total of 40Gbps
3. IP Capacity	4Gbps with 10Gbps TIE
4. Direct links	10Gbps to Google and Netflix
5. Capital cost	\$69,584.12

Our engineering staff and myself have fully vetted the two options. The robust redundancy and 40Gbps-aggregated capacity along with the dual delivery points of option two are a game changer for our network. The ability to expand our CMTS deployments and fiber servers to two sites by itself, make this the winning option. This option allows use to increase redundancy/capacity, stay within budget, and save or redirect capital cost.



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 2/6/2018
Description: Approval is being sought to purchase two cisco ASR 9001 edge routers

Budget Account:

Funding Source: CIP

Budget Allocation:

\$225,000.00

Budget Available:

\$225,000.00

Requested Expense:

\$69,584.00

Company of Purchase: MegaHertz

Recommendation:

Staff recommends the APPROVAL of this request based on the information provided.

Background: Attached

Attachment(s):

Request – 1 page

Background-1 page

Quotes- 1 page



Cisco ASR 9000

The Cisco Aggregation Services Router will be the cornerstone of our IP network.

These routers are designed grow with our network needs. They are extremely scalable from 10Gbps up to 240Gbps of total throughput. These units come with Cisco IOS XR, which is a highly secure routing platform that will allow us to deliver sophisticated routing protocols across our networks. Cisco SmartNet is also included with these two routers. SmartNet is Cisco's engineering services package that gives us access to Cisco engineers for the installation and management of the routers.

Part	Description	Quantity	CentricsIT Unit Price	CentricsIT Extended Price	MegaHertz Unit Price	MegaHertz Extended Price
ASR-9001	ASR-9001 Chassis	2	\$22,512.00	\$45,024.00	\$20,178.82	\$40,357.64
XR-A9K-PXK9-0.601	PXK9 IOS-XR 6.01	2	\$6,300.00	\$12,600.00	\$5,647.06	\$11,294.12
A9K-750W-AC	ASR-9001 750W AC	4	\$756.00	\$3,024.00	\$677.65	\$2,710.60
ASR-9001-FAN	ASR-9001 Fans	2	\$1,176.00	\$2,352.00	\$1,054.12	\$2,108.24
SFP-10G-LR-S	10GBase-LR SFP+	6	\$650.00	\$3,900.00	\$752.94	\$4,517.64
SFP-10G-SR-S	10Gbase-SR SFP+	6	\$225.00	\$1,350.00	\$263.53	\$1,581.18
CON-SNT-ASR90012	SmartNet ASR-9001	2	\$2,862.00	\$5,724.00	\$2,805.88	\$5,611.76
CON-SNT-XRA9KPRP	SmartNet IOS-XR	2	\$716.00	\$1,432.00	\$701.47	\$1,402.94
			Total:	\$75,406.00	Total:	\$69,584.12



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 2/6/2018
Description: Approval is being sought to purchase a fiber blower to facilitate the installation of micro fiber.

Budget Account:

Funding Source: CIP

Budget Allocation:

\$ 44,000.00

Budget Available:

\$ 44,000.00

Requested Expense:

\$ 36,665.50

Company of Purchase: Greenlee

Recommendation:

Staff recommends the APPROVAL of this request based on the information provided.

Background: Attached

Attachment(s):

Request – 1 page

Background-1 page

Quotes- 2



Quotation

Ship To

CITY OF MONROE
215 NORTH BROAD ST
MONROE GA 30655

Sold To

CITY OF MONROE
215 NORTH BROAD ST
MONROE GA 30655

Quotation No. / Date 20364396 01/23/2018	Customer Reference No. S + R Quote
Customer Number 100035	Quote Valid To 02/23/2018

We reserve the right to invoice at prices in effect at the time the order is entered. In addition, we reserve the right to substitute products of equal or greater value without notice. All orders are subject to a \$150 USD minimum order requirement. Greenlee Textron reserves the right to select freight carrier. Freight charges will be determined at time of shipment. Thank you.

Terms	Weight
Payment Credit Card Payment	Gross Weight 281.555 LB 127.714 KG Net Weight 251.555 LB 114.106 KG
Delivery FEDEX GROUND	
Currency USD	

Notes

Item	Material Description Item Notes	UPC No.	Catalog No.	HTS	COO	Quantity	UOM	Unit Weight LB Ext. Weight LB	Unit Price	Ext. Price	Est. Ship Date
000010	PSA, MINIJET, P01, NEW, MODIFIED	62564	601932	8479896500	CH	1	EA	93.000 93.000	26,985.00	26,985.00	01/25/2018
000020	PSA, CABLE INSERT, 6-8MM, SET, SEALING	62037	509656	8479909496	CH	1	EA	0.361 0.361	415.00	415.00	01/25/2018
000030	PSA, CABLE INSERT, 9-12MM, SET, SEALING	62493	600753	8479909496	CH	1	EA	0.275 0.275	415.00	415.00	01/25/2018
000040	PSA, CABLE SEALS, 6MM	62071	550072	4016935010	FR	1	EA	0.008 0.008	85.00	85.00	02/02/2018
000050	PSA, CABLE SEALS, 7MM- MICROJET	62289	552973	4016935010	CH	1	EA	0.007 0.007	65.00	65.00	01/25/2018

000000	52069206	62225	552103	4016935010	CN	1	EA	0.006 0.006	85.00	85.00	01/25/2018
60	PSA, CABLE SEALS, 8MM										
000070	52069124	62143	551028	4016935010	CN	1	EA	0.006 0.006	75.00	75.00	02/02/2018
	PSA, CABLE SEALS, 8.5MM										
000080	52069339	62358	553976	4016935010	CH	1	EA	0.028 0.028	85.00	85.00	01/25/2018
	PSA, CABLE SEALS, 10MM X 22										
000090	52069315	62334	553649	4016935010	CH	1	EA	0.022 0.022	75.00	75.00	01/25/2018
	PSA, CABLE SEALS, 12MM X 22										
000100	52069477	62496	600756	8479909496	CH	1	EA	0.500 0.500	595.00	595.00	01/25/2018
	PSA, DUCT INSERT, 10MM OD										
000110	52069006	62038	509657	8479909496	CH	1	EA	0.498 0.498	595.00	595.00	01/25/2018
	PSA, DUCT INSERT, 12MM OD										
000120	52069007	62039	509658	8479909496	CH	1	EA	0.492 0.492	595.00	595.00	01/25/2018
	PSA, DUCT INSERT, 12.7										
000130	52082076	07438	N274168			1	EA	0.450 0.450	595.00	595.00	01/25/2018
	PSA, DUCT INSERT, 22MM OD										
000140	52069481	62500	600760	8479909496	CH	1	EA	0.300 0.300	595.00	595.00	01/25/2018
	PSA, DUCT INSERT, 32MM OD										
000150	52069453	62472	559496	8479909496	CH	1	EA	0.096 0.096	595.00	595.00	01/25/2018
	PSA, DUCT INSERT, 42MM, MINIJET										
000160	52069123	62142	551009	4016935010	CH	1	EA	0.019 0.019	18.00	18.00	01/25/2018
	PSA, O-RING, 12MM										

000170	52082174	07439	N274167		CH	1	EA	0.020 0.020	18.00	18.00	01/25/2018
61	O-RINGS, SET OF 22X4										
000180	52069491	62510	600771	4016935010		1	EA	0.030 0.030	18.00	18.00	01/25/2018
	PSA, O-RING, 32MM (6/BG)										
000190	52069355	62374	554233	8479909496	US	1	EA	0.037 0.037	23.50	23.50	01/25/2018
	MICRODUCT SPREADERS 12MM										
000200	52069354	62373	554230	3926909996	US	1	EA	0.150 0.150	16.00	16.00	01/25/2018
	JETCOAT SPREADERS FOR .75" - 1.25"										
000210	52069427	62446	555466	3926909996	US	1	EA	0.250 0.250	17.00	17.00	01/25/2018
	JETCOAT SPREADERS FOR 1.25" - 1.50"										
000220	52069579	62598	700045	8419505000	US	1	EA	155.000 155.000	4,700.00	4,700.00	04/23/2018
	JET, AIR COOLER, AC-10, NEW										

<i>Subtotal (Before Charges)</i>	36,665.50
<i>Subtotal (After Charges)</i>	36,665.50
<i>Taxes</i>	2,566.59
<i>Final amount</i>	39,232.09



Quotation

Ship To

Quotation No. / Date		Quote Valid To
PCS 12518	01/25/2018	02/23/2018

CITY OF MONROE
215 NORTH BROAD ST
MONROE GA 30655

Sold To

CITY OF MONROE
215 NORTH BROAD ST
MONROE GA 30655

Terms		Weight		
Payment	Credit Card Payment	Gross Weight	281.555 LB	127.714 KG
		Net Weight	251.555 LB	114.106 KG
Delivery	FEDEX GROUND			
Currency	USD			

Notes											
-------	--	--	--	--	--	--	--	--	--	--	--

Item	Material Description Item Notes	UPC No.	Catalog No.	HTS	COO	Quantity	UOM	Unit Weight LB Ext. Weight LB	Unit Price	Ext. Price	Est. Ship Date
000010	PSA, MINIJET, P01, NEW, MODIFIED	62564	601932	8479896500	CH	1	EA	93.000 93.000	27,794.55	27,794.55	01/25/2018
000020	PSA, CABLE INSERT, 6-8MM, SET, SEALING	62037	509656	8479909496	CH	1	EA	0.361 0.361	427.45	427.45	01/25/2018
000030	PSA, CABLE INSERT, 9-12MM, SET, SEALING	62493	600753	8479909496	CH	1	EA	0.275 0.275	427.45	427.45	01/25/2018
000040	PSA, CABLE SEALS, 6MM	62071	550072	4016935010	FR	1	EA	0.008 0.008	87.55	87.55	02/02/2018
000050	PSA, CABLE SEALS, 7MM- MICROJET	62289	552973	4016935010	CH	1	EA	0.007 0.007	66.95	66.95	01/25/2018

000000	52069206	62225	552103	4016935010	CN	1	EA	0.006 0.006	85.00	85.00	01/25/2018
63	PSA, CABLE SEALS, 8MM										
000070	52069124	62143	551028	4016935010	CN	1	EA	0.006 0.006	75.00	75.00	02/02/2018
	PSA, CABLE SEALS, 8.5MM										
000080	52069339	62358	553976	4016935010	CH	1	EA	0.028 0.028	85.00	85.00	01/25/2018
	PSA, CABLE SEALS, 10MM X 22										
000090	52069315	62334	553649	4016935010	CH	1	EA	0.022 0.022	77.25	77.25	01/25/2018
	PSA, CABLE SEALS, 12MM X 22										
000100	52069477	62496	600756	8479909496	CH	1	EA	0.500 0.500	612.85	612.85	01/25/2018
	PSA, DUCT INSERT, 10MM OD										
000110	52069006	62038	509657	8479909496	CH	1	EA	0.498 0.498	612.85	612.85	01/25/2018
	PSA, DUCT INSERT, 12MM OD										
000120	52069007	62039	509658	8479909496	CH	1	EA	0.492 0.492	612.85	612.85	01/25/2018
	PSA, DUCT INSERT, 12.7										
000130	52082076	07438	N274168			1	EA	0.450 0.450	612.85	612.85	01/25/2018
	PSA, DUCT INSERT, 22MM OD										
000140	52069481	62500	600760	8479909496	CH	1	EA	0.300 0.300	612.85	612.85	01/25/2018
	PSA, DUCT INSERT, 32MM OD										
000150	52069453	62472	559496	8479909496	CH	1	EA	0.096 0.096	612.85	612.85	01/25/2018
	PSA, DUCT INSERT, 42MM, MINIJET										
000160	52069123	62142	551009	4016935010	CH	1	EA	0.019 0.019	18.54	18.54	01/25/2018
	PSA, O-RING, 12MM										

000170	52082174	07439	N274167		CH	1	EA	0.020 0.020	18.54	18.54	01/25/2018
64	O-RINGS, SET OF 22X4										
000180	52069491	62510	600771	4016935010		1	EA	0.030 0.030	18.54	18.54	01/25/2018
	PSA, O-RING, 32MM (6/BG)										
000190	52069355	62374	554233	8479909496	US	1	EA	0.037 0.037	24.21	24.21	01/25/2018
	MICRODUCT SPREADERS 12MM										
000200	52069354	62373	554230	3926909996	US	1	EA	0.150 0.150	16.48	16.48	01/25/2018
	JETCOAT SPREADERS FOR .75" - 1.25"										
000210	52069427	62446	555466	3926909996	US	1	EA	0.250 0.250	17.51	17.51	01/25/2018
	JETCOAT SPREADERS FOR 1.25" - 1.50"										
000220	52069579	62598	700045	8419505000	US	1	EA	155.000 155.000	4,841.00	4,841.00	04/23/2018
	JET, AIR COOLER, AC-10, NEW										

<i>Subtotal (Before Charges)</i>	37,765.47
<i>Subtotal (After Charges)</i>	37,765.47
<i>Taxes</i>	2,643.59
<i>Final amount</i>	40,409.06



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 2/6/2018
Description: Approval is being sought to create new packages for FTTX

Budget Account: Cost of Service Internet

Funding Source:

Budget Allocation:

\$

Budget Available:

\$

Requested Expense:

\$

Company of Purchase:

Recommendation:

Staff recommends the APPROVAL of this request based on the information provided.

Background: Attached

Attachment(s):

Request – 1 page
Background-1 page
Quotes-



Standard Non-SLA Fiber Pricing

We need a standard Non-SLA price structure to take advantage of our FTTX project available speed. We already deploy 1Gbps circuits to customers with a service level agreement (SLA). These circuits are for customers that demand 99.9999% circuit availability and are custom priced depending on circuit length and possible construction cost. Now with the FTTX project we need standard non-SLA 1Gbps and 500Mbps that we can market in FTTX areas once deployed. FTTX customers can subscribe to any of our existing Cable Modem packages if they wish but the FTTX platform can do much more. In the future we may need to change some of our existing plans to meet customers needs. We looked at our market and Acceptable Use Policy as compared to other providers in and around our market and developed the pricing below.

- | | | |
|----|-----------------------------|----------|
| 1. | 1Gbps Bidirectional Non-SLA | \$299.00 |
| 2. | 500Mbps Non-SLA | \$199.00 |



To: City Council
From: Patrick Kelley
Department: Planning, Zoning and Code
Date: 02-06-2018
Subject: Variance -- 206 N. Midland Avenue

Budget Account/Project Name: N/A

Funding Source: 2017 NA

Budget Allocation: NA

Budget Available: NA

Requested Expense: \$NA **Company of Purchase:** NA

Description: *Approval with required material upgrades to include cement or wood siding, no vinyl siding, vinyl soffits are allowed.*

Background: This parcel is the perfect fit for desired infill development envisioned by the zoning ordinance and the redevelopment plan. The request is to allow a smaller lot than required for residential development in a business zoning classification. The required lot size is 7500 Sq. Ft.

The requested lot size will average 6880 Sq. Ft. Since these units will have a shared access driveway the reduction in lot size is justified due to the reduction in driveway area required.

Attachment(s):

See attachments.

