

# 1918

## MAYOR AND COUNCIL MEETING      SEPTEMBER 4, 2018    6:00 P.M.

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Absent:	Myoshia Crawford	Council Member
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Staff Present:	Danny Smith, Chris Croy, R.V. Watts, Bill Owens, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison
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Visitors:	Sharon Swanepoel, Andrew Kenneson, Les Russell, Janet Greeson, Kris Vaughn, Lawrence Quammen, Lauren Gregory, Tyler Gregory, Debbie Cox, George Baker III
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### **I. CALL TO ORDER – JOHN HOWARD**

#### **1. Roll Call**

Mayor Howard noted that Council Member Myoshia Crawford was absent. There was a quorum.

#### **2. City Administrator Update**

City Administrator Logan Propes discussed the survey on the City's webpage for the Quality of Life Initiative. The survey consists of six simple questions, and it would help to get as much information as possible from the citizens. The survey can either be done as a pop-up, by navigating to the administration section of the website, by referencing the City on Facebook, or social media pages. He explained there will be more filming in the downtown area through September 14. The filming should not be as disruptive as the last time, but the road closures will be posted each day on social media. He stated most of the closures will be very intermittent. Mr. Propes stated last week the City closed on the downtown green, which is located on South Madison Avenue and Davis Street. The City will be master planning the site, and the SPLOST referendum will help to complete the project later this year. The space will be cleaned up so it will be usable by the general public and be an asset for downtown. The filming on September 7 will start at midnight, after the concert has closed out. The big stage which is being set up will be used for filming, not for the concert or public use.

#### **3. Central Services Update**

Mr. Chris Bailey stated that the landscaping at City Hall is underway. The drainage system has been redone, they have started adding plants, and should be completed within the next couple of weeks. The concrete areas will be pressure washed when the landscaping is finished. He explained he will have the exterior plans of the new Police Department for approval in October. Mr. Bailey explained the Community Garden at Pilot Park is looking for Committee Members, parties interested should contact Katie Sanders. He stated two trial classes have been held by TinkerGarten at Childers Park. The first official class, where the participants pay, will be from September 13 to November 1. Mr. Bailey stated he is getting quotes for pressure washing the sidewalks in the downtown area, which could possibly be added into next year's budget.

**II. COMMITTEE INFORMATION****1. Finance****a. Monthly Finance Report**

Ms. Beth Thompson presented the monthly Finance Report. She stated in the General Fund the Fire and Police expenses are showing an increase from 2017. The Police increase is due to the new Walton Plaza payments, and the Fire increase is due to the additional employees with the SAFER Grant. There is also a new budgeted item of \$50,000 for fire prevention, community outreach, and education. The City received a \$36,000 reimbursement from the SAFER Grant in the first quarter, and should receive another \$70,000 in the second quarter. Ms. Thompson stated in the Utilities the Central Services expense increase is due to the inclusion of additional employees which now fall under Chris Bailey; this division only included the Field Service Technicians in prior years. Electric, Telecom, and Gas expenses have increased due to the cost of sales and the increase of construction in-progress. Sewer and Water have increased primarily due to the CDBG Grant Project. There will be \$500,000 reimbursed through the grant. She stated that GUTA is now under Utilities, instead of a separate division. Ms. Thompson explained even though they show an increase from 2017, they are all under budget for 2018. The City has received approximately \$69,000 hurricane cleanup from FEMA, and will be receiving additional funds within the next couple of months. She stated that business licensing and permitting is scheduled to go live with Tyler Software at the end of the month, and she is working with the department heads on the 2019 Operating Budget.

**2. Airport****a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. He stated the August fuel sales had 92 transactions, 2,400 gallons of fuel sold, and had a little over \$10,000 in revenue. The East and West Apron paving project grant documents have been forwarded to the City Attorney for final review. He explained the paving should be starting in the fall. Mr. Bailey stated the new Airport Committee had their first meeting on August 15, and they discussed the CIP and project list process. He stated the T-Hangar building project is being advertised for bids, and will be brought back to Council in October. He estimated the cost will be around \$475,000 to build the 8-unit T-Hangar.

