



CITY OF MONROE

PUBLIC ART APPLICATION

PUBLIC ART APPLICATION TYPE:

☐

MURAL

☐

SCULPTURE

PROPERTY LOCATION

Address (or street location): _____

Parcel #(s): _____

Building Name (if applicable): _____

PROPERTY OWNER & APPLICANT INFORMATION

Property Owner: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Applicant (if not Property Owner): _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

PUBLIC ART INFORMATION

Describe the proposed art: _____

Describe your proposed theme and design: _____

Describe your proposed materials: _____

REQUIRED SUBMITTAL ITEMS

THE FOLLOWING ARE REQUIRED SUBMITTAL ITEMS:

- ☐ Completed Application
- ☐ Application Fee
- ☐ Photos, Sketches, Renderings, and/or Diagrams of the proposed art
- ☐ Cost Estimate for proposed art
- ☐ Proof in Writing that private funds are available and/or in-kind contributions are secure (written statement)
- ☐ 10 Year Maintenance Plan
- ☐ Authorization Letter (if different than applicant)
- ☐ Materials List (if necessary)
- ☐ HPC Application Submitted (if also located in an Historic District)
- ☐ Additional Descriptions of project if necessary

APPLICANT SIGNATURE & AFFIDAVIT

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. APPLICANT HERBY AUTHORIZES THE PLANNING & ZONING DEPARTMENT PERSONNEL TO ENTER UPON AND INSPECT THE PROPERTY FOR ALL PURPOSES ALLOWED AND REQUIRED BY THE MURAL & PUBLIC ART PROGRAM.

SIGNATURE: _____ **DATE:** _____

PROPERTY OWNER'S AUTHORIZATION SIGNATURE, IF NOT THE APPLICANT

SIGNATURE: _____ **DATE:** _____

NOTARY PUBLIC: _____ SWORN TO AND SUBSCRIBED BEFORE THIS

_____ DAY OF _____, 20____ NOTARY SIGNATURE: _____

DATE: _____ SEAL:

Note: It is the responsibility of the applicant and not the staff to ensure a complete application with all required materials are submitted. Applications and submittals found to be incomplete and incorrect will be rejected.