December 18, 2017

Petition Number: 17-00570

Applicant: Lori Volk w/Georgia Marquee Investments LLC

Location: 206 N Midland Avenue

Existing Zoning: B-2

Acreage: .63

Proposed Use: Single Family Residential

CODE ENFORCEMENT STAFF RECOMMENDATION

☒ Approve

☐ Deny

☐ Approve with recommended conditions

1. The applicant, Lori Volk of Georgia Marquee Investments LLC, request a variance to allow the lot size of the R-1A zoning to be less than the 7500 sq ft required. They would like to build four houses on this .63 acs on lot sizes of around 6880 sq ft. The property has 130 ft of road frontage of N Midland Avenue and 208.94 ft of road frontage on E Highland Avenue and 132.40 ft of road frontage on N Madison Avenue. Code Department recommends approval.
2. Extra ordinary and exceptional conditions pertaining to the subject property because of size, shape, or topography if any: NONE
3. The literal application of this ordinance does create an unnecessary hardship.
4. The variance would not cause substantial detriment to public good or impair the purposes or intent of this Ordinance.
5. The variance does confer upon the property of the applicant a special privilege denied to other properties in the district?
6. The special circumstances surrounding the request for the variance are the result of acts by the applicant.
7. The variance is not a request to permit a use of land, buildings, or structures which is not permitted by right or by conditional use in the district.
8. The zoning proposal is not consistent with the construction and design standards and design criteria adopted by the City of Monroe.
9. The variance is the minimum variance that will make possible an economically viable use of the land, building, or structure.

Please Note:

1. Minimum house size is 1300 sq ft.
2. Materials and design may be specified as conditions to the variance.
3. Proposed material and design exceed those required by the Zoning Ordinance.

ZONING VARIANCE REQUEST

69



215 North Broad Street
Monroe, GA 30655
CALL FOR INSPECTIONS
770-207-4674 ... Phone
codedept@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
17-00570	12/18/2017	\$ 0.00	\$ 100.00	adkinson

NAME + ADDRESS	LOCATION	206 N Midland Ave Monroe, GA 30655	USEZONE	B-2	
			PN	M0014-199-000	FLOODZONE
			SUBDIVISION		
	CONTRACTOR	GEORGIA MARQUEE INVESTMENTS LLC	LOT		
			BLOCK	0	
		1049 Gainesville Hwy Winder GA 30680	UTILITIES...		
			Electric		
			Sewer		
			Gas		
	OWNER	GEORGIA MARQUEE INVESTMENTS LLC, 404 630 2834 1049 Gainesville Hwy Winder GA 30680	PROJECTID#	206NMidlandAve-1712 18-1	
		EXPIRATIONDATE:	06/30/2018		

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK	DIMENSIONS
REQUEST FOR VARIANCE OF SECTION 700.2 TABLE 12 - P&Z MTG 1/16/18 @ 5:30 PM - COUNCIL MTG 2/13/18 @ 6:00 PM 215 N BROAD STREET	#STORIES
NATURE OF WORK	SQUARE FOOTAGE
Other	Sq. Ft.
CENSUS REPORT CODE	#UNITS
880 - * Zoning Variance Request	SINGLE FAMILY ONLY
	#BATHROOMS
	#BEDROOMS
	TOTAL ROOMS

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Lori Velek
Signature of Contractor or Authorized Agent

Date

Albrie Cal Benson
Approved By

12-18-17
Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS	PERMIT NUMBER	PERMIT PIN
http://BuildingDepartment.com/project	17-00570	55491



Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: January 9, 2018

Your representative must be present at the meeting

Street address 206 Midland Ave. Council District 3 / 7 Map and Parcel # M 0140199
 Zoning B2 Acreage .63 Proposed Use residences Road Frontage 132 ft. / on
N. Madison (street or streets) 130
N. Midland

Applicant

Name Lori Volk
 Address 1049 Gainesville Hwy, Windsor, 30680
 Phone # (404) 630-2834

Owner

Name Georgia Marquee Investments
 Address 1049 Gainesville Hwy, Windsor 30680
 Phone # (404) 630-2834

Request Type: (check one) Variance ☒ Conditional Use ☐

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:

We propose to build four, 3 bedroom 2 bathroom, single-family, owner-occupied cottage homes.

State relationship of structure and/or use to existing structures and uses on adjacent lots: The homes will be designed and built to fit into the current style of surrounding homes, using quality materials such as hardiplank siding and brick water tables and adding inviting front porches.

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):

Current zoning law for R1A is 7500 sq. ft. per lot. We propose to build four cottages on lots of 6,880 sq. ft. each. We are requesting a variance in order to add the fourth cottage.

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways: approx.

Cottage homes will be 32' x 50', two stories at height of 20' approx. Two parking spaces each. Proposed parking is a 9' x 20' parking pad, covered parking or garage. Driveway entrance off Highland Ave branching off to the rear of each home.

State the particular hardship that would result from strict application of this Ordinance:

Adhering to the current ordinance would inhibit the symmetry and visual appeal of a four-cottage community that could enhance and add value to the historic downtown area. We propose that four rather than three have a more community-like feel and would help promote the revitalization of home-ownership in downtown Monroe.

Check all that apply: Public Water: ☒ Well: ☐ Public Sewer: ☒ Septic: ☐ Electrical: ☐ Gas: ☐

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

☐ Recorded deed
☐ Survey plat
☐ Site plan to scale
☐ Proof of current tax status

Application Fees:

☐ \$100 Single Family
☐ \$300 Multi Family
☐ \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature Lori Velez Date: 12/15/17

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

***Property owners signature if not the applicant**

Signature _____ Date: _____

Delores Chambers Date: 12-15-17

Notary Public

Commission Expires: 7-01-2018



I hereby withdraw the above application: Signature _____ Date _____

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2017 AD VALOREM TAX NOTICE FOR THE COUNTY OF WALTON

WALTON CO. TAX COMM.
303 S. HAMMOND DRIVE
SUITE 100
MONROE, GA. 30655



BILL NUMB. 2017 4945
ACCT NUMB. 098900 010
TAXPAYER BROWN JAMES A JR &
MAP NUMBER M0140-00000-199-000
LOCATION 206 MIDLAND AVENUE
CURRENT YEAR TAXES \$1,097.17
PAY THIS AMOUNT \$0.00
ON OR BEFORE 11/15/2017

RETURN SERVICE REQUESTED

If paying by check or money order,
please include your tax bill number.

BROWN JAMES A JR &
BROWN LORETTA B
472 POPLAR STREET
MONROE, GA 30655

WALTON CO. TAX COMM.
303 S. HAMMOND DRIVE
SUITE 100
MONROE, GA. 30655

Please return this portion of your bill with your payment in the enclosed envelope

2017 AD VALOREM TAX NOTICE FOR THE COUNTY OF WALTON

YEAR	BILL NUM	ACCOUNT NUMBER	DI	LOCATION/DESCRIPTION	MAP/PARCEL	FAIR MARKET VAL
2017	4945	098900 010	01	V/LOT	M0140-00000-199-000	68,700
TAXING ENTITY	ASSESSMENT	EXEMPTION	TAXABLE VALUE	MILLAGE RATE	CREDITS	TAXES DUE
CITY BOND	27480	0	27480	0.002003	0	55.04
CITY TAX	27480	0	27480	0.005418	109.23	148.89
COUNTY	27480	0	27480	0.010905	65.46	299.67
SCH BOND	27480	0	27480	0.0029	0	79.69
SCHOOL	27480	0	27480	0.0187	0	513.88

BROWN JAMES A JR &
BROWN LORETTA B
472 POPLAR STREET
MONROE, GA 30655



TOTAL TAX DUE \$0.00

CREDITS ARE LISTED FOR INFORMATION PURPOSES ONLY

WALTON CO. TAX COMM.
303 S. HAMMOND DRIVE
SUITE 100
MONROE, GA. 30655

PAYMENT MUST BE MADE ON OR BEFORE
11/15/2017

YOUR CANCELLED CHECK IS YOUR RECEIPT

You can pay online at www.waltoncountytax.com



Scan this code
with your mobile
phone to view or
pay this bill

PLEASE READ, THIS IS AN IMPORTANT PART OF YOUR TAX BILL

Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition to the regular homestead authorized for all homeowners, certain elderly persons are entitled to additional homestead exemptions. The full law relating to each exemption must be referred to in order to determine eligibility for the exemption. If you are eligible for one of the exemptions and are now receiving the benefit of the exemption, you must apply for the exemption not later than 4/01/2018 in order to receive the exemption in future years. For more information on eligibility for exemptions or on the proper method of applying for an exemption, you may contact the office of the County Tax Office at 303 S. HAMMOND DRIVE (770) 266 1736. If you feel that your property has been assigned too high a value for tax purposes by the Board of Tax Assessors, you should file a tax return reducing the value not later than 4/01/2018 in order to have an opportunity to have this value lowered for next year's taxes. Information on filing a return can be obtained from the County Tax Office at 303 S. HAMMOND DRIVE and/or (770) 266 1736.

LOCAL OPTION SALES TAX CREDIT:

The General Assembly reenacted the Local Option Sales Tax Act and another part of your bill shows the dollar amount of reduction of local property taxes which you have received. The law now requires the following additional information to be provided to each taxpayer:

LOCAL TAX LEVY:

Mill rate required to produce local budget	13.267
Reduction in mill rate due to rollback to taxpayers of sales tax proceeds this previous year	2.382
Actual mill rate set by local officials incorporated	10.905
Actual mill rate set by local officials unincorporated	10.905

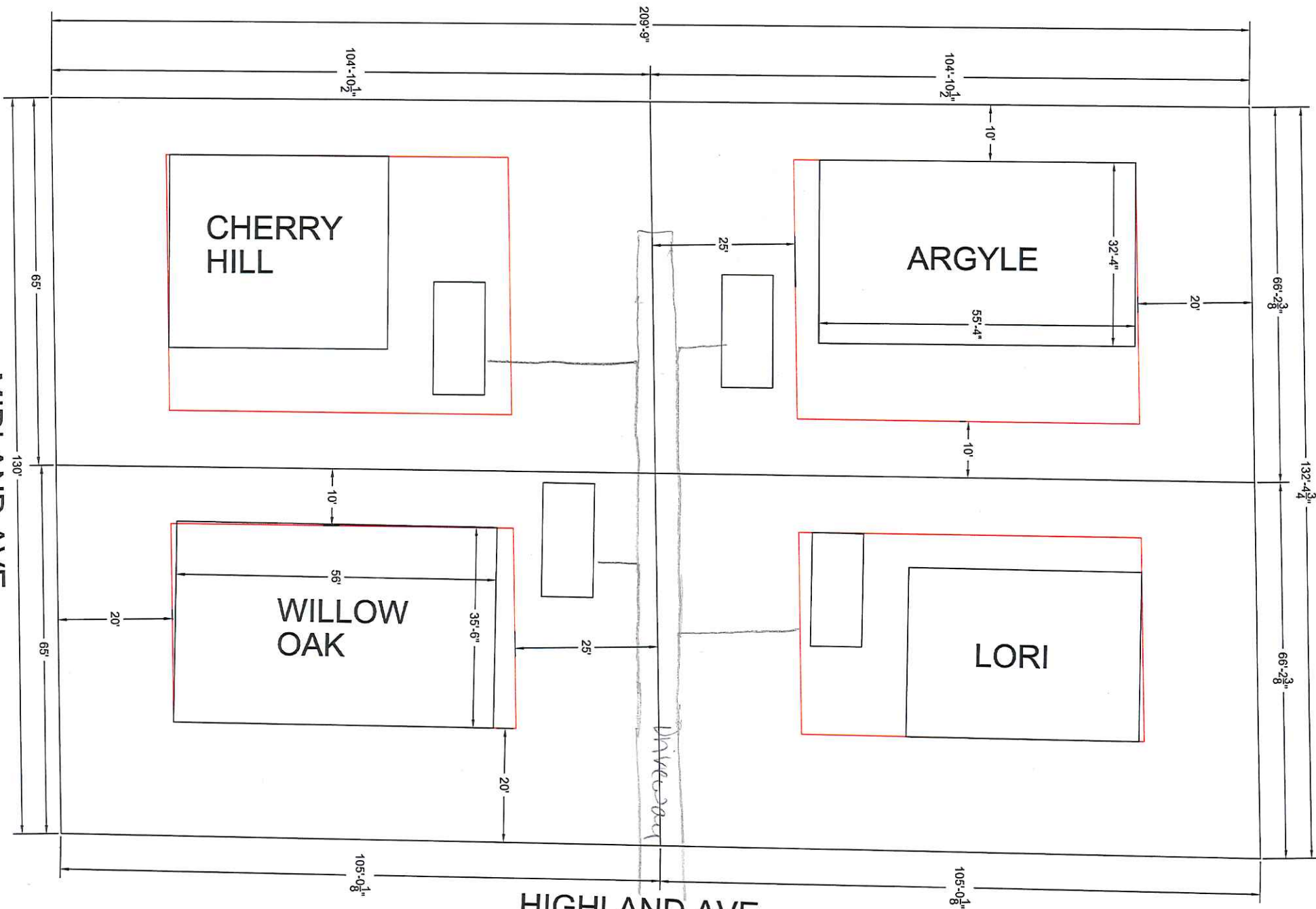
LASITER

MADISON AVE.

Site Plan

HIGHLAND AVE.

MIDLAND AVE.



House with shared driveway to rear entrance carport



75

(index.cfm) RAMSEY
Architects

> About Us (about-us.cfm) > FAQ (faq.cfm) > Contact Us (contact-us.cfm) ☎ (843) 986-0559

HOME (INDEX.CFM) HOUSE PLANS ▾ (HOUSE-PLANS.CFM) PORTFOLIO ▾ (PORTFOLIO.CFM) ABOUT US ▾ (ABOUT-US.CFM)

CONTACT US ▾ (CONTACT-US.CFM)

"Willow Oak"



Loading...

Home (index.cfm) / House Plan 163173

House Plan 163173

Willow Oak (163173)



(plan-
details.cfm?
planNumber=163173)

Plan Description

Print This Plan (plan-print.cfm?planNumber=163173)

Plan Specifications:

- ➔ Total Sq ft:
1877
- ➔ Width: 35'6"
- ➔ Depth: 56'0"
- ➔ Bedrooms: 3
- ➔ Bathrooms:
3.

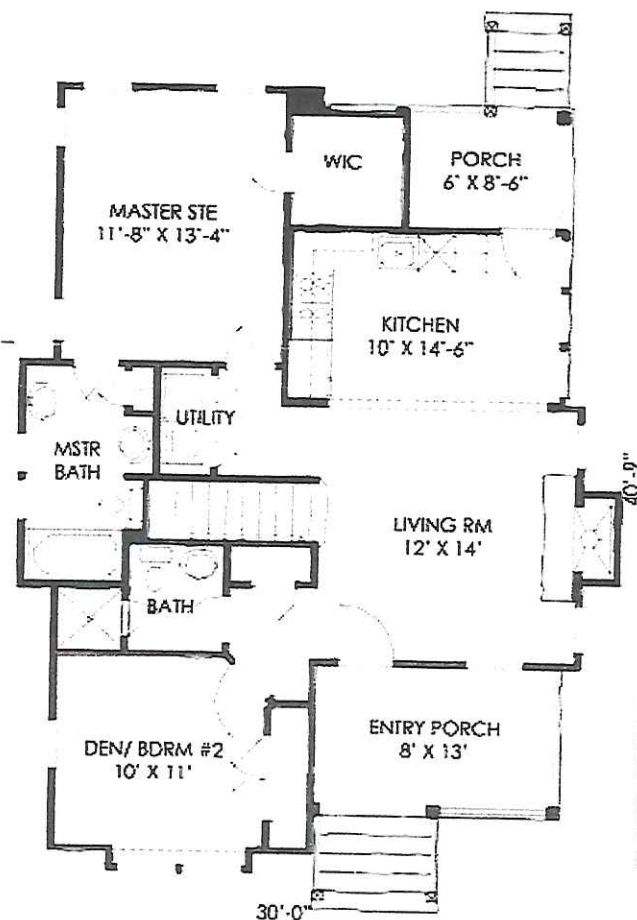
Customizations are available to this plan. If you would like to inquire about modifications to this plan and pricing, please feel free to contact us at info@allisonramseyarchitect.com (mailto:info@allisonramseyarchitect.com), use the live chat feature located below, or call 1-843-986-0559. We would love to help.