**3. Public Works****a. Monthly Solid Waste Report**

Mr. Danny Smith presented the monthly Solid Waste Report. He gave an update on the Transfer Station site improvements. He explained the drainage project is pending Streets and Transportation, and the resurfacing of the concrete tipping floor is pending the 2019 CIP, which will be next year. The cat-walk is done, the scales have been repaired, and the push wall has been completed. Mr. Smith stated that a new vendor, Attaway Hauling which is part of Choice Transportation, has taken over the hauling for the transfer station this week. He will be submitting the final report for reimbursement from the scrap tires. He stated that the scrap tires cause mosquito issues, so they will be concentrating heavily on them due to the West Nile Virus. He explained the bulk trash and yard trimming collections have been slightly off schedule the last couple of weeks, but there will be some adjustments made over the next few weeks to get back on track. Mr. Smith thanked the citizens for responding to the curbside recycling changes. He requested citizens to make sure all items are loose in the bins, and to remove all of the grocery bags from the bins. The bags cause problems by tangling in the machinery. He stated that some stores have drop-off collections in the front of the stores, or they could be used as trash bags for the home and car.

Council Member Norman Garrett questioned how many times the City accepts tires each year.

Mr. Smith stated there is a curbside program for tire pickup. The current quantity accepted is five tires and anything over five tires will have a surcharge. Tires are also accepted during the Great American Cleanup, which is in the spring. He explained that tire quantities are tracked for limits, and citizens are not allowed to bring tires to the transfer station without paying. Mr. Smith stated that the tires are expensive to get rid of, but they won't be left on the curbs.

Mayor John Howard questioned the glass recycling.

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Mr. Smith explained that he has contacted Strategic Materials in Houston. They can deliver a bin to the City, but they will charge \$290 per pound. The current issue is getting the glass from the curbside while keeping the material whole.

**b. Monthly Streets & Transportation Report**

Mr. Chris Croy presented the monthly Streets & Transportation Report. He stated they finished up the deep patching phase of the LMIG project, and started the resurfacing phase last week. As of this afternoon, three of the streets have been completed, and there are seven more to go. One section of the sidewalk rehab on West Highland Avenue has been completed. The crews had to be pulled to help with resurfacing the roads for the LMIG project, but they will be back on the sidewalks when the asphalt work is done. Mr. Croy explained the right-of-way crews continue to tackle the mowing, but they had to be pulled to help with traffic control for the paving.

Council Member Larry Bradley questioned the street work not getting done during the paving time. He questioned the additional staff that were hired for cutting last year.

Mr. Chris Croy clarified due to the intensive amount of labor needed during the asphalt and resurfacing process, everything else shuts down to focus on getting it finished.

City Administrator Logan Propes answered that the paving crew is down several members, so other employees had to be pulled at the last minute to get the job covered.

**4. Utilities****a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. He has been working with ECG to get faster results on the pole transfers with Windstream. He has a meeting scheduled Thursday with Windstream. He discussed the outages caused by line impacts the last month. The yearly meter testing is in progress. He explained the top 20 to 25 meters are tested twice a year and the smaller meters are tested every two to three years. MEAG is going to rebuild the 46,000 volt line that goes from Breedlove Drive to Highland Avenue. The wooden poles will be replaced with either concrete or steel. They have started the design of the fiber ring, which will loop around from Ammon's Bridge to the headend at 420 North Broad Street. Mr. Thompson stated quotes are being sought for the CMTS redundancy, which will allow an increase in the bandwidth to the cable modems and create a complete redundancy at the cable plant. They are continuing to convert Telecom customers in the downtown core to FTTX, and it is testing great.

