

City of Monroe

Monroe, Georgia

April 20th, 2026

Addendum #1

Request for Qualifications and Proposals Grant Writing/Administrative and Related Grant Services

The following questions were submitted prior to the Question Due Date of February 14, 2024 at 5:00 p.m. (EST) for the Request for Qualifications (RFQ) for Engineering Design Services for the City of Monroe's McDaniel Street from City Limits to Childers Park Sidewalk Project. Each answer provided is to become an official addendum of the RFQ document.

- 1. *Would the City accept individual/staff experience and relevant project letters of reference to satisfy the experience and reference requirements? Answer:*** The specific components of information that should be submitted for evaluation covers this question throughout with the submission of key personnel/qualifications and experience with similar projects and list of references. Evaluations will be made on the entire submission of the RFQ/P package and various supporting documents as requested.
- 2. *Is the City currently using a grant management system? If so, could you please share which system is in place? Answer:*** No.
- 3. *Is there an incumbent vendor currently supporting the City's CDBG activities? Answer:*** There have been various firms to provide the City with CDBG related activities in the past, including Grant Writing/Administrative activities and Construction/Engineering activities. Those projects have consisted of water, sewer, storm water, streetscape, and architectural/construction services. Each project is evaluated based on the project itself and submissions received for the most qualified respondent as related to those specific projects and criteria.