Like 0

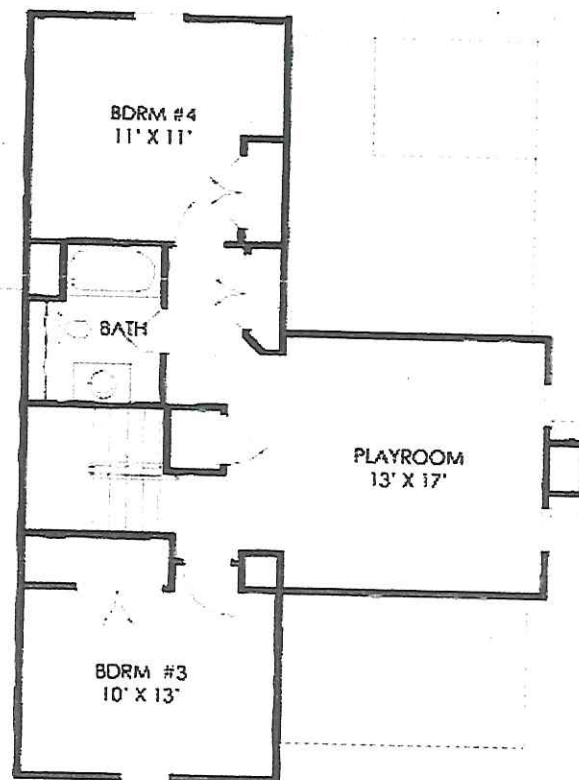
Plan Pricing:

PDF of Plan 163173	\$1250.00
Study Set of Plan 163173	\$50.00 ^

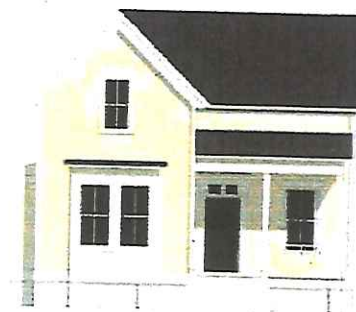
"Loye"



FIRST FLOOR PLAN



SECOND FLOOR PLAN



copyright 2011



ADDITIONAL IMAGES

PLAN INFORMATION
4BR/3 BA DOWNSTAIRS MASTER
CEILING 10' FIRST FLOOR 5'-8" SLOPING SECOND FLOOR
954 HTD. SQFT 1ST FLR
704 HTD. SQFT 2ND FLR
1,658 TOTAL HEATED SQFT.

TNH-B-01A

Significant modifications may be required if building in 50 mile radius of Beaufort, SC. The final set of construction documents may vary or have been updated from this conceptual design. Please contact MDG1, if you have any questions.

TRADITIONAL NEIGHBORHOOD HOMES - SMALL COTTAGE COLLECTION

77



(https://w

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Sorry, no color pics

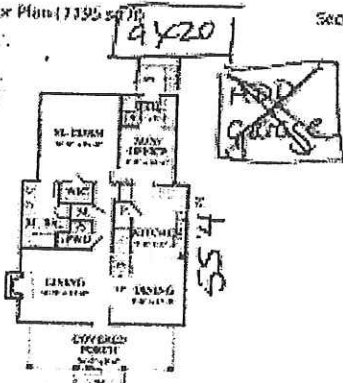
ALLISON RAMSEY
Architects create sustainable timeless design

The Argyle

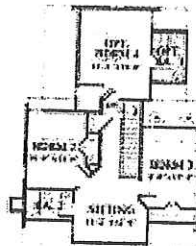


Additional Images

First Floor Plan (1195 sq ft)



Second Floor Plan (572 sq ft)



1767 SF

32'4"
Flap plan

© Copyright 2017 Allison Ramsey Architects. www.allisonramseyarchitects.com | (843) 966-0554



Farris Cottage
(potential plan)



- Possible storage building
- to ensure a cohesive look rather than a variety of shed options

Variance/Conditional Use Application

Today's date: 12/15/17

Submitted by: Lori Volk, Member, Georgia Marquee Investments, LLC

Additional Info For Consideration:

The cottages will be built by Jayne Sinclair, a quality builder of very good reputation since 2002. Attached are pictures of a few homes built by Ms. Sinclair. One of the homes is at the other end of Midland Avenue where I am requesting the variance. Ms. Sinclair has built a variety of house plans and styles in surrounding counties of Barrow, Jackson, Oconee as well as Walton, including the Georgia Club community in Statham, GA.

Details of cottage construction:

- hardiplank siding
- hardwood floors
- upgraded lighting
- upgraded plumbing fixtures
- upgraded kitchen countertops
- ceramic tile in bathrooms
- crawl space not slab
- potential sales price \$200,000-\$250,000

Jayne Sinclair
308 Midland Ave
(was gray, now brown)



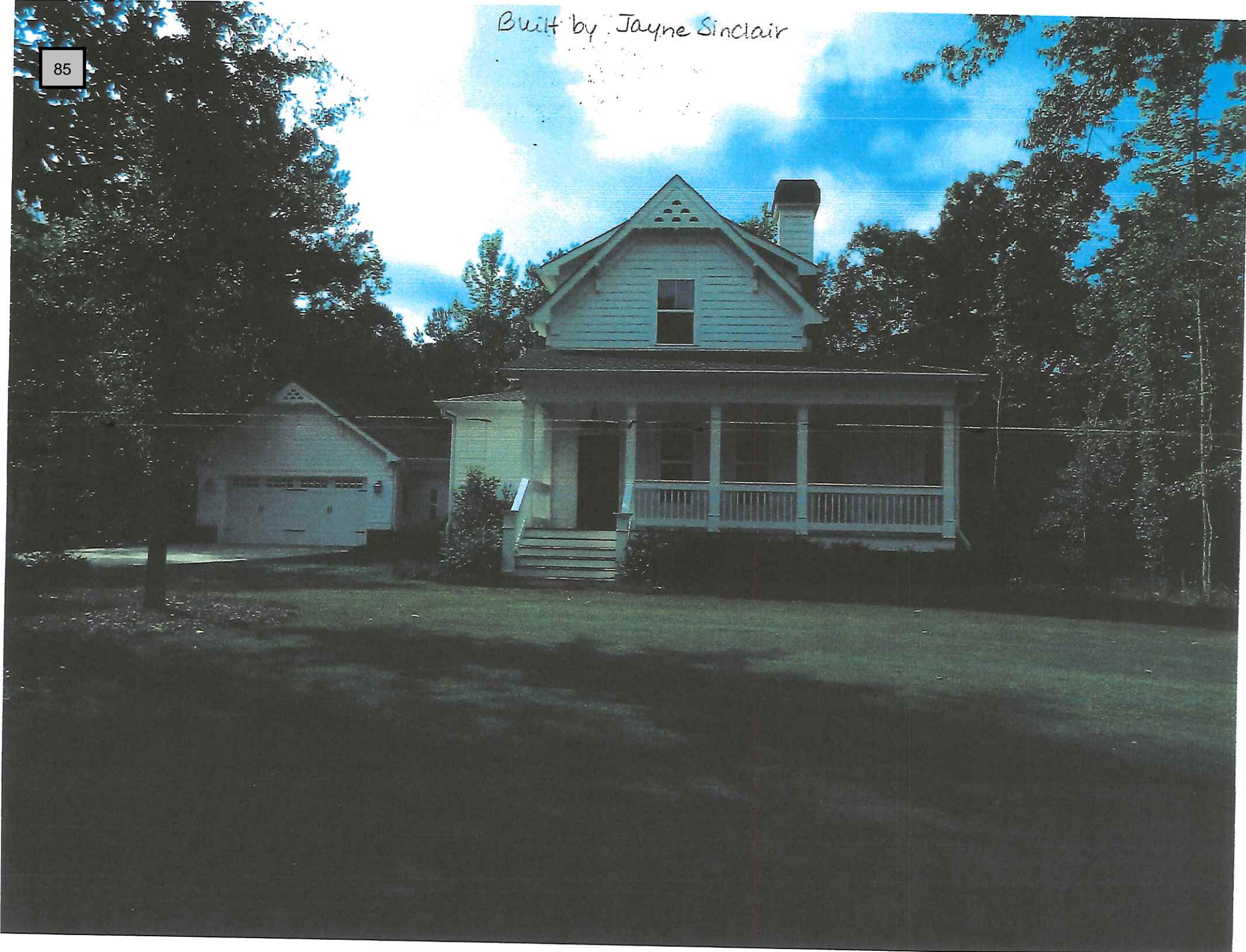
Built by
Joyne Sinclair
308 Midland
Avenue



Built by
Jayna Sinclair



Built by Jayne Sinclair



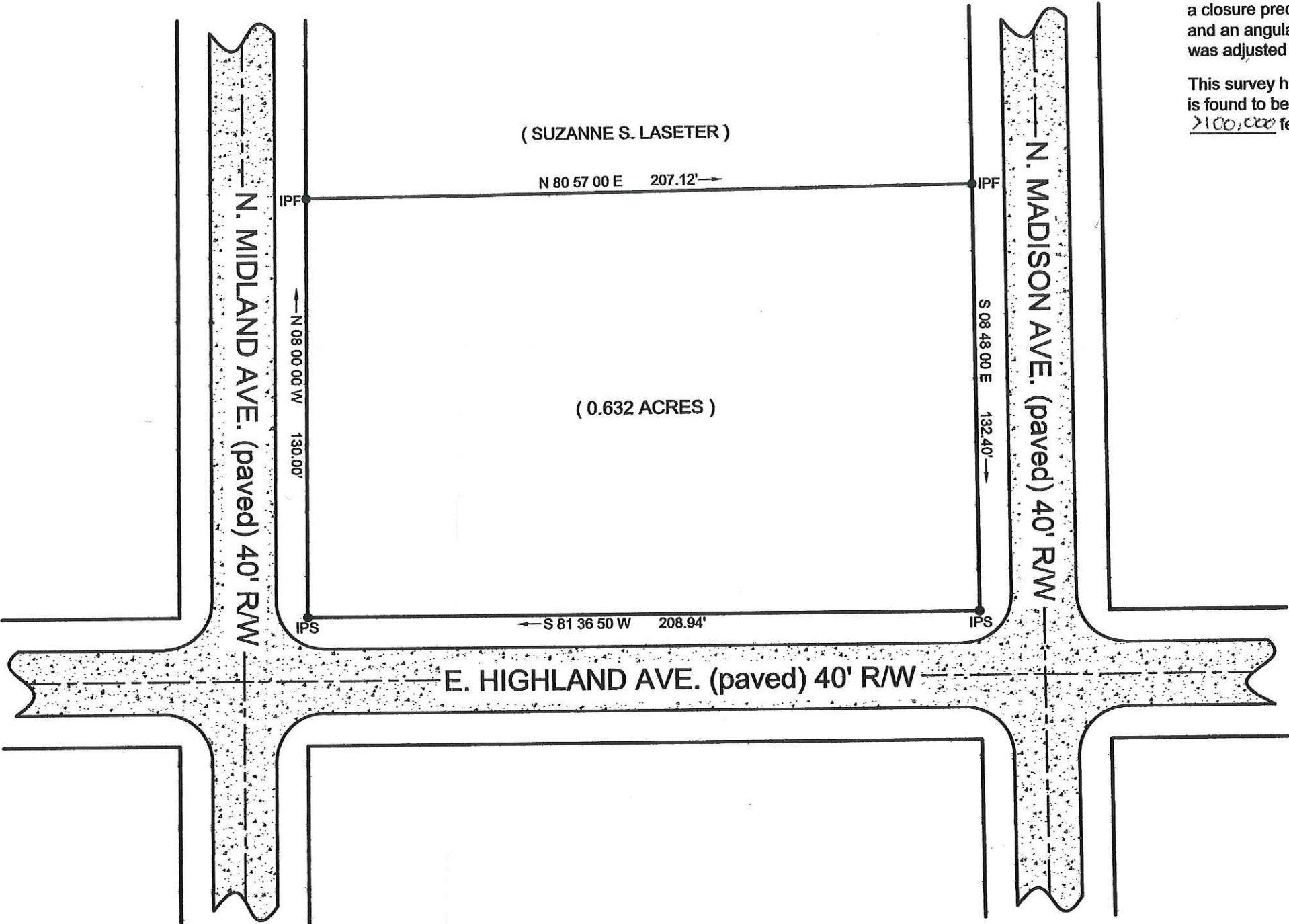
A TOPCON GTS-2B TOTAL STATION was used to obtain the linear and angular measurements used in the preparation of this plat.

The field data upon which this plat is based has a closure precision of one foot in 25000 feet and an angular error of 2" per angle point and was adjusted using the COMPASS rule.

This survey has been calculated for closure and is found to be accurate within one foot in 2100,000 feet.



THIS BLOCK IS RESERVED FOR THE CLERK OF SUPERIOR COURT

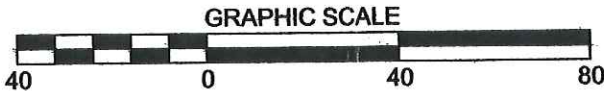


SURVEYORS CERTIFICATION: (i)

As required by subsection (d) of O.C.G.A. Section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

W.T. Dunahoo
W.T. Dunahoo (GA RLS #1577)

12/6/17
Date



- REFERENCE -
BEING A SURVEY FOR LORETT B. & JAMES A. BROWN, JR
BY SIMS SURVEYING Co. DATED APRIL 20, 1998.

SURVEY FOR		STATE OF GEORGIA		
LORI VOLK				
CITY	GMD	COUNTY	SCALE	DATE
MONROE	419	WALTON	1"=40'	12-06-2017
W. T. DUNAHOO AND ASSOCIATES, L.L.C.				
P.O. BOX 183 302 W. MAY ST.		(770) 867-3911		WINDER, GEORGIA

IPF- IRON PIN FOUND - 1/2" PIPE
IPS- IRON PIN SET - 1/2" OPEN TOP

**NOTICE TO THE PUBLIC
CITY OF MONROE**

The City of Monroe has received a request for a variance of section 700.2 table 12 of the Zoning Ordinance for 206 N Midland Avenue. A public hearing will be held on January 16, 2018 before the Planning & Zoning Commission, at 5:30 P. M.

The City of Monroe has received a request for a variance of section 700.2 table 12 of the Zoning Ordinance for 206 N Midland Avenue. A public hearing will be held on February 13, 2018 before the Mayor and Council, at 6:00 pm.

The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.

**Please run on the
following date:**

December 31, 2017



To: City Council
From: Patrick Kelley
Department: Planning, Zoning and Code
Date: 02-06-2018
Subject: Rezone / Annexation – 389 Gene Bell Road & 0 Gene Bell Road

Budget Account/Project Name: N/A

Funding Source: 2017 NA

Budget Allocation: NA

Budget Available: NA

Requested Expense: \$NA **Company of Purchase:** NA

Description: *Approval. This property and proposed plan meets the requirements of the Zoning ordinance as submitted. Rezone R-1 county to R1A City / annexation request 389 & 0 Gene Bell Rd. Applicant Derrill Perry*

Background: Applicant has presented this request previously and is still desirous of annexation into the City in order to access. City sewer and maximize the potential of this property. The applicant has proposed that this development be an age restricted 55+ community with private streets and a gate. Additional amenities are an option which may be discussed to improve the viability of the requested zoning actions. Any amenities may be made conditions of the zoning action.

Attachment(s):

See attachments.