**b. Monthly Water, Sewer, Gas, & Stormwater Report**

Mr. Rodney Middlebrooks presented the monthly Water, Sewer, Gas, & Stormwater Report. He stated the Highway 11/78 gas main relocation is complete, and the contractor will start removing the old pipe from the bridge next week. He explained they can start removing the old building and cleaning up that corner when that is done. He stated that the City has been awarded \$750,000 for the 2018 CDBG which will replace the sewer along South Madison Avenue, Stokes Street, Knight Street, Lawrence Street, and Pine Park. Mr. Middlebrooks stated the sewer rehab on Olympian Way will be completed this month. The Water Plant remodel is moving along very well. He explained the floor system, the walls, and the rough-in plumbing have been installed by staff. Bids are currently being sought for electrical, the HVAC system, and sheetrock.

**c. Purchase – Truck for Stormwater**

*Removed from agenda.*

**d. New Cingular Wireless PCS, LLC Wireless Attachment Agreement**

Mr. Brian Thompson stated the carrier is getting ready to have a legal way to attach to the poles. He explained this is virtually the same agreement as previously approved, for the safety and engineering aspects of pole attachments. The agreement only covers the engineering, safety, and responsibility of the pole.

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Mayor Howard questioned how many attachments will be allowed per pole.

Mr. Thompson answered per the 1996 FCC Telecommunications Act anyone willing to pay for the pole to be made safe for them to attach to it can. Therefore, it could be a lot. He has a meeting set to discuss this tomorrow, but there will have to be common pathway. Mr. Thompson explained there is a product that allows seven pathways on one connection, which will allow multiple spots on the pole.

The committee recommends approval of the Cingular Wireless Pole Attachment Agreement to Council.

*Motion by Adcock, seconded by L. Bradley.  
Passed Unanimously.*

**5. Public Safety****a. Monthly Fire Report**

Assistance Chief Bill Owens presented the monthly Fire Report. He stated the burn building testing has been completed. The first burn is planned for October, and the second burn is planned for November. They are gearing up for Fire Prevention Month in October. There will be videos put out to the community. He explained there will be a Fire Safety Bash Event in the downtown area at the end of October to teach about fire prevention and education. The East Metro Firefighter's Conference Golf Tournament will be on September 24.

**b. Monthly Police Report**

Assistant Chief R.V. Watts presented the monthly Police Report. He stated the part one crimes, which are the more serious and violent crimes, were down by 36% from last year. He discussed the Bicentennial Event held at Athens Tech, where they were able to utilize both the K-9 and bike patrol units. He stated the bike patrol units have been upgraded with blue lights and sirens. This helped with the flow of traffic and management of people. He requested the community to continue praying for Officer Matt Cooper of Covington who continues to fight for his life.

**c. Fire Station Reroofing and Exterior Restoration**

Mr. Chris Bailey discussed the roof replacement for the Fire Station. The existing roof will be removed and any damaged areas will be repaired. He explained the Garland Company administered the bids through US Communities. The roof will have new flashing, ridge vent, and a 30-year warranty shingle installed. The low bid came from Veteran Builders for the amount of \$99,999.00. The exterior restoration will be done upon the completion of the roof. The restoration will include pressure washing the exterior areas, repainting the soffits and fascia boards, sealing any failed joints, and repairing any damaged areas. He explained generally the City would use the same bidder, but there was such a disparity in bids the City will be able to save about \$15,000.00. Pride Roofing had the lowest bid of \$14,827.00. Mr. Bailey explained there is \$60,000.00 in the CIP budget for the project, and the extra will come from the difference of leasing the Rapid Response vehicle instead of buying it.

City Administrator Logan Propes stated the additional difference could also come from the current SPLOST in Public Safety.

Council and staff discussed the bidding process, and the bids submitted.

The committee recommends to contract with Garland Company for the roofing and exterior restoration of the fire station for the amount of \$114,826.00 to Council.

