

The Mayor and Council met for a called meeting.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Staff Present: Jasper Greer, Jeremiah Still, Tracey Hanson, Bill Owens, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sadie Krawczyk, Chris Bailey, Beverly Harrison, David Jahns, Sharon Swanepoel, Brittney Fitzpatrick, Joe Dixon, Andrea Gray, Fay Brassie, Edith Weaver, Meredith Malcom, Jenny Carter, Marc Hammes, Crista Carrell, Neil Jackson, Peggy Leicht, Randy Camp, George Baker III, Kelton Barnes, David Butler

## **I. CALL TO ORDER – GREG THOMPSON**

### **1. Roll Call**

Mayor Thompson noted that Council Member Norman Garrett was absent. There was a quorum.

*Council Member Norman Garrett arrived during the Code Department Report.*

## **II. DEPARTMENT REPORTS**

### **1. December Monthly Reports**

The Department Heads presented the monthly reports.

## **III. COMMITTEE INFORMATION**

### **1. Finance**

#### **a. Approval – Website Redesign Contract**

Mr. Chris Bailey requested approval to contract with Municode to redesign, rebuild, and provide support for the City of Monroe website. He stated there to be a lot of internal issues currently, such as controllability. The contract includes project development, design, implementation, training, and support. Mr. Bailey explained that Municode provides this service to over 4,700 government agencies across the nation. The development and design of the website will take approximately three and a half months, and will allow the City to have complete internal control of the website going forward.

Council Member Larry Bradley asked who the primary person for updating the website is currently.

Mr. Bailey answered Patrice Broughton handles any website updates.

City Administrator Logan Propes explained that the overall cost will be \$14,700.00 for the first year, with a yearly support amount of \$2,700.00.

The committee recommends contracting with Municode to redesign, rebuild, and provide support for the City of Monroe website to Council.

*Motion by Malcom, seconded by Little.  
Passed Unanimously.*

### **2. Airport**

No Items Scheduled.

**3. Public Works****a. Approval – 2018 LMIG**

Mr. Jeremiah Still presented the proposed list of streets for the 2018 Local Maintenance and Improvement Grant (LMIG). He discussed the contract with the Georgia Department of Transportation for the resurfacing on Sweetgum Drive, West Creek Circle, East Church Street, Ford Street, Nowell Street, Olympian Way, Mary Street, Douglas Street, Mathis Street, and Fambrough Way. He explained the grant requires a thirty percent local match from the City, which will be \$154,127.57.

The committee recommends to Council approval of the proposed list for the 2018 LMIG resurfacing project.

*Motion by Adcock, seconded by Richardson.  
Passed Unanimously.*

**4. Utilities****a. Purchase – Water Materials for 2016 CDBG**

Mr. Rodney Middlebrooks explained that Council previously approved the change order on the 2016 CDBG Project for the amount of \$508,735.00. The change order allows the City to install the water main. He explained the requested materials are needed for that installation. The lowest bid came from Core & Main, for the amount of \$68,568.32.

The committee recommends to purchase the water materials for completion of the 2016 CDBG Project from Core & Main for the amount of \$68,568.32 to Council.

*Motion by L. Bradley, seconded by R. Bradley.  
Passed Unanimously.*

**5. Public Safety****a. Municipal Court Services Agreement – Southeast Corrections, LLC**

City Administrator Logan Propes stated that Southeast Corrections, LLC is the probation services provider for the Municipal Court currently. He explained that this agreement adds new state statutory language to the existing services agreement, and will begin on January 1, 2018. The agreement outlines terms and responsibilities along with a schedule of probationer fees. The City is not responsible for any costs associated with the contract.

The committee recommends to Council approval of the Municipal Court Services Agreement with Southeast Corrections, LLC, as presented.

*Motion by Little, seconded by Malcom.  
Passed Unanimously.*

**b. Purchase – Recruitment Class Firefighting Gear**

Assistant Fire Chief Bill Owens requested to purchase eleven sets of firefighting gear for the SAFER Grant Staffing – Recruitment Class, for a total cost of \$27,819.00. He explained the City was awarded the 2018 SAFER Grant, which will add six additional full-time firefighters starting in January. He stated that the recruitment program enabled the department the opportunity to provide firefighter training and state certification to local individuals.

Council Member Norman Garrett questioned the quantity of gear to be purchased.

Mr. Owens explained the current recruitment class has eleven people. The remainder, other than the six full-time firefighters, will be added to the part-time temp list.

The committee recommends to purchase eleven sets of firefighter gear at a cost of \$27,819.00 to Council.

*Motion by Malcom, seconded by Little.  
Passed Unanimously.*

**c. Approval – Firefighter Cancer Policy**

City Administrator Logan Propes explained that the State of Georgia passed a law allowing firefighters to be able to be covered for cancer resulting from presented dangers of the job,

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primarily related to smoke inhalation. GMA-GIRMA has created a new pooled insurance program, and entering the pool will allow the City to get future grants and rebates. The estimated amount of annual premium is \$5,787.00, but that amount may increase with each additional firefighter that gets added to our coverage pool. He stated that the policy will begin on January 1, 2018.

The committee recommends to Council to contract with GMA-GIRMA for the amount of \$5,787.00 for firefighter's cancer benefit coverage.

*Motion by Malcom, seconded by Little.  
Passed Unanimously.*

**6. Economic Development**  
No Items Scheduled.

**IV. ITEMS OF DISCUSSION**

1. **Upcoming Public Hearings**
  - a. **Rezone / Annexation – Vine Street**
2. **Appointments (3) – Historic Preservation Commission**
3. **Appointments (2) – Planning Commission**
4. **Appointment – Library Board**
5. **Appointments (3) – Downtown Development Authority**
6. **Appointment – Walton County Board of Health**
7. **Approval – Chamber of Commerce Contract**
8. **Addendum to Schedule of Fees – Code Department**
9. **Adopt – 2018 Council Meeting Schedule**
10. **1<sup>st</sup> Reading – Alcohol Ordinance Update**
11. **Abandonment of Property**

There was a general discussion on the above items. There was no action taken.

**V. ITEMS REQUIRING ACTION**

1. **Public Hearing**
  - a. **2018 Budget All Funds**

City Administrator Logan Propes presented the summaries of the final budget for the 2018 fiscal year beginning January 1, 2018 and ending December 31, 2018.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Thompson declared that portion of the meeting closed.

To adopt the 2018 Budget.

*Motion by Adcock, seconded by Malcom.  
Passed Unanimously.*

2. **2<sup>nd</sup> Reading – Hotel-Motel Ordinance Update**

City Attorney Paul Rosenthal gave the second reading of the ordinance to amend Chapter 90 – Taxation, Article VII – Hotel/Motel Excise Tax, Section 90-231.

*Motion by Malcom, seconded by Adcock.  
Passed Unanimously*

**VI. ADJOURN**

*Motion by Adcock, seconded by R. Bradley.  
Passed Unanimously.*

  
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MAYOR

  
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CITY CLERK