December 14, 2017

Petition Number: 17-00568
Applicant: Derrill L Perry
Location: Map C165 Parcel 81 & 81A
Proposed Zoning: R-1A City
Existing Zoning: R-1 County
Acreage: 32.08 acres
Proposed Use: Single Family Residential Subdivision

CODE ENFORCEMENT STAFF RECOMMENDATION

☐ Approve
☐ Deny
☒ Approve with recommended conditions

- (a) The applicant, Derrill Perry request a rezone and an annexation for property located at 389 and 0 Gene Bell Road. The property has approximately 575 ft of road frontage on Gene Bell Road.
- (b) The Property is presently zoned R-1 County.
- (c) The requested zoning classification is R1A City.
- (d) The requested zoning will permit a use that is suitable in view of the use and development of adjacent and nearby property.
- (e) The change of zoning will not adversely affect the existing and adjacent property.
- (f) The subject property does have restricted economic use as currently zoned.
- (g) The change of zoning will not cause an excessive or burdensome use of existing street, transportation facilities, utilities or schools.
- (h) This property is in the county therefore the Future Land Use Plan does not apply.

Recommended conditions:

1. A 55 and older development
2. 1650 sq ft minimum house size
3. No vinyl siding but vinyl soffits are ok

Please Note: This project meets or exceeds R1A zoning requirements as delineated in the Zoning Ordinance.

90 ZONING REQUEST ALL TYPES



215 North Broad Street
Monroe, GA 30655
CALLFORINSPECTIONS
770-207-4674 ... Phone
codedept@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
17-00568	12/14/2017	\$ 0.00	\$ 100.00	adkinson

NAME + ADDRESS	LOCATION 389 Gene Bell Rd Monroe, GA 30655	USEZONE R-1 COUNTY PIN C165-081-000	FLOODZONE
	CONTRACTOR Derrill L Perry	SUBDIVISION	
	1620 Kelley Town Rd Mcdonough GA 30253	LOT BLOCK	
	OWNER Derrill L Perry (404 787 3124)	UTILITIES... Electric Sewer Gas	
	1620 Kelley Town Rd Mcdonough GA 30253	PROJECTID# 389Gene BellRd-171214-1	
		EXPIRATIONDATE: 05/31/2018	

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK

Request for Rezone and Annexation - P & Z
MTG 1/16/18 @5:30 PM, COUNCIL MTG
2/13/18 @6:00 PM 215 N BROAD STREET

NATURE OF WORK

Other

CENSUS REPORT CODE

875 - * Re-Zoning Request

DIMENSIONS

	#STORIES	
SQUAREFOOTAGE		Sq. Ft.
	#UNITS	
SINGLEFAMILYONLY		
	#BATHROOMS	
	#BEDROOMS	
	TOTALROOMS	

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent

Date

Approved By

Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

17-00568

PERMIT PIN

55485

REZONE/ANNEXATION APPLICATION FORM

PERMIT NUMBER _____

- I. LOCATION 389 Gene Bell Rd., Monroe, GA 30655
 COUNCIL DISTRICT _____
 MAPNUMBER C1651
 PARCEL NUMBER 81 & 81A
- II. PRESENT ZONING R1 REQUESTED ZONING R1A
- III. ACREAGE 32.08 PROPOSED USE residential development
- IV. OWNER OF RECORD Derrill Perry
 ADDRESS 1620 Kelleytown Rd., McDonough, GA 30252
 PHONE NUMBER 404-787-3124

The following information must be supplied by the applicant. (attach additional pages if needed)

- V. ANALYSIS:
1. A description of all existing uses and zoning of nearby property
Brookland Common PCD, Carver Middle School, 1 acre with home
 2. Description of the extent to which the property value of the subject property is diminished by the existing zoning district classification
There is no access to sewer at this time. Property value now is \$8,000.00 acre - With new zoning, value would increase 5-6 times that amount.
 3. The existing value of the property contained in the petition for rezoning under the existing zoning classification
\$300,000.00
 4. The value of the property contained in the application for rezoning under the proposed zoning Classification
\$700,000.00 to \$900,000.00
 5. A description of the suitability of the subject property under the existing zoning classification
Under the existing zoning classification, property is not suitable for 3 lots per acre.
 6. A description of the suitability of the subject property under the proposed zoning classification of the property
With annexation and R1A zoning, lot area will potentially increase to 4-5 lots per acre. Owner would like the development to be a 55+ community.

Rezoning/Annexation Application

Page Two (2)

7. A description of any existing use of property including a description of all structures presently occupying the property Property is not in use at this time.
There is an abandoned brick house on the property
8. The length of time the property has been vacant or unused as currently zoned 9 years
9. A detailed description of all efforts taken by the property owner(s) to use the property or sell the property under the existing zoning classification Owner has attempted to sell the property "by owner." Owner listed property on Craig's List, in out-of-state newspapers, and with real estate company. Real estate agents have advised owner to apply for rezoning.

Applications found to be incomplete or incorrect will be rejected. See the attached calendar for deadline dates. It is the responsibility of the applicant and not the staff to ensure that a complete and accurate application is submitted.

LEGAL DESCRIPTION OF PROPERTY

Rezoning/Annexation Application
Page Three (3)

Wherefore, applicant prays that the procedures incident to the presentation of this petition be taken, and the property be rezoned accordingly.

Owner of property (signature) [Signature]
Address 1620 Kelleytown Rd. McDonough, GA 30252
Phone Number 404-787-3124

Attorney/Agent (signature) _____
Address _____
Phone Number _____

Personally appeared before me the above applicant named _____ who on oath says that he/she is the _____ for the foregoing, and that all the above statements are true to the best of his/her knowledge.

(Notary Public) _____ (Date)

My Commission Expires _____

PETITION REQUESTING ANNEXATION CITY OF MONROE, GEORGIA

Date: 12.14.2017

TO THE HONORABLE CITY COUNCIL OF THE CITY OF MONROE, GEORGIA

1. The undersigned, as owner of all real property of the described herein, respectfully request that the City Council annex this territory to the City of Monroe, Georgia, and extend the City boundaries to include the same.
2. The territory to be annexed abuts the existing boundary of Monroe, Georgia, and the description of such territory area is as follows:

Address/Location of Property: 389 Gene Bell Rd, Monroe, GA 30655
81 81A
HS/GAR/5.00 AC V/27.08 AC

Tax Map Number: 0165

See Attached Legal Description and Boundary Survey.

3. It is requested that this territory to be annexed shall be zoned R1A for the following reasons: to gain access to sewer, to increase lot density
so that the value of the property will increase, for
new development to be a 55+ community

WHEREFORE, the Petitioners pray that the City Council of the City of Monroe, Georgia, pursuant to the provisions of the Acts of the General Assembly of the State of Georgia, Georgia Laws, do by proper ordinance annex said property to the City Limits of the City of Monroe, Georgia.

Respectfully Submitted,

Derrill Perry

Owners Address: 1620 Kelleytown Rd.
McDonough, GA 30252

Rezoning/Annexation Application
Page Four (4)

What method of sewage disposal is planned for the subject property?

☒ Sanitary Sewer ☐ Septic Tank

The following information must be included in the application material requesting an annexation or zoning change from R1 to R1A located at 389 Gene Bell Road, containing 32.08 acre(s), property owner being Derrill Perry filed on _____.

CHECK LIST - APPLICATION MATERIAL

- ☐ Application Fee (\$100.00 Application Fee Single Family Rezoning)
(\$300.00 Application Fee Multi Family Rezoning)
(\$200.00 Application Fee Commercial Rezoning)
(Application fee For Annexation is the same as a Rezone)
- ☐ The completed application form (one original with original signatures)
- ☒ Special Conditions made part of the rezoning/annexation request
- ☐ Legal Description
- ☐ Survey plat of property showing bearings and distances and:
 - ☐ abutting property owners
 - ☐ the zoning of abutting property
 - ☐ the current zoning of the subject property
- ☐ Development Plan (two full size and one 11x17)
- ☐ Site plan of the property at an appropriate scale
 - ☐ the proposed use
 - ☐ internal circulation and parking (proposed number of parking spaces)
 - ☐ landscaping minimum square footage of landscaped area
 - ☐ grading
 - ☐ lighting
 - ☐ drainage (storm water retention structures)
 - ☐ amenities (location of amenities)
 - ☐ buildings (maximum gross square footage and height of structures)
 - ☐ buffers
 - ☐ Additional information that may be required by the Code Enforcement Officer:

☐ Monroe Utilities Network Availability Letter

Application Material-Section 1421.4 of the Zoning Ordinance outlines the specific items to be included on the site plan:

Rezoning/Annexation Application

Page five (5)

For any application for P, B-1, B-2, B-3 or M-1 districts the site plan shall identify: (circle the appropriate district applied for)

- ___ the maximum gross square footage of building area
- ___ the maximum lot coverage of building area
- ___ the minimum square footage of landscaped area
- ___ the maximum height of any structure
- ___ the minimum square footage of parking and drive areas
- ___ the proposed number of parking spaces

For any application for the R-1, R-1A, R-2 or MH districts the site plan shall additionally identify: (circle the appropriate district applied for)

- ___ the maximum number of residential dwelling units
- ___ the minimum square footage of heated floor area for any residential dwelling unit
- ___ the maximum height of any structure
- ___ the minimum square footage of landscaped area
- ___ the maximum lot coverage of building area
- ___ the proposed number of parking spaces
- ___ on all rezoning applications a revised site plan to be approved at a later date by the Mayor and City Council may be required
- ___ yes no Applicant site plan indicates a variance requested
- ___ for any application for multi-family residential uses, the site plan shall also identify the maximum height of any structure, location of amenities, and buffer areas: and,
- ___ any other information as may be reasonably required by the Code Enforcement Officer.

Any applicant requesting consideration of a variance to any provision of the zoning ordinance as shown on the required site plan shall identify the variance(s) and identify for each variance shown the following information which shall confirm that the following condition(s) exist:

- ___ 1. Any information which identifies that there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
- ___ 2. Any information whereby a literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties of the district in which the property is located.
- ___ 3. Any information supporting that granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located.
- ___ 4. Information clearly showing that the requested variance will be in harmony with the purpose and intent of this Ordinance and will not be injurious to the neighborhood or to the general welfare.
- ___ 5. Information that the special circumstances are not the result of the actions of the applicant.
- ___ 6. A description of how the variance requested is the minimum variance that will make possible the legal use of the land, building, or structure in the use district proposed.
- ___ 7. Information indicating the variance is not a request to permit a use of land, buildings, or structures, which are not permitted by right in the district involved.

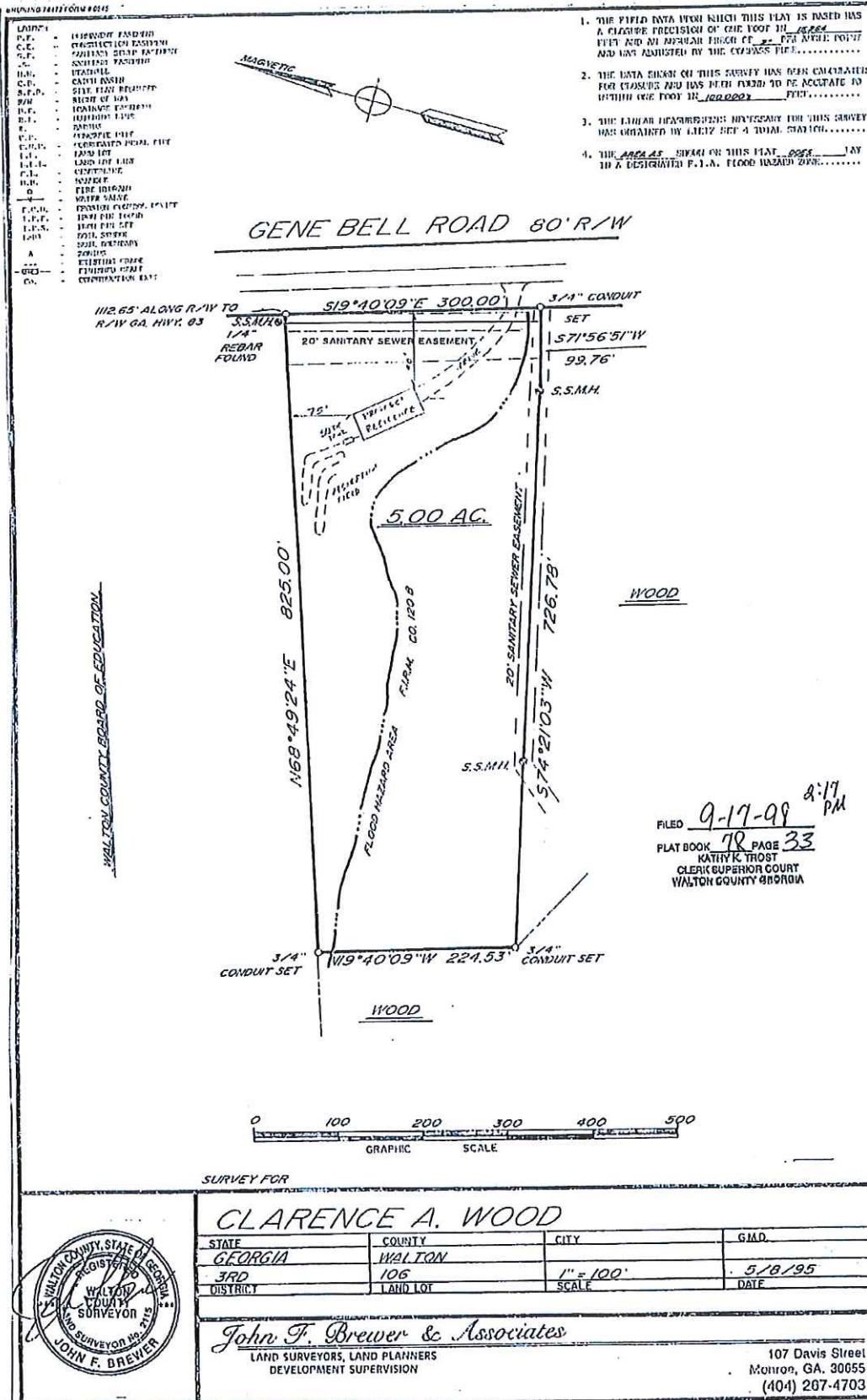
Rezoning/Annexation Application
Page six (6)

COMMENTS

Disclosure of Campaign Contributions and/or gifts:

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years. The filing shall be within ten (10) days after the application is made, and in the case of a supporter or opponent, filing shall be at least five (5) days before the first public hearing.