*Motion by Malcom, seconded by R. Bradley.  
Passed Unanimously.*

**6. Planning & Code****a. Monthly Code Report**

Mr. Patrick Kelley presented the monthly Code Report. He stated there are quite a few demolitions that have been completed. There are four more being processed for demolition or repair, and two open demolition permits which have been extended. Wendy's is finally underway. Local Republic is working on their plans, and are going before the Planning and Zoning Commission next month for a Certificate of Appropriateness. The Main Street Walton

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Mill apartment complex is finalizing their plans. The plans for Silver Queen have been approved by the State Fire Marshal's office. Your Pie is approaching completion of their project.

### 7. Economic Development

#### a. Monthly Economic Development Report

Ms. Sadie Krawczyk presented the monthly Economic Development Report. She stated the City received the Design Excellence Award from the Georgia Downtown Association for the places to play project in the alleyway. The concert in August was back on the courthouse lawn, and the concert on Friday with the Swingin Medallions will be on the lawn. Ms. Krawczyk explained that DDA completed their annual retreat. She discussed the Community Work Plan schedule and highlighted the priorities of the plan. They want to implement parking enhancements and ideas for additional signage, way finding, lot signage, and encourage a new system for monitoring the two hour parking. They want to encourage infill development and redevelopment off of Broad Street for housing and mixed use development. They want to create more entertainment draws by enhancing some of the events. She explained that Monroe will be hosting the bus tour and reception for the Georgia Initiative for Community Housing Conference on September 26. The community reception will be at the Wayfair Livery Stable.

### III. ITEMS OF DISCUSSION

1. Public Hearing Rezone – 203 Bold Springs Avenue
2. Public Hearing Variance – 416 South Broad Street
3. Application – Beer & Wine Package Sales – The Market
4. Application – Beer & Wine Package Sales – Monroe Food Mart
5. Application – Beer & Wine On-Premise Consumption – Your Pie
6. Application – Spirituous Liquors and Beer & Wine On-Premise Consumption – South On Broad
7. Appointment – Housing Authority
8. 2<sup>nd</sup> Reading – Soil, Erosion, Sedimentation, & Pollution Control Ordinance Amendment
9. Young Gamechangers Funding

There was a general discussion on the above items. There was no action taken.

### IV. ITEMS REQUIRING ACTION

#### 1. Resolution – Transportation Alternatives Program

City Administrator Logan Propes explained this resolution is part of the Transportation Alternatives Program Grant which was approved last month. A separate resolution must go along with the application which has already been submitted. The grant will potentially fund the streetscape which runs from Marable Street through downtown, onto East Highland, and South onto North Lumpkin. This will give a continuous flow of the streetscape in downtown. He explained the 20% match for the City will be approximately \$572,315.15.

To approve the resolution as presented.

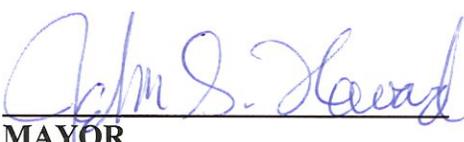
*Motion by Dickinson, seconded by Adcock.  
Passed Unanimously.*

### V. ADJOURN TO EXECUTIVE SESSION

*Motion by R. Bradley, seconded by Malcom.  
Passed Unanimously.*

### VI. ADJOURN

*Motion by R. Bradley, seconded by Adcock.  
Passed Unanimously.*

  
MAYOR

  
CITY CLERK

The Mayor and Council met for an Executive Session.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Those Absent:	Myoshia Crawford	Council Member
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**I. Call to Order – John Howard**

**1. Roll Call**

Mayor Howard noted that Council Member Myoshia Crawford was absent. There was a quorum.

**II. Personnel Issue (s)**

**1. Personnel Matter**

Personnel matters were discussed, including attorney-client discussions.

**III. Legal Issue (s)**

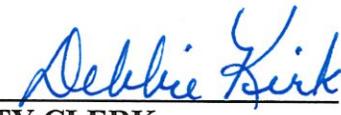
**1. Legal Matter**

Legal matters were discussed, including attorney-client discussions.

**IV. Adjourn to Regular Session**

*Motion by R. Bradley, seconded by Adcock.  
Passed Unanimously.*

  
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 MAYOR

  
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 CITY CLERK