I hereby withdraw the above application: Signature: _____ Date: _____



RECORDED: SEP 17 1998
KATHY K. TROST, CLERK 19

Brookland Comm. PCD

N 10° 21' 44" W 614.58

270756
ACRES

7

8



proposed 30' wide sanitary sewer easement

GRUBBY CREEK

5.00 Acres

Carson
Middle
School

FILED AND RECORDED

4-14-99 4:00 PM

PLAT BOOK 80 PAGE 74

KATHY K. TROST
CLERK SUPERIOR COURT
WALTON COUNTY GEORGIA

Geno Bell

1112.55' along
R/W to R/W of
Ga. Hwy. 55

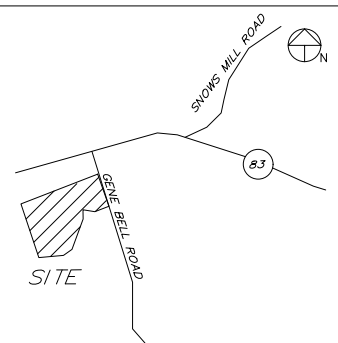
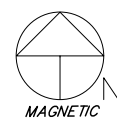
**NOTICE TO THE PUBLIC
CITY OF MONROE**

**A petition has been filed with the
City of Monroe requesting the
property at 389 & 0 Gene Bell Rd
to be rezoned from R-1 County to
R-1A City and Annexed
A public hearing will be held before
the Monroe Planning and Zoning
Commission at City Hall Auditorium at
215 N. Broad Street on January 16, 2018
at 5:30 P.M. All those having an
interest should be present to voice
their interest.**

**A petition has been filed with the
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to be rezoned from R-1 County to
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A public hearing will be held before
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215 N. Broad Street on February 13, 2018
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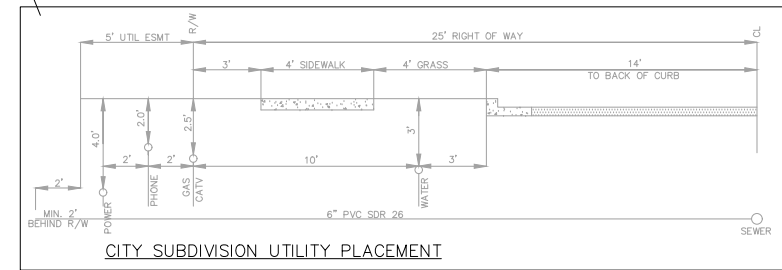
**PLEASE RUN ON THE
FOLLOWING DATE:**

December 31, 2017

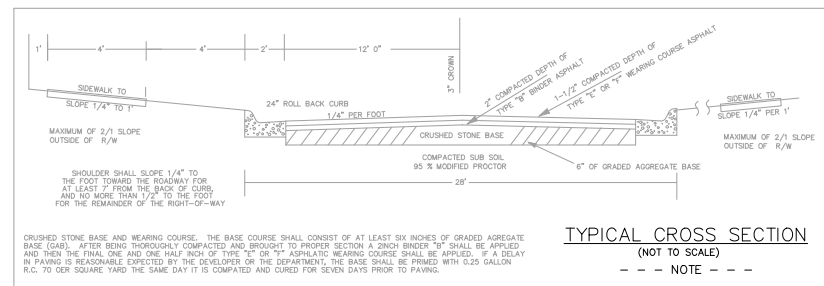


SITE LOCATION MAP (n.t.s.)

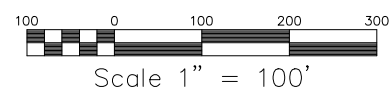
- GENERAL NOTES:**
1. TO BE REDESIGNED R-H (PLANNED RESIDENTIAL DISTRICT) PER THE CITY OF MONROE ZONING ORDINANCE.
 2. TOTAL GROSS AREA: 328,840 SF.
 3. ALL UTILITIES TO BE UNDERGROUND.
 4. THE TOPOGRAPHIC INFORMATION SHOWN WAS OBTAINED VIA AN AERIAL TOPOGRAPHIC SURVEY PERFORMED BY JACK BERRY AND ASSOCIATES. CONTOUR INTERVAL IS TWO FEET.
 5. BOUNDARY INFORMATION BASED ON BOUNDARY SURVEY BY BLUESIDE MAPPING, LLC.
 6. PORTIONS OF THIS PROPERTY LIE IN THE FEMA FLOOD PLAIN.
 7. WATER SERVICE TO BE PROVIDED BY THE CITY OF MONROE.
 8. SEWER SERVICE TO BE PROVIDED BY THE CITY OF MONROE.
 9. OPEN SPACE AND RECREATION AREA SHALL BE OWNED IN FEE-SIMPLE BY A MANDATORY PROPERTY OWNERS ASSOCIATION.
 10. THERE ARE NO OBSTACLES OR OTHER BOUNDARY OR HISTORICAL AREAS ON SITE.
 11. THE 50 YEAR FLOOD ELEVATION IS PROVIDED FROM A STUDY PREPARED BY ROCHSTER AND ASSOCIATES DATED FEBRUARY 24, 2008.
 12. THIS DEVELOPMENT IS TO BE CATED. THE STREETS WITHIN THIS DEVELOPMENT ARE TO BE PRIVATE.
 13. PORTIONS OF THIS PROPERTY LIE WITHIN A 50-YEAR FLOOD PLAIN PER FEMA PANELS.
 14. THE 50 YEAR FLOOD ELEVATION IS PROVIDED FROM A STUDY PREPARED BY SULLINS ENGINEERING, LLC.



CITY SUBDIVISION UTILITY PLACEMENT



TYPICAL CROSS SECTION
(NOT TO SCALE)



<i>DATE</i>		<i>REVISION</i>	<i>PRELIMINARY PLAT</i>					SHEET 1	
			GENE BELL S/D						
<i>LL & DIST</i>		<i>CITY</i>	<i>COUNTY</i>	<i>SCALE</i>	<i>DATE</i>				
103/106 ~ 3RD		MONROE	WALTON	1"=100'	12-02-15				
		SULLINS ENGINEERING, LLC							
		1380 IVYWOOD DRIVE		(678) 687-6219		ATHENS, GEORGIA			



P.O. Box 1249 • Monroe, Georgia 30655

(770) 207-4674

Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME DMS INVESTMENTS LLC TELEPHONE (1) 770 267 9300

ADDRESS 914 NORTH BROAD STREET TYPE OF BUSINESS _____

MAILING ADDRESS 914 NORTH BROAD ST. MONROE, 30656, GAS STATION AN CONVENIENT
STORE

EMAIL ADDRESS tomjpachikara@gmail.com

OWNER'S NAME TOM JOY PACHIKARA TELEPHONE (1) 678 793 6644

EMERGENCY CONTACT PERSON: CELINE PETER

TELEPHONE (1) 678 650 1388

PROPERTY OWNER'S NAME: BILL JONES

TELEPHONE () _____

**NUMBER OF EMPLOYEES: FULL TIME 2
PART TIME 2 **(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES ☒ NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES ☒ NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia
or of the United States. I further agree to comply with any and all ordinances
of the City of Monroe in conducting business in the City.

Signature: [Signature] Date 01 / 24 / 2018

**LICENSE APPLICATION/RENEWAL
FOR BEER AND WINE PACKAGE SALES**

INDIVIDUAL(S), PARTNERSHIP, CLUB OR CORPORATION
(Circle one of the above)

The following information is mandated under Chapter 6, Article II, of the City of Monroe Code.

**TO: THE HONORABLE MAYOR AND COUNCIL
CITY OF MONROE, GEORGIA**

1. APPLICANT
NAME: TOM JOY PACHIKKARA
STORE NAME: AMOCO FOOD MART
STORE ADDR: 914 NORTH BROAD ST. MONROE GA 30656
COUNTY OF RESIDENCE: GWINNET

DATE OF BIRTH: _____

No license shall be issued to a person who is under the age of twenty-one (21) years.

IN THE CASE OF A CO-PARTNERSHIP, THE PERSONS ENTITLED TO SHARE IN THE PROFITS THEREOF:

N/A

No license shall be issued to a co-partnership, unless all of the members of such co-partnership shall be qualified to obtain a license.

IN THE CASE OF A CORPORATION:

(a) THE OBJECTS FOR WHICH SAID CORPORATION WAS ORGANIZED.

To conduct and operate gas station
and convenient store.

(b) THE NAMES AND ADDRESSES OF THE OFFICERS AND DIRECTORS.

TOM JOY PACHIKKARA
3205 WELLBROOK DR.
LOGANVILLE, GA 30052

(c) IF A MAJORITY INTEREST OF THE STOCK OF SUCH CORPORATION IS OWNED BY ONE PERSON OR HIS/HER NOMINEE, THE NAME AND ADDRESS OF SUCH PERSON.

N/A

2. ARE YOU A CITIZEN OF THE UNITED STATES? NO
IF A NATURALIZED CITIZEN, THE DATE AND PLACE OF HIS/HER NATURALIZATION.

3. CHARACTER OF BUSINESS. Convenience Store and Gas Station

4. LENGTH OF TIME APPLICANT HAS BEEN IN BUSINESS OF THIS CHARACTER: One Year

IN THE CASE OF A CORPORATION, THE DATE WHEN IT'S CHARTER WAS ISSUED: 11/28/2012

5. AMOUNT IN DOLLARS OF GOODS, WARES AND MERCHANDISE ON HAND AT TIME OF APPLICATION. \$ 50000

6. LOCATION AND DESCRIPTION OF THE PREMISES OR PLACE OF BUSINESS WHICH LICENSE IS TO BE ISSUED FOR: 914 N BROAD ST, MONROE, GA - 30656 Hwy 11

No license shall be issued to a person who does not own the premises for which a license is sought, or does not have a lease thereon for the full period for which the license is issued.

7. APPLICANT HAS HAS NOT MADE AN APPLICATION FOR A SIMILAR OR OTHER LICENSE ON THESE PREMISES OTHER THAN DESCRIBED IN THIS APPLICATION.
(Circle)

STATE THE DISPOSITION OF SUCH APPLICATION. N/A

8. APPLICANT AFFIRMS UNDER PENALTY OF PERJURY THAT HE/SHE HAS NEVER BEEN CONVICTED OF A FELONY AND IS NOT DISQUALIFIED TO RECEIVE A LICENSE BY REASON OF ANY MATTER OR THING CONTAINED IN ARTICLE II OF THE CITY OF MONROE CODE, OR ANY OTHER ORDINANCE OF SAID CODE, OR THE LAWS OF THE STATE OF GEORGIA.

9. HAS THE APPLICANT HAD A PREVIOUS LICENSE ISSUED BY ANY STATE OR SUBDIVISION THEREOF OR BY THE FEDERAL GOVERNMENT, REVOKED? NO

IF YES, THE REASONS FOR REVOCATION. N/A

10. APPLICANT AFFIRMS UNDER PENALTY OF PERJURY THAT HE/SHE WILL NOT VIOLATE ANY OF THE LAWS OF THE STATE OF GEORGIA OR THE UNITED STATES, OR ANY ORDINANCES OF THE CITY OF MONROE, GEORGIA, IN THE CONDUCT OF HIS/HER PLACE OF BUSINESS.

11. IF A RETAIL GROCERY BUSINESS IN EXISTENCE FOR MORE THAN SIX (6) MONTHS.

A STATEMENT FROM APPLICANT WITH DOCUMENTARY EVIDENCE PROVIDED THAT THE BUSINESS HAS HAD GROSS SALES OF MERCHANDISE, OTHER THAN MALT BEVERAGES AND WINE, OR MORE THAN THREE THOUSAND DOLLARS (\$3,000) PER

MONTH AVERAGE FOR SIX (6) SUCCESSIVE MONTHS PRECEDING THE FILING OF THE APPLICATION FOR LICENSE OR RENEWAL THEREOF.

12. IF A RETAIL GROCERY BUSINESS IN EXISTENCE FOR LESS THAN SIX (6) MONTHS.

A STATEMENT FROM APPLICANT WITH DOCUMENTARY EVIDENCE PROVIDED, THAT THE BUSINESS HAS HAD OR WILL HAVE GROSS SALES OF MERCHANDISE, OTHER THAN MALT BEVERAGES AND WINE, OF MORE THAN THREE THOUSAND DOLLARS (\$3,000) PER MONTH AVERAGE FOR SIX (6) SUCCESSIVE MONTHS FROM ITS INCEPTION; AND WITHIN TEN (10) DAYS UPON COMPLETION OF SIX (6) MONTHS' OPERATION, SUCH BUSINESS SHALL PROVIDE DOCUMENTARY EVIDENCE VERIFYING THE STATEMENT REQUIRED HEREIN; AND UPON FAILURE TO PROVIDE SUCH VERIFICATION AS PRESCRIBED HEREIN, THE LICENSE SHALL BE SUSPENDED UNTIL SUCH VERIFICATION IS MADE.

13. IF A CLUB, A STATEMENT THAT THE CLUB HAS BEEN ORGANIZED OR CHARTERED FOR AT LEAST ONE (1) YEAR; A STATEMENT THAT DURING THE PAST YEAR THE CLUB HAS HELD REGULAR MONTHLY MEETINGS; AND A STATEMENT THAT THE CLUB HAS AT LEAST FIFTY (50) MEMBERS.

This the 24 day of January 20 18.

[Signature] (Signature)

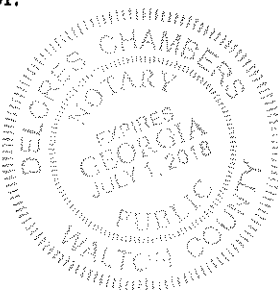
TOM JOY PACHIKKAPP (Print Name)

Signed, sealed and delivered in the presence of:

Delores Chambers

Notary Public

Executed: DC 1-24-18





P.O. Box 1249 • Monroe, Georgia 30655
 (770) 207-4674
 Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME Walgreen Co. d/b/a Rite Aid #11825 TELEPHONE (770) 267-8383

ADDRESS 703 West Spring Street, Monroe, GA 30655 TYPE OF BUSINESS

MAILING ADDRESS PO Box 901, Deerfield, IL 60015 Pharmacy/Retail

EMAIL ADDRESS robin.vancleave@walgreens.com

OWNER'S NAME Walgreen Co. TELEPHONE (847) 527-4238

EMERGENCY CONTACT PERSON: Brianna Armistad

TELEPHONE (678) 823-1004

PROPERTY OWNER'S NAME: RJV Corporation

TELEPHONE (770) 455-3163

**NUMBER OF EMPLOYEES: FULL TIME 9
 PART TIME 7

**(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? ☐ YES ☒ NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? ☐ YES ☒ NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia
 or of the United States. I further agree to comply with any and all ordinances
 of the City of Monroe in conducting business in the City.

Signature:  Date 12 / 20 / 17

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

**LICENSE APPLICATION/RENEWAL
FOR BEER AND WINE PACKAGE SALES**

INDIVIDUAL(S), PARTNERSHIP, CLUB OR CORPORATION
(Circle one of the above)

The following information is mandated under Chapter 6, Article II, of the City of Monroe Code.

**TO: THE HONORABLE MAYOR AND COUNCIL
CITY OF MONROE, GEORGIA**

1. **APPLICANT NAME:** Briana M. Armistead on behalf of Walgreen Co.
STORE NAME: Walgreen Co. d/b/a Rite Aid #11825
STORE ADDR: 703 West Spring Street, Monroe, GA 30655
COUNTY OF RESIDENCE: Walton

DATE OF BIRTH: _____

No license shall be issued to a person who is under the age of twenty-one (21) years.

IN THE CASE OF A CO-PARTNERSHIP, THE PERSONS ENTITLED TO SHARE IN THE PROFITS THEREOF:

N/A

No license shall be issued to a co-partnership, unless all of the members of such co-partnership shall be qualified to obtain a license.

IN THE CASE OF A CORPORATION:

- (a) **THE OBJECTS FOR WHICH SAID CORPORATION WAS ORGANIZED.**

Please see attached Exhibit "A"

- (b) **THE NAMES AND ADDRESSES OF THE OFFICERS AND DIRECTORS.**

Please see attached Exhibit "A"

- (c) **IF A MAJORITY INTEREST OF THE STOCK OF SUCH CORPORATION IS OWNED BY ONE PERSON OR HIS/HER NOMINEE, THE NAME AND ADDRESS OF SUCH PERSON.**

N/A

Exhibit "A"

**Walgreen Co.
300 Wilmot Road, Deerfield, IL 60015**

Principal Officers

Name	Address	Phone Number	Title	Percentage of Interest
Richard M. Ashworth	108 Wilmot Road Deerfield, IL 60015	(847) 914-2500	President, Pharmacy and Retail Operations	0%
Alan T. Nielsen	200 Wilmot Road Deerfield, IL 60015	(847) 315-3523	Senior Vice President, CFO, Treasurer	0%
Collin G. Smyser	108 Wilmot Road Deerfield, IL 60015	(847) 914-2500	Secretary	0%
Amelia D. Legutki	300 Wilmot Road Deerfield, IL 60015	(847) 914-2500	Assistant Secretary	0%
Walgreens Boots Alliance, Inc.	108 Wilmot Road Deerfield, IL 60015	(847) 527-4238	Stockholder	100%

Walgreens Boots Alliance, Inc. is publicly traded on the NASDAQ.

2. ARE YOU A CITIZEN OF THE UNITED STATES? Yes
IF A NATURALIZED CITIZEN, THE DATE AND PLACE OF HIS/HER NATURALIZATION.
3. CHARACTER OF BUSINESS. Retail Pharmacy
4. LENGTH OF TIME APPLICANT HAS BEEN IN BUSINESS OF THIS CHARACTER: Four (4) years

IN THE CASE OF A CORPORATION, THE DATE WHEN IT'S CHARTER WAS ISSUED: February 13, 1909

5. AMOUNT IN DOLLARS OF GOODS, WARES AND MERCHANDISE ON HAND AT TIME OF APPLICATION. N/A
6. LOCATION AND DESCRIPTION OF THE PREMISES OR PLACE OF BUSINESS WHICH LICENSE IS TO BE ISSUED FOR: 703 West Spring Street, Monroe, GA 30655

No license shall be issued to a person who does not own the premises for which a license is sought, or does not have a lease thereon for the full period for which the license is issued.

7. APPLICANT HAS HAS NOT MADE AN APPLICATION FOR A SIMILAR OR OTHER LICENSE ON THESE PREMISES OTHER THAN DESCRIBED IN THIS APPLICATION.
(Circle)

STATE THE DISPOSITION OF SUCH APPLICATION. _____

8. APPLICANT AFFIRMS UNDER PENALTY OF PERJURY THAT HE/SHE HAS NEVER BEEN CONVICTED OF A FELONY AND IS NOT DISQUALIFIED TO RECEIVE A LICENSE BY REASON OF ANY MATTER OR THING CONTAINED IN ARTICLE II OF THE CITY OF MONROE CODE, OR ANY OTHER ORDINANCE OF SAID CODE, OR THE LAWS OF THE STATE OF GEORGIA. Yes
9. HAS THE APPLICANT HAD A PREVIOUS LICENSE ISSUED BY ANY STATE OR SUBDIVISION THEREOF OR BY THE FEDERAL GOVERNMENT, REVOKED? No
IF YES, THE REASONS FOR REVOCATION. _____
10. APPLICANT AFFIRMS UNDER PENALTY OF PERJURY THAT HE/SHE WILL NOT VIOLATE ANY OF THE LAWS OF THE STATE OF GEORGIA OR THE UNITED STATES, OR ANY ORDINANCES OF THE CITY OF MONROE, GEORGIA, IN THE CONDUCT OF HIS/HER PLACE OF BUSINESS. Yes
11. IF A RETAIL GROCERY BUSINESS IN EXISTENCE FOR MORE THAN SIX (6) MONTHS.

A STATEMENT FROM APPLICANT WITH DOCUMENTARY EVIDENCE PROVIDED THAT THE BUSINESS HAS HAD GROSS SALES OF MERCHANDISE, OTHER THAN MALT BEVERAGES AND WINE, OR MORE THAN THREE THOUSAND DOLLARS (\$3,000) PER

MONTH AVERAGE FOR SIX (6) SUCCESSIVE MONTHS PRECEDING THE FILING OF THE APPLICATION FOR LICENSE OR RENEWAL THEREOF. Yes

12. IF A RETAIL GROCERY BUSINESS IN EXISTENCE FOR LESS THAN SIX (6) MONTHS.

A STATEMENT FROM APPLICANT WITH DOCUMENTARY EVIDENCE PROVIDED, THAT THE BUSINESS HAS HAD OR WILL HAVE GROSS SALES OF MERCHANDISE, OTHER THAN MALT BEVERAGES AND WINE, OF MORE THAN THREE THOUSAND DOLLARS (\$3,000) PER MONTH AVERAGE FOR SIX (6) SUCCESSIVE MONTHS FROM ITS INCEPTION; AND WITHIN TEN (10) DAYS UPON COMPLETION OF SIX (6) MONTHS' OPERATION, SUCH BUSINESS SHALL PROVIDE DOCUMENTARY EVIDENCE VERIFYING THE STATEMENT REQUIRED HEREIN; AND UPON FAILURE TO PROVIDE SUCH VERIFICATION AS PRESCRIBED HEREIN, THE LICENSE SHALL BE SUSPENDED UNTIL SUCH VERIFICATION IS MADE, N/A

13. IF A CLUB, A STATEMENT THAT THE CLUB HAS BEEN ORGANIZED OR CHARTERED FOR AT LEAST ONE (1) YEAR; A STATEMENT THAT DURING THE PAST YEAR THE CLUB HAS HELD REGULAR MONTHLY MEETINGS; AND A STATEMENT THAT THE CLUB HAS AT LEAST FIFTY (50) MEMBERS. N/A

This the 9 day of January 2018.

Briana M. Armistead (Signature)

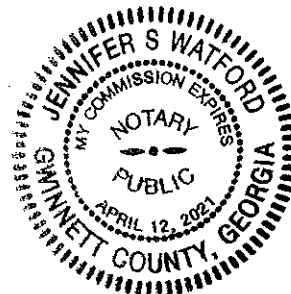
Briana M. Armistead (Print Name)

Briana M. Armistead

Signed, sealed and delivered in the presence of:

[Signature]
Notary Public

Executed: 09 January 2018



APPOINTMENTS

Updated

January 9, 2018

AppointedTerm ExpiresTREE BOARD APPOINTMENTS (Three year terms)

Susan Brown	February 10, 2015	March 1, 2018
Jeremiah Still	March 8, 2016	March 1, 2019
Brian Thompson	March 8, 2016	March 1, 2019
Elaine Oakes	February 14, 2017	March 1, 2019
Steve Brown	March 14, 2017	March 1, 2020
Crista Carrell	March 14, 2017	March 1, 2020
Susan Pelham	March 14, 2017	March 1, 2020

From: Debbie Kirk
Sent: Friday, January 19, 2018 1:36 PM
To: Beverly Harrison
Cc: Logan Propes
Subject: FW: Tree board

Please see Susan Brown's email below who would like to continue serving on the Tree Board for the next three years.

Thanks,
Debbie Kirk
City Clerk
City of Monroe
dkirk@monroega.gov

From: susan brown [mailto:susanbrownmonroe@gmail.com]
Sent: Thursday, January 18, 2018 8:18 PM
To: Debbie Kirk
Subject: Tree board

I agree to remain a member of the Tree Board for the next three years.
Susan Brown



Virus-free. www.avast.com



Appointed Board Member Biography

Name: Susan Hearn Brown

Profession / Business: Retired Position: _____

Business Address: _____

Phone number: _____ Fax number: _____

Email address: susielee@monroeaccess.net

Home Address: 422 Plantation Drive, Monroe, GA 30655

Home Phone number: (770) 267-2741 Mobile Phone number: _____

(Please indicate address where you prefer to receive your mail)

Birthday: 02/22/1949 Birthplace: Atlanta, GA

Education: Monroe Area High School, University of Georgia

Hobbies: gardening, reading, history

Membership in Service Clubs: D.A.R.

Social Clubs: _____

Membership / Offices Held / Other Agency Boards:

Historic Preservation Commission of Monroe, Walton County Historic Society Board,
Monroe Cultural & Heritage Museum Board (secretary), Monroe Tree Council

Civic Appointments: _____

Political Offices: _____

Reason for wanting to serve on Monroe Tree Board

To further the awareness of the importance of preserving tree canopy, to ensure that when old-growth trees must be removed they are replaced

AN ORDINANCE TO AMEND THE CODE OF CITY OF MONROE, GEORGIA.

TO REVISE DEVELOPMENT REGULATIONS AS FOLLOWS:

Be it ordained by the Mayor and Council of the City of Monroe, Georgia.

Article IX, Sec 9.16 is hereby amended as follows: 1. Re-title 9.16 from Driveways to Access Management/Driveways to read as follows: and 2. By repealing said section 9.16.1 in its entirety and inserting in lieu thereof a new sec. 9.16.1 which shall read as follows: 3. The remainder of the section 9.16 is left unchanged.

9.16 Access Management / Driveways

The following standards shall apply to land subdivision and development, except for single-family dwelling units or industrial development where the primary access is from a state or federal highway or a thoroughfare classified as a major collector or arterial in the City of Monroe Development Regulations. These standards shall apply unless a more restrictive standard is required by the Georgia Department of Transportation.

9.16.1. Joint and Cross Access

1. Adjacent commercial or office properties on major collectors and arterials shall provide a cross access drive and pedestrian access to allow circulation between sites.
2. Joint driveways and cross access easements shall be established for multi-parcel commercial office or industrial development wherever feasible along major arterial highway corridors. The building site shall incorporate the following:
 - a. Continuous service drives or cross access corridor connecting adjacent parcels along the entire length of the development for at least 1,000 feet of linear frontage along the thoroughfare.
 - b. A design speed of 15 mph and a two-way travel aisle width of 24 feet to accommodate automobiles, service vehicles, and loading vehicles.
 - c. Driveway aprons, stub-outs and other design features to indicate that abutting properties may be connected to provide cross access via a service drive.
3. The Planning and Development Department may reduce the required separation distance of access points where they prove impractical, provided all of the following requirements are met:
 - a. Joint access driveways and cross access easements are provided wherever feasible in accordance with this Section.

- b. The site plan incorporates a unified access and circulation system for vehicles and pedestrians in accordance with this Section.

B. Minimum Driveway Setbacks at Intersections

Driveway spacing at intersections and corners shall provide adequate sight distance, response time, and permit adequate queuing space. Driveway connections shall not be permitted within the functional area of an intersection, which includes the longitudinal limits of auxiliary or turning lanes. Minimum standards: No driveway access shall be allowed within one hundred and fifty (150) feet of the centerline of an intersecting Major Collector or Arterial Street, or within one hundred (100) feet of any Minor Collector Street.

C. Minimum Access Requirements

1. Except as otherwise noted in sub-section 2, below, all developments shall have access to a public right-of-way. The number of access points shall be as follows:

2. MINIMUM NUMBER OF ACCESS POINTS

Type of Development	Minimum Number of Driveway Access Points	Preferred Type of Primary Access
Residential, less than 100 units	1	Local Street or Minor Collector
Residential, 101 -200 units	2	Local Street or Minor Collector
Residential, more than 200 units	3	Collector
Non-Residential, less than 50 required parking spaces	1	Collector
Non-Residential, 50-300 required	2	Collector
Non-Residential, 301 – 1,000 required parking	3	Major Collector or Arterial
Non-Residential, more than 1,000 required parking	4 or more	Major Collector or Arterial

3. Townhouse and Multi-Family Developments:

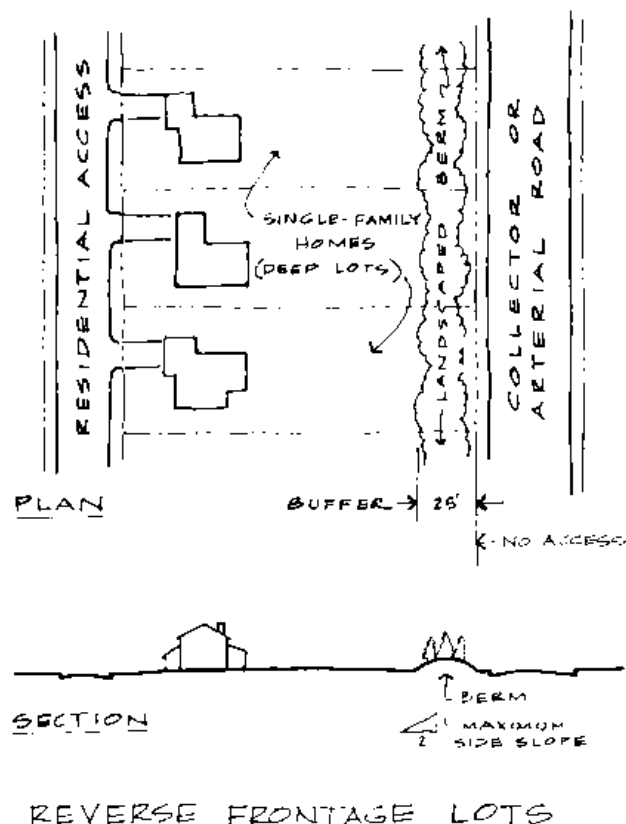
- a. Individual parcels shall have right of access through common areas containing private streets and/or private drives at least twenty-two (22) feet in width leading to a publicly maintained street.

4. Manufactured Home Park

- a. No space shall have direct vehicular access to a public street.

b. All spaces shall directly abut a private street contained within the park. Private streets shall be paved and provide adequate drainage in accordance with these Regulations.

c. Adequate access shall be provided to each space, with a minimum access width of twenty (20) feet unless more is deemed necessary because of topographical conditions or street curvature.



D. Separation of Access Points

1. Subdivisions located along existing roads and streets shall be required to provide reverse frontage lots or parallel frontage roads where feasible. All other lots must comply with the following:

a. Along State or US highways, no more than 1 point of vehicular access from a property shall be permitted for each 300 feet of lot frontage, or fraction thereof, although requirements of the Georgia Department of Transportation shall apply whenever more restrictive.

b. Along Arterial or Collector streets other than State or US highways, no more

than two (2) points of vehicular access from a property to each abutting public street shall be permitted for each 300 feet of lot frontage, or fraction thereof; provided however, that lots with less than 200 feet of frontage shall have no more than one point of access to any one public street. The Department shall determine whether the points of access may be unrestricted or will have to be designed for right-in, right-out traffic flow.

2. No point of access shall be allowed within 35 feet of the right-of-way line of any street intersections for single-family and two-family residential lots and within 50 feet for multi-family and non-residential properties.
3. Corner lot access shall be located as far from the intersection as reasonably possible to reduce turning movement conflicts and to promote proper traffic circulation.
4. Otherwise, the separation of access points on any street or road shall be determined by the established speed limit of the street or road, with the following minimum spacing requirements:

Posted Speed Limit of Road	Minimum Driveway Spacing
25 MPH	75 feet
Greater than 25 MPH	125 feet

5. The distance between access points shall be measured from the centerline of the proposed driveway to the nearest adjacent driveway or roadway.
6. The requirements of this Section are not intended to eliminate all access to a parcel of land that was legally subdivided prior to the enactment of this Section.

E. Emergency Access

All public streets, private and residential drives shall be designed and maintained so as to provide safe and convenient access for emergency vehicles.

All ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

EFFECTIVE DATE

This Ordinance shall take effect after its adoption.

FIRST READING. This 16th day of January, 2018.

SECOND READING and ADOPTED on this the 13th day of February, 2018.

CITY OF MONROE, GEORGIA

By: _____ (SEAL)
John S. Howard, Mayor

Attest: _____ (SEAL)
Debbie Kirk, City Clerk



To: City Council

From: Logan Propes, City Administrator, Rodney Middlebrooks, WSG Director

Department: Water, Sewer, & Gas

Date: 01/31/2018

Description: CONFLICT OF INTEREST NOTIFICATIONS FOR FY 2018 CDBG APPLICATION

Budget Account/Project Name: CDBG 18

Funding Source:

Budget Allocation: N/A Allocated in each dept. n/a

Budget Available: N/A Allocated in each dept. n/a

Requested Expense: N/A Company of Purchase: n/a

Recommendation:

Staff recommends that the Council acknowledge through discussion the following potential Conflict of Interest related to the City's FY2018 CDBG application:

- Council Member Norman Garrett who lives in and owns property in the CDBG Target Area; 1244 S Madison Avenue
- City Attorney Paul Rosenthal who owns property in the CDBG Target Area; 529 S Madison Avenue, 531 S Madison Avenue, 533 S Madison Avenue, 601 S Madison Avenue, 601 Lawrence Street, 609 Lawrence Street, 306 Knight Street, 316 Knight Street, and 320 Knight Street

Background:

The notification is required of potential conflicts of interests for the 2018 CDBG water and sewer project in the identified project areas as outlined by the Georgia Department of Community Affairs. The target area for the grant is in the S. Madison Avenue area.

Attachment(s): Conflict of Interest Statement – Council Member Norman Garrett
Conflict of Interest Statement – City Attorney Paul Rosenthal

Conflict of Interest Statement – Council Member Norman Garrett

As required by the Georgia Department of Community Affairs' guidelines for conflicts of interest, I am publicly disclosing that I live at 1244 S Madison Avenue and that I own this property. Furthermore, I was not part of the meeting and selection process that chose this proposed Target Area. I will abstain from voting on any matters regarding this project during the application phase and if it is funded.

Conflict of Interest Statement – City Attorney Paul Rosenthal

As required by the Georgia Department of Community Affairs' guidelines for conflicts of interest, I am publicly disclosing that I own multiple properties within the proposed Target Area. Furthermore, I was not part of the meeting and selection process that chose this proposed Target Area. I will abstain from legal counsel matters regarding this project during the application phase and if it is funded.



To: Utility Committee

From: Logan Propes, City Administrator, Rodney Middlebrooks, WSG Director

Department: Water, Sewer, & Gas

Date: 01/30/2018

Description: RESOLUTION FOR FY 2018 CDBG APPLICATION

Budget Account/Project Name: CDBG 18

Funding Source:

Budget Allocation: N/A Allocated in each dept. n/a

Budget Available: N/A Allocated in each dept. n/a

Requested Expense: N/A Company of Purchase: n/a

Recommendation:

Staff recommends that the Council authorize the Mayor to execute the resolution for the 2018 CDBG application

Background:

The resolution outlines the City purpose and responsibilities as it pertains to engineering, grant administration, and audits of the 2018 CDBG water and sewer project in the identified project areas as outlined by the Georgia Department of Community Affairs.

Attachment(s): 2018 CDBG Resolution

CITY OF MONROE
FY2018 CDBG APPLICATION
RESOLUTION

WHEREAS, the Georgia Department of Community Affairs has established the Community Development Block Grant program to assist cities and counties with improvements to public facilities, economic development, and housing in Georgia, and

WHEREAS, there exists in the City a need to provide water and sewer improvements to the City of Monroe's FY2018 CDBG Target Area,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Monroe City Council that the City supports the application for FY2018 CDBG funds and that the City will apply for these funds for water and sewer improvements in the City's FY2018 CDBG Target Area. The City commits to the required cash match for the project, \$1,000 cash for the required audits and all additional cash and/or in-kind services needed to complete the project over the grant amount.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to act as the official representative of the City, to act in connection with the application, to be responsible for compliance with the applicable state and federal requirements of the program, and to provide such additional information as may be required;

BE IT FURTHER RESOLVED that the Mayor is authorized to enter into an agreement for engineering and grant administration services relating to the application and subsequent grant (if funded) and to execute the application and other required documents on behalf of the City including the grant award package (if funded);

BE IT FURTHER RESOLVED that the City commits to own, operate, and maintain all proposed improvements;

BE IT FURTHER RESOLVED that the City hereby adopts the Citizen Participation Plan of the Georgia Department of Community Affairs to ensure public involvement in the CDBG process;

BE IT FURTHER RESOLVED that the City hereby acknowledges that the proposed project is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3) and in accordance with the Georgia Department of Community Affairs' Section 3 Compliance Plan will to the greatest extent feasible, comply with all Section 3 requirements;

BE IT FURTHER RESOLVED that the City hereby acknowledges that the proposed project is subject to the requirements of Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, Section 104(b)(2) of the Housing and Community Development Act of 1974, as amended, and Section 105(b)(3) of the National Affordable Housing Act of 1990 (NAHA). The City hereby commits to Affirmatively Furthering Fair Housing to the greatest extent feasible.

BE IT FURTHER RESOLVED that the City hereby acknowledges that the proposed project is subject to the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, Title II of the Americans with Disabilities Act of 1990 (ADA), and the Architectural Barriers Act of 1968. The City hereby commits to comply with all Section 504 requirements to the greatest extent feasible.

BE IT FURTHER RESOLVED that the proposed water and sewer improvements are in conformance with the City of Monroe's Comprehensive Plan and are not inconsistent with the City's Service Delivery Strategy;

BE IT FURTHER RESOLVED that a true and dedicated commitment has been made to the project for the successful completion of the above improvements for the citizens, especially the City's low-to-moderate income citizens;

BE IT RESOLVED this 13th day of February, 2018.

John S. Howard, Mayor

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the City the date so stated in said Resolution. I further certify that I am the City Clerk and that said Resolution has full force and effect the 13th day of February, 2018.

ATTEST:

(SEAL)

Debbie Kirk, City Clerk

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE,
STATE OF GEORGIA, TO IMPOSE A SIX-MONTH MORATORIUM ON THE
ACCEPTANCE OF APPLICATIONS FOR REZONING OR ANNEXATION TO R1A
ZONING**

WHEREAS, the City of Monroe, Georgia (the “City”) has been vested with substantial power to regulate the use of property within the City for the purposes of maintaining the health, morals, safety, security, peace and general welfare of the City; and,

WHEREAS, the City has the legislative power to adopt reasonable resolutions or regulations relating to property within the City for which no provision has been made by general law and which are not inconsistent with the Constitution of the State of Georgia or any charter provision applicable thereto; and,

WHEREAS, local governments may impose moratoria on zoning decisions, building permits, and other development approvals where warranted (See City of Roswell v. Outdoor Sys., Inc., 274 Ga. 130 (2001); DeKalb Cty. v. Townsend Assocs., Inc., 243 Ga. 80 (1979)); and,

WHEREAS, specifically, the Supreme Court of Georgia held “to justify the State in thus interposing its authority in behalf of the public, it must appear, first, that the interests of the public generally, as distinguished from those of a particular class, require such interference; and second, that the means are reasonably necessary for the accomplishment of the purpose, and not unduly oppressive upon individuals.” DeKalb Cty., 243 Ga. at 82; and,

WHEREAS, the Mayor and City Council have, as a part of planning, zoning and growth management effort been in review of the City’s current zoning ordinances, and studying the City’s estimates and projections regarding the anticipated type of development with the City; and,

WHEREAS, the Mayor and City Council, as part of planning, zoning and growth management efforts and strategy for the City have called for continued City staff review and overview of the current mix of housing available, and projections on the future mix of housing within the City; and,

WHEREAS, the Mayor and City Council do not intend to frustrate developments that have been recently rezoned, nor to affect any development rights that have vested as of the date of this Resolution; and,

WHEREAS, the Mayor and City Council recognize the need for a zoning classification in the City referred to as Medium Lot Residential District R1A (“R1A”); and,

WHEREAS, the Mayor and City Council recognize the stated goal of the R1A zoning classification is to provide for areas of medium density, detached, single-family residential uses; to recognize and protect the moderate lot size, street grid based and highly pedestrian character of the City’s turn-of-the-century neighborhoods and subdivisions; to reinforce the traditional

residential development pattern characteristic of the historic areas of the City; to permit compatible accessory uses which normally complement balanced and attractive residential uses; to stabilize and protect owner-occupied housing and encourage a suitable environment for family life; and, to protect moderate density, single family residential areas from encroachment of higher density residential and incompatible non-residential uses; and,

WHEREAS, the Mayor and City Council recognize that recent rezones and annexations of property in the City to the R1A classification do not support the stated goals of the R1A zoning classification but instead lend themselves to isolated and remote tract developments that do not promote the street grid of the City nor the highly pedestrian character of the City's turn-of-the-century neighborhoods; and,

WHEREAS, the Mayor and City Council believe that these recent R1A rezones and annexations of property in the City will instead create more suburban-type sprawl that increases traffic congestion, discourages pedestrian walking throughout the City and such developments will not reinforce the traditional residential development patterns characteristic of the much-desired historic areas of the City; and,

WHEREAS, comparatively dense developments associated with R1A zoning not centrally located in the City's core downtown area potentially impact the City resources and City services, such as water, sewer, traffic, and public safety, in a disproportionate level as compared to other forms and zonings of residential development, such as R1; and,

WHEREAS, the Mayor and City Council are concerned the health and well-being of the citizens of the City could be negatively impacted by uncontrolled development and zoning of R1A throughout the City; and,

WHEREAS, the Mayor and City Council hold a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City, and in particular lessening of congestion of City streets, security of the public from dangers, promotion of health and general welfare, protection of the aesthetic qualities of the City, and facilitation of the adequate provision of transportation and other public requirements; and,

WHEREAS, the Mayor and City Council hold a strong belief in maintaining public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of land and other resources, preserving neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provisions of public services, and preserving resources of the City; and,

WHEREAS, the Mayor and City Council hold a strong belief in developing a cohesive, coherent policy regarding land use in the City, and intend to promote community development through stable, balanced growth for the prosperity of the City as a whole; and,

WHEREAS, the Mayor and City Council are directing City staff to study the current mix of housing, make projections on the future mix of housing, and impacts of the same, and to make recommendation as to the contemplated, pending zoning regulations and updates; and,

WHEREAS, the Mayor and City Council are directing City staff to engage a well-qualified land planner to study the current mix of housing within the City of Monroe, projections as to the future mix of housing, impacts of the same, and to make recommendations as to the contemplated, pending zoning regulations and updates; and,

WHEREAS, the Mayor and City Council have determined it is in the best interests of the City for the protection of the health and public safety that there be implemented a moratorium on the acceptance of applications for re-zoning or annexation within the City for zoning into the R1A zoning classification, for a sufficient and reasonable time to allow for a comprehensive and in-depth review and modification of the City's comprehensive future land use plan, zoning ordinance and development requirements related specifically to the R1A zoning classification; and,

WHEREAS, a moratorium on the acceptance of zoning or annexation applications for R1A-zoned properties is a proper police power while the above referenced studies by the City and City staff are performed;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of Monroe do hereby declare and adopt a six-month moratorium on the acceptance of applications for rezoning or annexation into R1A-zoned property, as follows:

1. The preamble of this Resolution shall be considered to be, and is hereby incorporated by reference as if, fully set out herein.
2. No plans or applications shall be accepted by City staff for rezoning or annexation of property to be rezoned or annexed in the City into R1A zoning for six (6) months from the date of this Resolution, the same being through and including August 13, 2018;
3. This moratorium shall have no impact on any land development, building or construction permits for any property currently zoned R1A at the time of the adoption of this Resolution;
4. This moratorium shall have no effect on the issuance of permits or site plan reviews for any property currently zoned RIA at the time of the adoption of this Resolution;
5. During this six-month period, the City staff shall study the current mix of housing, make projections on the future mix of housing, and impacts of the same, and make recommendations as to the contemplated, pending zoning regulations and updates, to further the City's interest in growth management, so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City;
6. During this six-month period, the City staff is further hereby directed to engage a well-qualified land planner to study the current mix of housing, make projections on the future mix of housing, and impacts of the same, and to make recommendations as to

- the contemplated, pending zoning regulations and updates, to further the City's interest in growth management, so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City;
7. This moratorium shall become effective upon its adoption.

SO RESOLVED this 13th day of February, 2018.

CITY OF MONROE, GEORGIA

Approved:

John S. Howard, Mayor

Attest:

Debbie Kirk, City Clerk



To: City Council, City Administrator
From: Sadie Krawczyk, ED Specialist
Department: Administration
Date: 2/1/2018
Description: Approval is being sought for 2018 First Friday Concert Series contracts.

Budget Account/Project Name: 100-510-07520-00523-523301 - Events

Funding Source: 2018 Budget Expense

Budget Allocation: \$85,000.00

Budget Available: \$85,000.00

Requested Expense: \$21,600.00 **Company of Purchase:** various

Recommendation:

Staff recommends the APPROVAL of this request to hire bands, staging, and sound system set up for four concerts in the First Friday Summer Concert Series for 2018.

Background:

This year's contracts are in keeping with the costs from previous years of the summer concert series. The concerts are a favorite local event and sponsorship funds cover the costs of the event each year. Sponsorship funds are recorded as revenue for the city in account 100-370-37100-00371-371003-Contributions & Donations: Main Street.

Attachment(s):

Contracts (11 pages)

1873 Long Creek Falls
Grovetown Ga 30813

(706) 993-7560
questsoundpro@icloud.com

INVOICE

Quest Sound & Productions

Bill To City Of Monroe

Invoice Num 81
Date Jan 31, 2018
Due Date Mar 2, 2018
Terms 30 days

Description	Quantity	Rate	Amount
* May 4th Stage	1	\$600.00	\$600.00
* June 1 Stage with Roof	1	\$1,200.00	\$1,200.00
* August 3rd Stage and Sound	1	\$1,400.00	\$1,400.00
* September 7th Stage with Roof	1	\$1,200.00	\$1,200.00

* Indicates non-taxable item

Thank you for your business.

Subtotal \$4,400.00
Tax (8%) \$0.00
Total \$4,400.00
Paid \$0.00

Balance Due \$4,400.00

This contract, made and entered into this **18th** day of **December, 2017** by and between **The Pizazz! Band**, consisting of 6 members, managed by Kent Zimmerman, parties of the first part, hereinafter called "Artists", and **City of Monroe Downtown Development Authority**, party of the second part, hereinafter called "Presenter".

Witnesseth: That for the personal services of the Artists and subject to the terms and conditions set forth, Presenter hires said Artists and said Artists hereby accept the engagement. The Purpose, Terms, and Conditions of the contract are as follows:

Name and Place of Engagement: **First Friday Concert Series / Monroe, Ga.**

Date(s) of Engagement: **May 4, 2018**

Hours of Engagement: **7-10:30 pm**

Fees Agreed Upon: **\$4,300.00**
(& in Addition 6 Hotel Rooms)

Amount To Be Paid By Deposit: **\$500.00**

Balance Payable: **\$3,800.00**

Date Deposit Due: **March 4, 2018**

Please make checks payable to: **KENT ZIMMERMAN**

Either the Presenter or the Artists shall be excused from their obligations under this contract where timely notice is given to the other party and there is a clear showing of inability to hold the event or perform the services because of circumstances beyond the control and without the fault or negligence of either the Presenter or the Artists.

For the true and faithful performance of all and every covenants and agreements herein mentioned, the Presenter and the Artists bind themselves each unto the other in the penal sum of the amount set forth as "Fees Agreed Upon" as liquidated damages to be paid to the failing party.

That this instrument contains the entire agreement between the parties and that no statement, promises, or inducements made by any party hereto or agent or representative of either party hereto, which is not contained in this written contract shall be valid or binding and this contract shall not be enlarged, modified, or altered except in writing signed by the parties and endorsed hereon.

By executing this contract as Presenter or Artists, the person executing said contract either individually or as an agent of representative, represents and warrants the he or she is twenty-one years of age and further if executing said contract as agent or representative, that he or she has the authority to enter into this agreement and should he or she not have such authority, he or she personally accepts and assumes full responsibility and liability under the terms of this contract.

Witness our hands and seals the day and year first above written:

**City of Monroe Downtown Development
Authority**

Presenter (Please Print)

Presenter Signature/Date

215 N. Broad St.

Address

Monroe, Ga. 30655

City, State, Zip

1-770-601-0745

Phone

KENT ZIMMERMAN

Artist (Please Print)

Artist Signature/Date

7557 Burlington Rd.

Address

Hurdle Mills, NC 27541

City, State, Zip

336-592-3222

Phone

The Presenter understands that outdoor events, in particular those without alternate indoor facilities, are risky due to inclement weather conditions and that the Presenter must be prepared to assume responsibility for the risks involved.

For safety purposes, the Artist will not be obligated to perform on wet or damp surfaces or under conditions where precipitation poses a safety threat to the musicians, road crew, or their equipment. For health reasons, the Artists will not be obligated to perform in an outdoor environment where the temperature is less than 55 degrees Fahrenheit.

THE PRESENTER UNDERSTANDS AND AGREES TO THE FOLLOWING:

1. Should unsafe performing conditions or inclement weather, as defined above, prevent the Artists from performing, the full amount contracted is due to the Artist upon demand.
2. Upon arrival of the Artists, road crew, or equipment, the Presenter will determine where the Artists should set up their equipment. Should conditions change and become unacceptable, as defined above, after the Artists have begun to set up, the Presenter is obligated to pay the Artist upon demand. The Artists will not begin to set up more than once as they are not obligated to set up a second time.
3. Should the Presenter decide to utilize an alternate indoor location in anticipation of inclement weather and the inclement weather conditions fail to materialize, the Artists are not obligated to set up their equipment a second time. The Artists will perform at the Presenter's indoor location and will be paid in full on demand.
4. Should the presenter choose to cancel the event in anticipation of inclement weather, the cancellation must be made 7 days prior to the event. If cancellation is not made 7 days prior to the event, the full amount contracted is due to the Artist.

5. SPECIAL AMMENDMENT:

1. If the event is cancelled due to inclement weather or an act of God prior to July 15, 2016, this contract shall be null and void and should be of no further force and effect.
2. If however, the event is cancelled by the Chamber during the performance due to inclement weather, Band shall receive the full fee.
3. If however, the performance is cancelled by the Chamber after the Band's equipment has been set up but before the performance begins, Band shall receive a one-time payment of \$500.00.
4. Band reserves the right in its sole discretion to stop the performance during any weather event in which the Band determines it is dangerous to continue to perform.

A private dressing room(Men's Locker Room) & Meal provided to accommodate (6) persons must be provided. Dressing room must be stocked at load-in time with ice, water, soft drinks and cups. Subs, Deli trays, Buckets of Chicken and or if the event is catered this will be acceptable as well.

The purpose of this rider is to inform the Presenter of the risks and obligations of sponsoring an outdoor event and to clarify the provisions involved with the primary problems of outdoor events: inclement weather and unsafe staging areas.

Event Date & Location: May 4, 2018 / COURT St. Downtown Monroe, Ga.

AGREED TO AND ACCEPTED BY ARTIST: Kent Zimmerman Date: 12-18-2017

AGREED TO AND ACCEPTED BY PRESENTER: _____ Date: _____

BAND PERFORMANCE CONTRACT

BAND PERFORMANCE CONTRACT

This contract (the "Agreement") is made on this day of 2017, JAN 18 between THE JAKE BARTLEY BAND (the "Operator") and CITY OF MONROE GA (the "Band") for the hiring of Band as independent contractors to perform (the "Show") for Operator at COURTHOUSE SQUARE (the "Venue"), located at the address 111 COURT ST.

It is agreed as follows:

1. **Place, date, and time of Show.** The parties agree that the time and place of Show will be Venue, located at the address COURT ST, on the 1ST day of JUNE at 2018.

2. **Description of Show.** Show will be a musical performance with musical content decided by Band. Show will last of a minimum of 3 1/2 HOURS minutes.

3. **Payment.** Compensation for the Show will be \$3700.00 dollars, payable by CHECK TO JAKE BARTLEY (together being the "Fee"). A 50% deposit of Fee is due on the signing of this contract. This is a required condition for the contract to proceed; if a 50% deposit of Fee is not tendered upon the signing of this contract, no further obligation for either party comes due. The remaining 50% of Fee is due immediately prior to Band's Show, but may be made earlier.

N/A NO DEPOSIT REQUIRED FOR THIS EVENT PER JAKE BARTLEY INITIALS JB

4. **Cancellation.** If full payment is not made by the time immediately prior to Band's Show, Show may be cancelled by Band, and Operator may not seek any damages. Cancellation may be made by Operator before two days prior to the time of Show, in which case Operator's 50% deposit of Fee is non-refundable, but Operator will not have to pay the remaining 50% of Fee. If Show is cancelled within 2 days of Show, Operator must pay Band's full Fee. Band may cancel at any time prior to ticket sales by Operator, in which case Band must refund Fee in its entirety. INITIALS: IF NEEDED JB

CANCELLATION WILL BE MEDIATED BETWEEN MICHELE THRASHER AND JAKE BARTLEY PRIOR TO EVENT

5. **Force Majeure.** In the event Show cannot reasonably be put on because of unpredictable occurrences such as an act of nature, government, or illness/disability of Band, the 50% deposit of Fee is non-refundable, but no other portion of Fee is due, and the parties may negotiate a substitute Show on the same terms as this Agreement save for the time of Show, with no further deposit of Fee due, in which case a new Agreement reflecting this will be signed by the parties. No further damages may be sought for failure to perform because of force majeure.

6. **Band Guest Tickets.** Operator will make available to Band N/A complimentary tickets to Show for Band to use at Band's sole discretion.

7. **Food and Drink.** Operator will provide Band with 11 meals or cash

buyout (at \$8/person), and 24 bottles of water.

8. **Parking.** Operator will secure sufficient parking for Band's N/A within a reasonably convenient distance to Venue for a minimum period of 2 hours prior to the show and lasting until 1 hour after the show.

9. **Sound Systems Check.** A sound check conducted by Band of Venue's sound system is required, at a time to be mutually arranged between Band and Operator.

10. **Security, Health, and Safety.** Operator warrants that Venue will be of sufficient size to safely conduct Show, that Venue is of stable construction and sufficiently protected from weather, and that there will be adequate security and/or emergency medical responders available if foreseeably necessary. Operator maintains sufficient personal injury/property insurance for Venue sufficient to cover foreseeable claims.

11. **Indemnification.** Operator indemnifies and holds Band harmless for any claims of property damage or bodily injury caused by Show attendees.

12. **Arbitration settles disputes.** All claims or disputes by either party from or under this Agreement will be submitted to arbitration using the service located at URL resource locator: <http://www.judge.me> (the "Arbitration Service") and according to the rules of that Arbitration Service. Any court that would otherwise have had jurisdiction over the dispute will enforce both settlement by the Arbitration Service and any arbitration award. Parties will be their own costs, save that any fee charged by Arbitration Service to submit the case to Arbitration Service may be recovered from the other party in a arbitration award.

13. **Severability.** If any portion of Agreement is in conflict with any applicable law, such portion will become inoperative, but all other portions of Agreement will remain in force.

14. **Interpretation.** Agreement will be interpreted according to the laws of GEORGIA.

15. **Riders.** Nothing in Agreement shall prevent any rider from being added to Agreement that is favorable to Band, as judged by Band. All riders must be in writing and signed by the party against whom enforcement is sought.

The below-signed Band Representative warrants s/he has authority to enforceably sign this agreement for Band in its entirety. The below signed Operator's Representative warrants s/he has authority to bind Operator and Venue (above).

Signature of Band Representative:  1/12/2018

Band's Representative typed name and title: JAKE BARTLEY/OWNER

Band's typed name: THE JAKE BARTLEY BAND / 222 BUTLER RD - HODGES SC - 29653

Operator's Representative Signature: _____

OPERATOR (CITY OF MONROE REPRESENTATIVE)

EVAN TAYLOR JONES
Musical Performance Contract

Evan Taylor Jones will be providing the services for the City of Monroe Downtown Development Authority for their First Friday Concert Series on Friday 08/03/18 and will perform for the entirety of the event. City of Monroe Downtown Development Authority agrees to pay Evan Taylor Jones Music LLC in the amount of \$2,700.00 and a deposit of \$1,000.00 will be mailed to:

1424 Pinecrest Place
Orlando, FL 32803

City of Monroe Downtown Development Authority will provide all stage/sound, food and hotel accommodations. This event will take place in the downtown Monroe historic district:

111 South Broad Street/Court Street
Monroe, GA 30655

While Evan Taylor Jones will be liable for claims brought against City of Monroe Downtown Development Authority under and according to his contract Evan is excused from

his obligations due to causes beyond his control. All disputes will be mediated first, then arbitration if not yet resolved by both parties and according to the Georgia state laws.

This contract will terminate Saturday 08/04/18.

Print: _____

Sign: _____
City of Monroe Representative

Date: _____

Print: _____
Evan Taylor Jones

Sign: _____
DocuSigned by:
Evan Taylor Jones
FEFA3F1ECC55488...
Owner, Evan Taylor Jones Music LLC

Date: _____
1/20/2018



Performance Agreement

This Contract and Agreement is made on this date, December 21, 2017 between (Artist) THE SWINGIN' MEDALLIONS and (Purchaser) Michele Thrasher-Monroe Downtown Development Authority. **Contract and Deposit should be returned within ten days of date of issue. If contracts and deposits are not returned within this period of time, the date will be considered open and available and will not be held.** Artist and Purchaser agree to the following Terms and Conditions:

- **PURCHASER NAME, ADDRESS, AND CONTACT INFORMATION:**
Michele Thrasher-Monroe Downtown Development Authority
770-601-0745--215 North Broad Street--P.O. Box 581
Monroe, Georgia 30655
- **VENUE NAME, ADDRESS, AND CONTACT INFORMATION:**
Courthouse, Downtown Monroe
- **DATE (S) AND TIME (S) OF PERFORMANCE:**
Friday, September 7, 2018. Artist to perform three 50-minute sets.
- **LOAD-IN AND SET-UP TIME (MINIMUM OF FOUR HOURS PRIOR TO PERFORMANCE):**
TBD
- **PRICE AND TERMS OF PERFORMANCE: 6500.00**
Artist to provide audio/lighting. Purchaser to provide staging/roofing from Rob Boggs, Quest Sound and Productions at no cost to Artist. Artist will provide one vocal microphone/ipod for opener.
Purchaser provides, at no cost to Artist, up to 6 hotel rooms, plus rider.
- **PAYMENT TERMS: \$1,500 non-refundable deposit** due with signed contract.
Balance of \$5,000 due the day of event.
Settlement between Purchaser and John (Shawn) McElrath, prior to event

PLEASE MAKE CHECKS PAYABLE TO Swingin' Medallions (Tax ID# 04-3815318)
ANY ATTACHED RIDERS AND SPECIAL CONDITIONS SHALL BE DEEMED INTEGRAL PARTS OF THESE TERMS AND CONDITIONS. APPLICABLE RIDERS MUST BE SIGNED AND RETURNED WITH DEPOSIT.

Artist's obligations are subject to normal and customary "force majeure" conditions, including, but not limited to, Acts of God, riots, strikes, labor difficulties, illness, accidents, means of transportation, any act of Public Authority intervention, or any other condition or circumstance beyond Artist's control. Under such circumstance, there shall be no claims for damages by either party to this Contract and Agreement. Any and all costs and expenses (including Attorney fees) incurred by Artist in connection with the enforcement of this Contract and Agreement or collection of wages and fees, due to a default or breach by the Purchaser will be paid by the Purchaser. **Cancellation by Purchaser of event, after Agreement is signed by both parties will require full payment unless otherwise agreed to by The Swingin' Medallions.** Purchaser shall be liable for any and all damages to Artist's equipment caused by Purchaser, his employees, guests, or any other person not associated with or connected to Artist. Purchaser agrees to hold harmless The Swingin' Medallions or any of its agents, members, guests, employees or independent contractors for any damages or claims arising from this performance, preparation, set-up and breakdown.

John G. McElrath
Authorized Representative of
Medallion Productions

Michele Thrasher
Authorized Representative of the
Monroe Downtown Development Authority

Date

Date

PLEASE REMIT CONTRACT/DEPOSIT TO:

John G. McElrath, 211 North Hill Road., Greenwood, SC 29649

2018 SWINGIN' MEDALLIONS--OUTDOOR CONTRACT RIDER

We have enclosed this rider to assure that we have what we need to produce a problem free event for you. If you have any questions, call ROBBY COX @ 864-223-8772.

1) STAGE/RISERS/OUTDOOR SHOWS

- a. Minimum of 32 feet wide by 24 feet deep, must be COVERED.
- c. OUTDOOR RIDER ADDENDUM WILL ACCOMPANY THIS RIDER
- d. Stage roofs or tops should be load-bearing, at least 32ft by 24ft, and must be anchored to the ground at a minimum of 8 points

2) POWER

- a. One (1), 120/240 Volt, single-phase, 100 amp service disconnect with lugs, within 25 feet of stage OR 5 SEPARATE 20-AMP CIRCUITS.
- b. If generator is used, it should be a 60KW supplied with earth ground within 100 feet of the stage. Purchaser must provide a licensed electrician to tie in and un-tie power if not providing cam-loks

3) STAGE ACCESS

- a. Road Crew must have unobstructed access to stage and loading dock from load in to load out
- b. EQUIPMENT CAN'T BE LOADED IN OR OUT OVER GRASS OR UP STAIRS.
- ~~c. A minimum of two (2) stage-hands to help with unloading gear at setup and with loading gear onto equipment truck after performance.~~

4) ROAD CREW

- a. Load in and set up time: 3.0 hours
- b. Load out time: 2.0 hours
- c. Adequate work lighting should be provided for equipment load in and out.**
- d. Parking for 40 ft equipment truck, two passenger vans.

5) OVERNIGHT ACCOMMODATIONS

- a. Six (6) double rooms should be provided.
- b. Rooms should be PREPAID under the name of Chris Crowe.
- c. Hampton Inn is our preferred choice.

6) DRESSING ROOM

- a. Should be private and HAVE RESTROOM FACILITIES.
- b. Dressing Room Refreshments-various water, diet and regular soft drinks, Gatorade G2, ice, and cups to be replenished throughout the event.
- c. Hot Meal for twelve (12) persons at least two hours prior to performance time.
- d. Nine (9) clean hand towels for stage

7) SECURITY

- b. ON ALL PUBLIC, FESTIVAL TYPE PERFORMANCES, ADEQUATE SECURITY SHOULD BE PROVIDED TO KEEP STAGE, BACKSTAGE AREA, AND DRESSING ROOMS SECURE.

9) OTHER

- a. Swingin' Medallion merchandise will be sold at public events. Merchandise is available for sale at private events, but only upon request.
- b. We must approve video or audio recording of any performance.
- d. Access must be allowed to public events for Artists family/guests

THANKS!

PRINT NAME _____

SIGNATURE _____

Sign and return this document with your contract

****See Outdoor Rider addendum on
following page...**

OUTDOOR RIDER ADDENDUM

Document must be signed and returned with contract only if event is to be held outdoors.

Purchaser, by signing this rider, understands that outdoor events have an inherent weather risk that may result in show delays and/or possible cancellation. Inclement weather can be defined as rain, cold, and/or high winds.

PURCHASER agrees that provision will be made to ensure that stage, sound wings, monitor mix position, and front of house position are **TOTALLY COVERED AND RENDERED WATERPROOF** so as not to constitute a danger to the Artists, crew, equipment, and instruments. Purchaser understands that in the event of severely cold weather Artists may not be able to perform. (Cold is defined normally as less than 50 degrees F) Purchaser further understands that a stage cover is also necessary for daytime shows even in good weather as intense sunlight can damage electronic equipment.

In any of those cases mentioned above, Artists retain absolute right to final decision to perform based upon the safety and well being of the Artists and the threat of potential damage to equipment and instruments.

PURCHASER AGREES TO THE FOLLOWING:

e. **Should unsafe conditions or inclement weather, as defined above, prevent Artist from performing, Purchaser remains obligated for the full contract amount.**

f. Upon arrival of setup crew, Artist will make the decision if it is safe to set up equipment. Equipment will be setup only one time.

g. Purchaser retains the right to utilize an alternate indoor location in anticipation of inclement weather. Details of such venue should be discussed with Artist in advance to ensure it meets necessary requirements.

h. Artist will make every possible effort to start and complete show and will cancel **ONLY** when conditions make it unsafe for audience, musicians and their equipment.

Agreed to and accepted

by: _____